

NATIONAL STUDENT FINANCIAL AID SCHEME

myNSFAS step-by-step guide



How to create your profile, log in, complete your application and upload your documents — one step at a time.



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



Six steps to a complete application



Applying is free. Never pay anyone to submit your application.

There are six steps. Gather your documents before you start – it is much easier to apply when everything is ready.

1 Open myNSFAS Online or in the app. Page 3	2 Create your account Your correct personal details. Page 3	3 Log in ID number and password. Page 4	4 Click APPLY Complete the form. Page 5	5 Upload documents Everything required. Page 5	6 Check and submit Then track your status. Page 6
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Two ways to apply

Online at <https://my.nsfas.org.za>, or in the **NSFAS mobile app**. Choose the option that is easiest for you – the steps are the same on both.

Have these ready before you start

- Your signed and dated NSFAS consent form – every applicant needs this
- A parent or legal guardian available to sign it, if you are under 18
- The vulnerable child form, if you are under 18
- A declaration form, if you are under 35 and the people you declare may not match Department of Home Affairs (DHA) records
- Disability Annexure A signed by a qualified medical practitioner, if you have a disability

WHAT YOU DO NOT NEED

You do **not** need payslips, an IRP5, a SASSA letter, an affidavit, your ID or your birth certificate. None of these are required at application or at appeal.

CONSENT FORM

Without an accurate, completed and signed consent form your application is closed and marked “REJECTED”.

Screens may look slightly different on your device or after updates to myNSFAS.

Open myNSFAS and create your account

1

Open myNSFAS

Go to <https://my.nsfas.org.za> in your browser, or open the **NSFAS mobile app** and tap **Get started**.

CHECK THE ADDRESS

Type the address yourself. Only apply through myNSFAS or the NSFAS mobile app — never through a link or person asking for payment.

2

Create your account

On the myNSFAS screen, choose **Create account**. If you do not have an account yet, this is where you start — the login screen also shows a **Don't have an account** option.

- Enter your **correct personal information**, exactly as it appears on your ID. Every later check is matched against these details.
- Choose a password you will remember, and keep it private.
- Write down the date you created your profile on the notes page of the Applicant manual.

ALREADY HAVE A PROFILE?

Skip to step 3 and log in.

STEP 3

Log in

Log in to your myNSFAS profile with the details you created in step 2.

1 Login tab

Make sure the Login tab is selected, not Create account.

2 ID number

Enter your South African ID number.

3 Password

Enter the password you chose when you created your account.

4 I'm not a robot

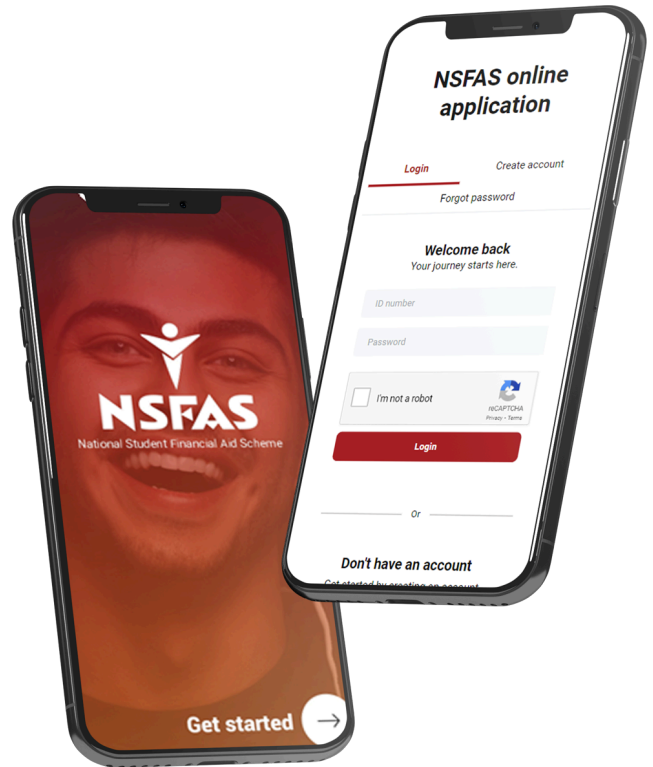
Tick the box to confirm you are a person. Complete any picture check it shows.

5 Login button

Tap or click Login to open your profile.

6 Forgot password

If you cannot remember your password, use this link to reset it. Do not create a second account.



LEFT: APP WELCOME SCREEN
RIGHT: MYNSFAS LOGIN SCREEN

Apply and upload your documents

4

Click APPLY and complete the form

Once you are logged in, click **APPLY**. Complete the application form and provide **all the required information**.

- Answer every section. Leaving a required section empty delays your application.
- Make sure the qualification and institution you choose are approved – funding covers approved undergraduate qualifications at public universities and TVET colleges.
- Declare your parents or legal guardian accurately. If the people you declare do not match Department of Home Affairs records and you are under 35, you will need a declaration form.

5

Upload your supporting documents

DOCUMENT	WHEN IT APPLIES	STATUS
NSFAS consent form	Every applicant, without exception. Signed and dated, with a parent or legal guardian signature if you are under 18	REQUIRED
Declaration form	If you are under 35 and the people you declared do not match Department of Home Affairs (DHA) records – most often where you declared a legal guardian	MAY BE REQUIRED
Vulnerable child form	If you are under 18	MAY BE REQUIRED
Parent or legal guardian ID	If your parents' details differ from DHA records	MAY BE REQUIRED
Disability Annexure A	If you have a disability. Signed by a qualified medical practitioner	MAY BE REQUIRED
ITA34 from SARS	At appeal only, if you are appealing financial eligibility	MAY BE REQUIRED

Check and submit

6

Check everything, then submit

Before you submit, check that all your information is correct and that you have provided the required documents. Then click **Submit**.

- ☐ **Your personal information is correct**
It matches your ID exactly.
- ☐ **Every section of the form is complete**
Nothing required is left blank.
- ☐ **Your consent form is accurate, complete and signed**
Including a parent or legal guardian signature if you are under 18.
- ☐ **Your consent form is uploaded**
This is the only document every applicant must provide.
- ☐ **Any form that applies to you is uploaded**
Declaration form, vulnerable child form, parent ID copies or Disability Annexure A.

DO NOT RUSH THIS STEP

Incorrect details and missing documents delay applications, and a missing consent form stops one completely. Check before you click Submit.

What happens next

Track your application

Log in to your myNSFAS profile to track your application. Keep your contact details up to date so you receive status updates.

Remember

- Meeting the income threshold does not mean funding is automatic. Your application still goes through verification.
- NSFAS uses third-party data sources to verify your financial information — that is what your consent form allows.
- Disability support such as assistive devices is not automatic. It must be assessed and approved.

Trouble signing in?

- **Forgot your password?** Use the Forgot password link on the login screen.
- **No account yet?** Go back to step 2 and create one.
- Use only one profile. Creating a second account with the same ID causes confusion, not a faster result.

Mistakes that stop applications

No valid consent form

Application closed and marked “REJECTED”.

Declared people do not match DHA

Under 35 means a declaration form is needed.

Qualification not approved

Funding covers approved qualifications only.

Details that do not match your ID

Every check is matched against them.

You are ready.

Start your application

<https://my.nsfas.org.za>

Or download the NSFAS mobile app. Applications open 18 September 2026.

Applying is free

Never pay anyone to submit your application for you.

FUNDING DREAMS. EMPOWERING FUTURES.