

# REFUGEE

- ✓ STEPS 2, 4, 7 and 8 = compulsory for clearance to register
- ✓ STEPS 1 and 6 = first time students only
- ✓ STEP 5 = if applicable.

## 1. Confirmation letter of acceptance / firm offer

- (1<sup>st</sup> Time student only)

## 2. Original Valid Refugee Visa

## 3. Medical Aid is NOT COMPULSORY but recommended

## 4. Complete Fees Quotation Form

- Form to be completed by student (personal information)
- Faculty Staff Member to complete (Course Codes and Type of Registration i.e. Refugee).  
Form to be signed and stamped by Faculty

*The Form is available from the Faculty Office, Fees Office and the International Students Office.*

## 5. Vetted Scholarship Letter (if sponsored)

- Sponsorship letter to be vetted and captured on the Student System by an official at the Financial Aid and Scholarships Office (FASO)

## 6. Matriculation Exemption Certificate Clearance

- Undergraduate only
- Obtained at the International Students Office

## 7. International Fees Clearance

- Fees Quotation Form to be completed with amounts, signed and stamped at the Fees Office
- Fees are paid on South African terms. The initial deposit as prescribed by Fees Office is payable. The balance of the fees is payable by 31 March for undergraduate students, and for postgraduate students 30 days after registration.

## 8. Registration

Take the **International Clearance Certificate** to the appropriate Faculty Office or register on-line through the **Student Self Service Portal**.