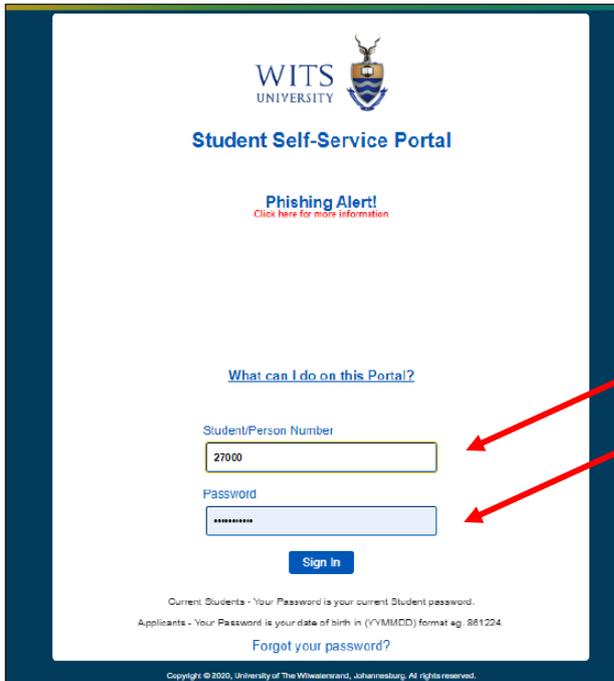


How To Pay Your Application Fee via the Self-Service Portal

1. Log-in to the Student Self-Service Portal using your Student/Person Number and date of birth as your password in the format – yymmdd. Go to <https://self-service.wits.ac.za/>



WITS UNIVERSITY

Student Self-Service Portal

Phishing Alert!
Click here for more information

[What can I do on this Portal?](#)

Student/Person Number
27000

Password

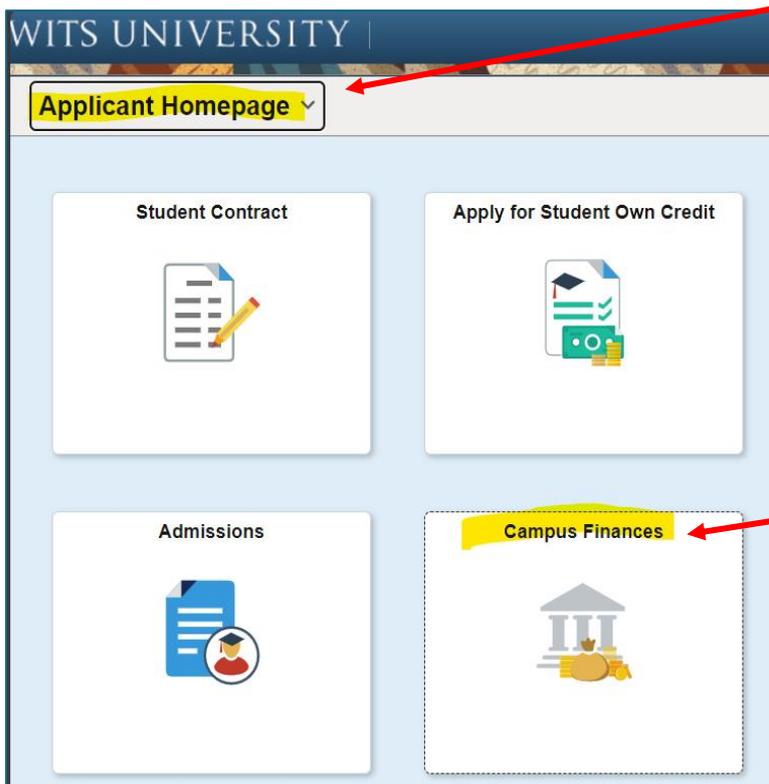
Sign in

Current Students - Your Password is your current Student password.
Applicants - Your Password is your date of birth in (YYMMDD) format eg. 881224.

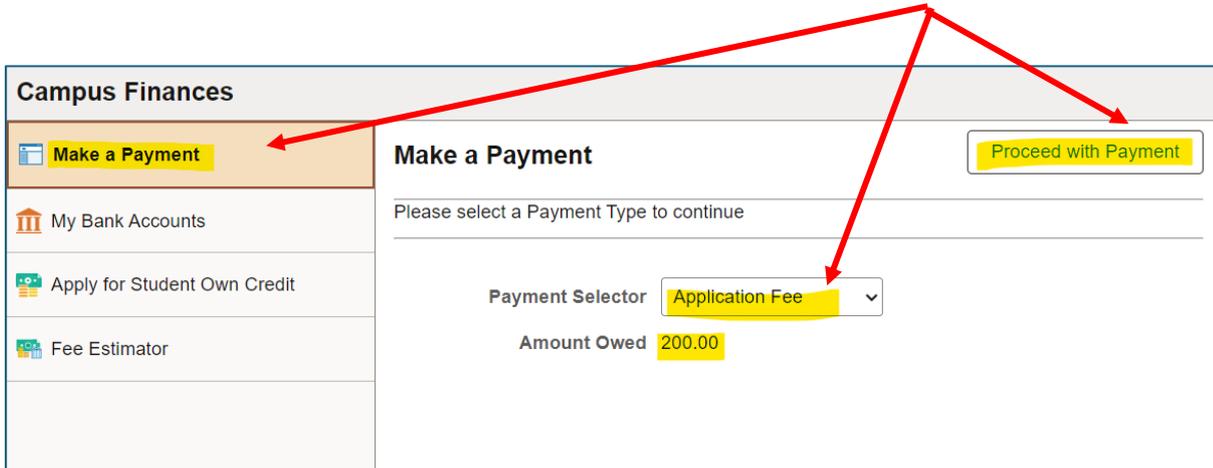
[Forgot your password?](#)

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2. Ensure that you are on the Applicant Homepage, then go to Campus Finances



3. Then click on make payment, select “Application Fee” as the payment selector, thereafter, click on proceed with payment.



Campus Finances

Make a Payment

My Bank Accounts

Apply for Student Own Credit

Fee Estimator

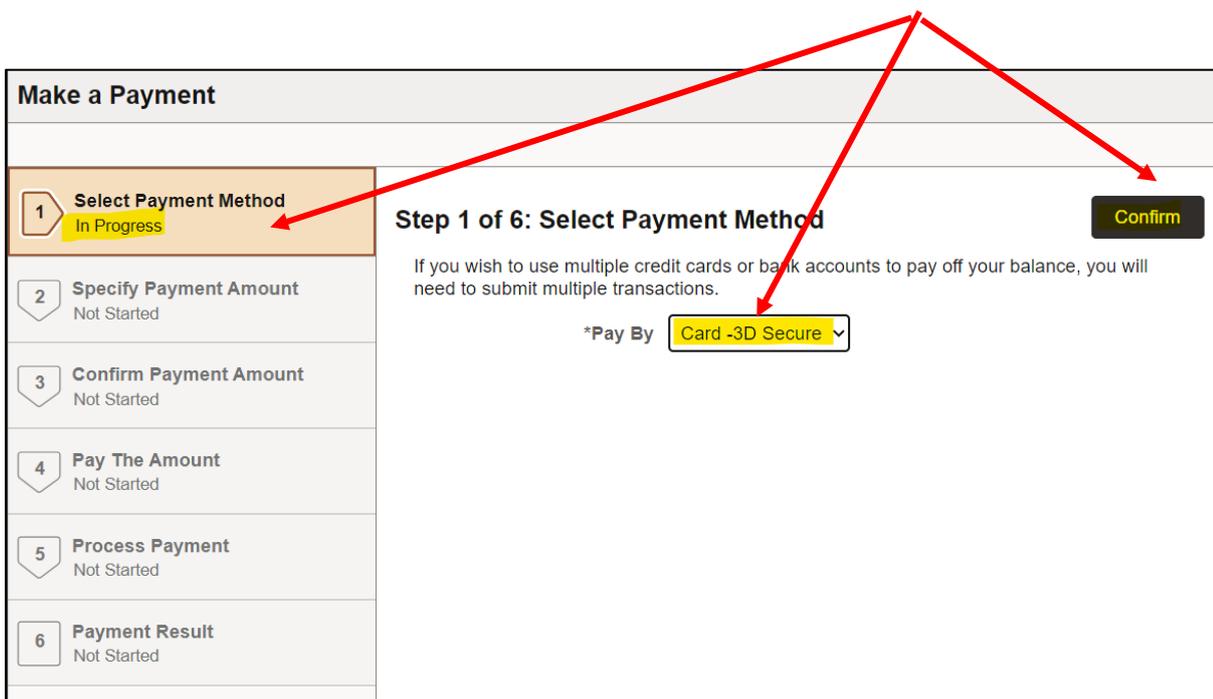
Please select a Payment Type to continue

Payment Selector **Application Fee**

Amount Owed **200.00**

Proceed with Payment

4. Under Step 1, select “Card-3D Secure” as the Pay By option then click on confirm.



Make a Payment

1 Select Payment Method
In Progress

2 Specify Payment Amount
Not Started

3 Confirm Payment Amount
Not Started

4 Pay The Amount
Not Started

5 Process Payment
Not Started

6 Payment Result
Not Started

Step 1 of 6: Select Payment Method

If you wish to use multiple credit cards or bank accounts to pay off your balance, you will need to submit multiple transactions.

*Pay By **Card -3D Secure**

Confirm

5. Under Step 2, specify the payment amount, then click confirm

Make a Payment

[< Previous](#)

- 1 **Select Payment Method**
Complete
- 2 **Specify Payment Amount**
In Progress
- 3 **Confirm Payment Amount**
Not Started
- 4 **Pay The Amount**
Not Started
- 5 **Process Payment**
Not Started
- 6 **Payment Result**
Not Started

Step 2 of 6: Specify Payment Amount

This is a list of charges that you are allowed to pay online.

[Actions](#)

What I Owe

Description	Outstanding Charges	Payment Amount
Description	200.00	200.00 ✎

Currency used is Rand

[Confirm](#)

6. Under Step 3, click on confirm

Make a Payment

[< Previous](#)

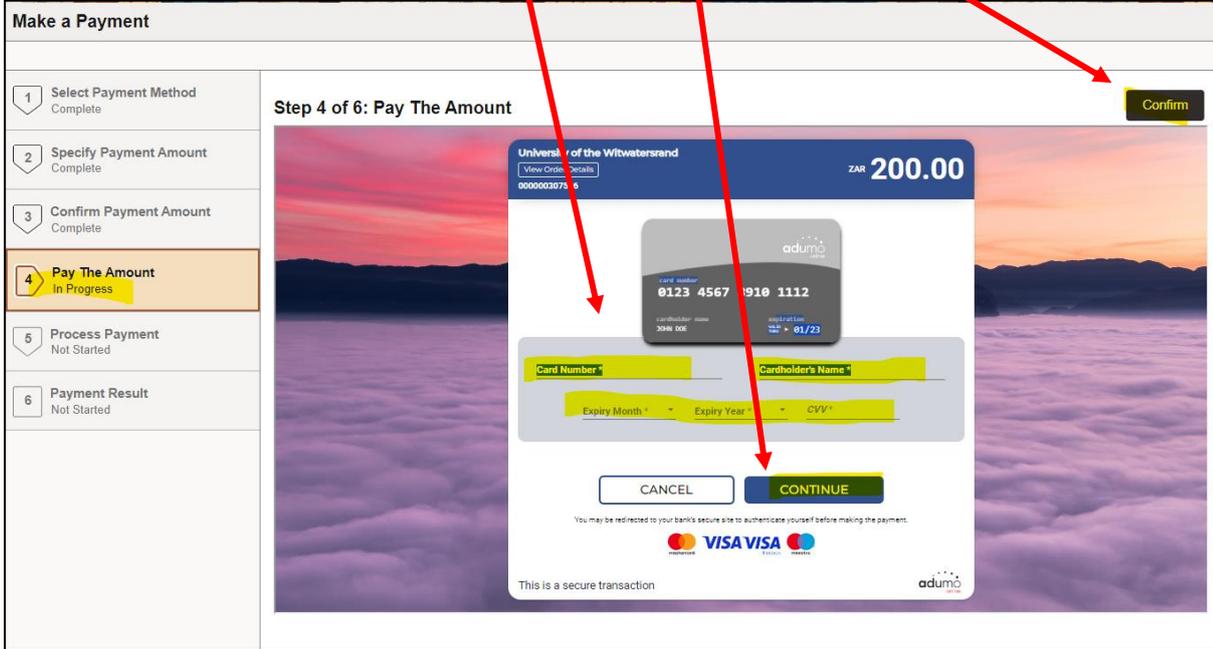
- 1 **Select Payment Method**
Complete
- 2 **Specify Payment Amount**
Complete
- 3 **Confirm Payment Amount**
In Progress
- 4 **Pay The Amount**
Not Started
- 5 **Process Payment**
Not Started
- 6 **Payment Result**
Not Started

Step 3 of 6: Confirm Payment Amount

Your payment of 200.00 ZAR will be collected through our secure third party payment provider.

[Confirm](#)

7. Under Step 4, populate card details, click continue, then click on confirm



Make a Payment

1 Select Payment Method Complete

2 Specify Payment Amount Complete

3 Confirm Payment Amount Complete

4 Pay The Amount In Progress

5 Process Payment Not Started

6 Payment Result Not Started

Step 4 of 6: Pay The Amount

Confirm

University of the Witwatersrand ZAR 200.00

adumo

card number 0123 4567 8910 1112

cardholder name JANE DOE

expiry date 01/23

Card Number * Cardholder's Name *

Expiry Month * Expiry Year * CVV *

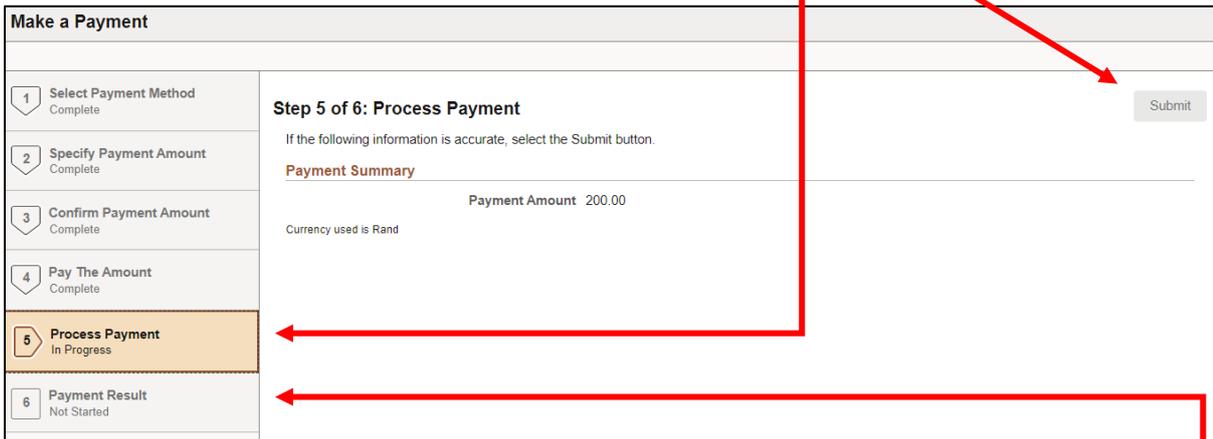
CANCEL CONTINUE

You may be redirected to your bank's secure site to authenticate yourself before making the payment.

VISA VISA

This is a secure transaction adumo

8. Under Step 5, process the payment by clicking submit.



Make a Payment

1 Select Payment Method Complete

2 Specify Payment Amount Complete

3 Confirm Payment Amount Complete

4 Pay The Amount Complete

5 Process Payment In Progress

6 Payment Result Not Started

Step 5 of 6: Process Payment

If the following information is accurate, select the Submit button.

Payment Summary

Payment Amount 200.00

Currency used is Rand

Submit

9. Under Step 6, as the payment result, ensure that you get a confirmation that payment was successfully made.