

PLEASE NOTE: Most workshops/retreats and events will be facilitated online, unless otherwise indicated in 2023

When in need of individual or group E-Resources and ZOTERO trainings for PG Students, please use the e-mail addresses below for Faculty Librarians:

1. **Science** Salome.Potgieter@wits.ac.za and Naome.Bopape@wits.ac.za
2. **Geo-Sciences** Rachel.Louis@wits.ac.za
3. **Engineering** Pinky.Matai@wits.ac.za copy Salome.Potgieter@wits.ac.za
4. **CLM** Xoliswa.Hobo@wits.ac.za, Kedibone.Moagi@wits.ac.za, Maggie.Lediga@wits.ac.za
5. **EBE** Bongki.Mphuti@wits.ac.za
6. **Humanities** Nkemeleng.Lesejane@wits.ac.za, Margaret.Atsango@wits.ac.za copy Thuli.Dhlamini@wits.ac.za
7. **Education** Alison.Chisholm@wits.ac.za and Nkemeleng.Lesejane@wits.ac.za copy Thuli.Dhlamini@wits.ac.za
8. **Health Sciences** Devind.Peter@wits.ac.za

IMPORTANT: Workshops take place between Jan/February through to November each year - Some workshops are repeated but not all. Programme changes can happen suddenly due to emergencies - please bear this in mind If it requires an RSVP, please send a direct email to the person's name listed therein. Any other queries can be sent to Lucille.mooragan@wits.ac.za

WORKSHOP TITLE	DATE & TIME	VENUE	LECTURER	DESCRIPTION
JANUARY				
*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	17 JANUARY 09.00-13.00	Teams	Prof Jasper Knight	This workshop has two components. PART 1 (3 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow participants to receive a Certificate of Competence in Research Ethics. PART 2 (1 hour) describes how to apply for ethics clearance to the University Research Ethics Committee (Non-Medical) or to school ethics committees. This workshop will be relevant to Honours, Masters, PhD students as well as staff dealing with human subjects in their research projects. RSVP to mmatshepo.taunyane@wits.ac.za
FEBRUARY				
*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	15 FEBRUARY 09.00-13.00	Teams	Prof Jasper Knight	This workshop has two components. PART 1 (3 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow participants to receive a Certificate of Competence in Research Ethics. PART 2 (1 hour) describes how to apply for ethics clearance to the University Research Ethics Committee (Non-Medical) or to school ethics committees. This workshop will be relevant to Honours, Masters, PhD students as well as staff dealing with human subjects in their research projects. RSVP to mmatshepo.taunyane@wits.ac.za

*Critical Reading in Academia and Beyond	28 February 09:00-12:00	Teams	Dr Ute Schwaibold	As a critical reader you do far more than just remember the ideas an author shared in his/her paper. You should be able to understand the author's main idea about, or position on, a topic, see their opinions, and analyse the author's choices of major and minor supporting details as evidence to back up his/her position. A critical reader can see how ideas fit together and flow to support to build up to the point or argument the author is presenting, and assess whether the argument presented is valid. Regardless of whether you are reading an academic article or a news clip, critical reading empowers you to come to your own conclusions on what the author has written. This workshop will guide you, the reader, on how to recognise an author's position or opinion and their supporting evidence and to critically evaluate what you read. At the end of this course you should be able to:- Identify an author's position/opinion/argument;- Find the evidence used to support the position/opinion/argument;- Evaluate the strength of this evidence, and- Evaluate the credibility of the sources you may find for your own writing. Rsvp to mmatshepo.taunyane@wits.ac.za
MARCH				
*INTEGRITY, SUBSTANTIATION, AND REFERENCING IN ACADEMIC WRITING	02 March 11:00-13:00	Teams	Dr Victor De Andrade	This workshop aims to provide opportunities for enhancing postgraduates' academic writing through substantiation of their points of view and argument, while maintaining academic integrity and referencing rigour. The workshop provides information about the justification of the students' point of view in academic writing and illustrates the level of accuracy which is necessary in referencing for research writing. The APA is used as an example, but students who use other styles of referencing, e.g. Harvard, Law style, Vancouver, etc. will also benefit from the discussions in this workshop. Please rsvp to mmatshepo.taunyane@wits.ac.za
*STARTING OUT: FINDING A RESEARCH TOPIC AND WORKING TOWARDS YOUR PROPOSAL- SCIENCE AND HUMANITIES	08 March 09:00-11:00	Teams	Prof Jasper Knight	This workshop is suitable for those just starting out on their research, including Honours, Masters and PhDs, and those who are writing their proposals. The workshop is 2 hours in duration and deals with how to find a research topic, the research statement, aims, objectives, methods and methodologies, and how to frame your research in a wider context. RSVP to mmatshepo.taunyane@wits.ac.za
Preparing your work for submission	10 March 09:30-11:00	Teams	Dr Odile Mackett	A well-formatted dissertation or thesis is an essential complement to good research and managing a large document. This workshop covers technical aspects such as using styles; the navigation pane to manage a large document; automatic numbering of tables and figures; the use of section and page breaks; use of the paragraph mark; page numbering; and creating a table of contents. RSVP link : https://odilemackett.com/2022-workshops/
*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	15 March 09.00-13.00	Online via teams	Prof Jasper Knight	This workshop has two components. PART 1 (3 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow participants to receive a Certificate of Competence in Research Ethics. PART 2 (1 hour) describes how to apply for ethics clearance to the University Research Ethics Committee (Non-Medical) or to school ethics committees. This workshop will be relevant to Honours, Masters, PhD students as well as staff dealing with human subjects in their research projects. RSVP to mmatshepo.taunyane@wits.ac.za

*PROJECT MANAGEMENT	16 March 9.00-12.00	Teams	Dr Ute Schwaibold	This workshop provides practical advice and guidance on how projects of any size or type can be effectively managed at postgraduate level. Aspects to be covered include how to plan a project, forecast for time, cost (funding) and resources, assess and manage risk such as unplanned changes in methodology, and most importantly preventing project creep and meeting project deadlines. RSVP to Mmatshupo.taunyane@wits.ac.za
SCIENCE: USING THE LIBRARY: EXPLORING E-RESOURCES	23 March PART 1 09:00-12:00	TBA	Ms Salomé Potgieter, Ms Rachel Louis & Nolusindiso Skeyi-Phurutsi	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal and LibGuides, and how to access materials that Wits Library does not have. It will also focus on high-level research and publication resources and advanced information finding using discipline specific databases. Please rsvp to both salome.potgieter@wits.ac.za and Rachel.louis@wits.ac.za
SCIENCE: USING THE LIBRARY: EXPLORING E-RESOURCES	24 March PART 2 09:00-12:00	TBA	Ms Salomé Potgieter, Ms Rachel Louis & Nolusindiso Skeyi-Phurutsi	Part 2 will focus on using ZOTERO to manage references. Please rsvp to both Salome.potgieter@wits.ac.za and Rachel.louis@wits.ac.za
Comparative Research Design	27-Mar	Wits Humanities Graduate Centre, South-West Engineering Building, Ground floor, Seminar Room, East Campus	Professor Malte Brosig	This workshop provides an introduction into classical comparative analysis which is applied across disciplines. We are using Mill's methods of comparison for research design. The emphasis will be on qualitative research with at least two case studies. At the centre of interest is case selection and deductive theory testing. We go through fundamental questions such as what are suitable cases for comparison and how theory testing be conducted in a scientific manner? Central to comparative methodology is the understanding how variation between variables can be used for showing causality. Please register via email with Chief.Ntsheganse@wits.ac.za
ENGINEERING & THE BUILT ENVIRONMENT: USING THE LIBRARY: EXPLORING E-RESOURCES	28 March Part 1: 9.00-13.00 Part 2: 13.00-15.00	TBA	Ms Pinky Matai	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as the e-Wits catalogue, electronic resources, LibGuides, and how to access materials that Wits Library does not have. Part 2: Zotero: a free bibliographic reference manager tool. This workshop will introduce some of the key functions of Zotero such as: installing Zotero, adding citations to your Zotero library, organizing and managing your citations, creating a bibliography, and using the Microsoft Word plug-in to easily insert citations from Zotero into your documents. Rsvp to pinky.matai@wits.ac.za, bongi.mphuti@wits.ac.za and salome.potgieter@wits.ac.za
*Research Writing academy: SESSION 1 Getting started with your writing	29 March 08:30-12:00	Online	Ms Marike Kluyts	The session will unpack the 'moves' you need to make to communicate like a disciplinary insider, and we will explore how we position ourselves in the 'conversations' of our disciplines. The session will also introduce you to various tools and techniques you can use to help you get started with your research and writing. If you would like to attend this session register using the following link: https://forms.gle/DncSqyJGLWwDfy5Z8

*CONTEXTUAL CONSIDERATIONS IN QUALITATIVE RESEARCH	31 March 09:00- 11:00	Teams	Drs' Victor Andrade and Joanne Neille	Context is an important consideration of research. Qualitative research, particularly, is flavoured by the context where the research is being conducted, that is the what, where, when, why, and how of the research, the researcher, and the participants, amongst others. Moreover, linguistic and cultural contexts are crucial considerations as well as the ethical aspects. This presentation provides some insights, thoughts, considerations, and ideas for all researchers, but especially those who work within a qualitative paradigm. Please RSVP to mmatshepo.taunyane@wits.ac.za
APRIL				
*Research Writing academy: SESSION 2 Writing structures and organising ideas	04 April 08:30-12:00	Online	Ms Marike Kluyts	This workshop will unpack the various writing structures that you will need to make use of in your research writing. We will explore what should go into various sections (Introduction, literature review / related works, theoretical frameworks, methods, results, discussion), and discuss smaller structures within these sections that can make it easier to navigate the writing and reading of your text.If you would like to attend this session register using the following link: https://forms.gle/DncSqyJGLWwDfy5Z8
*REPORT WRITING FOR ENGINEERING AND SCIENCE STUDENTS	05 April 9.30-12.30	Teams	Dr Ute Schwaibold	Engineers and scientists are often more comfortable expressing themselves in numbers than in words, but can seldom avoid the need to develop technical report writing skills. This workshop focuses on the basics of technical report writing, with a particular emphasis on developing a clear report structure, presenting a logical flow of information and ensuring that the content included is relevant to the objectives of the report. RSVP to mmatshepo.taunyane@wits.ac.za
An Engineering approach to Research Design.	6 April 9.00-16.00	TBA	Prof Ivan Hofsjer	This workshop focusses on “what to do” that leads naturally into a proposal that is automatically sound. It does not focus on “this is what it must look like”. The workshop uses an engineering approach, but you do not need an engineering background, and all are welcome. RSVP mmatshepo.taunyane@wits.ac.za
HOW TO WRITE AN ABSTRACT	11 April 13:00-16:00	TBA	Prof Jasper Knight	This 3-hr workshop introduces the purpose and scope of an abstract and goes through examples of successful abstracts. Attendees will then write their own abstract (based on their research), with opportunities for feedback. This is a practical workshop with interactive elements and will be run as a face-to-face activity on campus only. Attendees should bring their own laptops and any other materials they require. This workshop is suitable for staff and students who are preparing to write or to submit an academic abstract of their study RSVP to mmatshepo.taunyane@wits.ac.za
HOW TO FIND LITERATURE AND UNDERTAKE A LITERATURE REVIEW	11 April 09:00-11:00	Online via teams	Prof Jasper Knight	A literature review is a required part of any research proposal and dissertation/thesis. This workshop deals with the process of finding literature that is relevant to your research topic and then extracting information in order to write a literature review. This workshop will describe the different approaches that can be used to organizing and structuring your literature review, and how to link this analysis to your aims and objectives. RSVP to mmatshepo.taunyane@wits.ac.za

*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	12 April 09:00-13:00	Online via teams	Prof Jasper Knight	This workshop has two components. PART 1 (3 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow participants to receive a Certificate of Competence in Research Ethics. PART 2 (1 hour) describes how to apply for ethics clearance to the University Research Ethics Committee (Non-Medical) or to school ethics committees. This workshop will be relevant to Honours, Masters, PhD students as well as staff dealing with human subjects in their research projects. RSVP to mmatshepo.taunyane@wits.ac.za
HOW TO MAKE A POWERPOINT PRESENTATION	13 April 13:00-16:00	TBA	Prof Jasper Knight	This 3-hr workshop focuses on the successful design and then the delivery of a verbal presentation, using Powerpoint. The workshop will provide tips on the presentation structure, how to design slides correctly, how to identify and communicate your key points, and speaking (presentation) technique. Attendees will then start to design their own presentations (based on their research), with opportunities for feedback. This is a practical workshop with interactive elements and will be run as a face-to-face activity on campus only. Attendees should bring their own laptops and any other materials they require. This workshop is suitable for staff and students who are preparing to present their studies/results as a verbal presentation at a conference, symposium or similar event. RSVP to mmatshepo.taunyane@wits.ac.za workshop
HOW TO DESIGN AND PRESENT A POSTER	14 April 09:00-12:00	TBA	Prof Jasper Knight	This 3-hr workshop focuses on the successful design and then the delivery of a poster, which is a typical mode of presenting results at an academic conference. This workshop will deal with what a poster should look like, how it should be designed and structured, and practical tips for the presenter (and for the audience) on how to interact with a poster. Attendees will then have an opportunity to start to design their own posters (based on their research), with opportunities for feedback. This is a practical workshop with interactive elements and will be run as a face-to-face activity on campus only. Attendees should bring their own laptops and any other materials they require (poster sheets will be provided). This workshop is suitable for staff and students who are preparing to present their studies/results as a poster at a conference, symposium or similar event. RSVP to mmatshepo.taunyane@wits.ac.za
*The Entrepreneurial Mindset	18 April 09:00-12:00	Teams	Dr Ute Schwaibold	The entrepreneurial mindset is about seeing a world full of opportunities, not obstacles - about seeing solvable problems, not limiting barriers. It is about striving to create value for a broad stakeholder base and improving the human condition. This workshop will provide an overview of the entrepreneurial mindset that will allow you to identify, assess and act on opportunities in different contexts, settings and organisations. The focus of this workshop is NOT about how to start a business, about how to see opportunities to bring about effective economic and/or social change, to create new and added value for stakeholders and society, that can be applied to new business ideas or to promote innovation within existing organisations. The capacities to ‘think like an entrepreneur’ and ‘act like an innovator’ are crucial for success across industries. Rsvp to mmatshepo.taunyane@wits.ac.za
ZOTERO	19 April 9.30-11.30	Teams	Ms Thuli Dhlamini	This workshop, will introduce you to Zotero, a free, open source alternative to reference manager systems such as EndNote and Refworks. Zotero allows you to easily save bibliographic details, comments, indexing terms, and direct links to webpages, word documents, and even articles that are in library subscription databases. You will be shown how you can use Zotero to integrate your references into your research in many citation styles using Microsoft Word. Please rsvp to mmatshepo.taunyane@wits.ac.za

Comparative research design and analysis - Process-tracing	24 April	Wits Humanities Graduate Centre, South-West Engineering Building, Ground floor, Seminar Room, East Campus	Professor Malte Brosig	Process-tracing is an increasingly popular method in the social sciences. It is often promised but equally often poorly implemented. In this workshop we are going through the A-Z of process-tracing as part of qualitative research design. We are using hands on examples illustrating how it is applied and discuss the do's and don'ts of this particular technique. Process-tracing is a methodology which aims at revealing the causal pathway between two variables by providing a dense historical account of events. It is particularly relevant for students doing single case studies. Please register via email with Chief.Ntshenganse@wits.ac.za
MAY				
Comparative research design and analysis- Working with typologies	02-May	Wits Humanities Graduate Centre, South-West Engineering Building, Ground floor, Seminar Room, East Campus	Professor Malte Brosig	Typologies help us mapping a broad variety of cases and identify causal relationships. This workshop provides an introduction into how typologies can be used in qualitative research design. It also allows comparative case study analysis and is helpful for case selection and detecting causality in a complex environment. Please register via email with Chief.Ntshenganse@wits.ac.za
*Research Writing academy: SESSION 3 Creating a golden thread	03 May 08:30-12:00	Online	Ms Marike Kluyts	This session will start with a quick review of the structures touched on in the previous session. We will use this review as a 'starting point' of the golden thread that should run through your entire piece of writing. To create a golden thread in our writing this workshop will explore the concepts of cohesion and coherence to help create logic and flow in your writing. If you would like to attend this session register using the following link: https://forms.gle/DncSqyJGLWwDfy5Z8
HUMANITIES: USING THE LIBRARY: EXPLORING E-RESOURCES	09 May 09:00-14:00	Microsoft Teams	Mr Nkemeleng Lesejane	The knowledge and skills to access and use e-resources underpin success in research and publication. The workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. We will also will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest. Please RSVP to mmatshepo.taunyane@wits.ac.za
*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	17 May 09.00-13.00	Online via teams	Prof Jasper Knight	This workshop has two components. PART 1 (3 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow participants to receive a Certificate of Competence in Research Ethics. PART 2 (1 hour) describes how to apply for ethics clearance to the University Research Ethics Committee (Non-Medical) or to school ethics committees. This workshop will be relevant to Honours, Masters, PhD students as well as staff dealing with human subjects in their research projects. RSVP to mmatshepo.taunyane@wits.ac.za

ZOTERO	30 May9.30-11.30	Teams	Ms Thuli Dhlamini	This workshop, will introduce you to Zotero, a free, open source alternative to reference manager systems such as EndNote and Refworks. Zotero allows you to easily save bibliographic details, comments, indexing terms, and direct links to webpages, word documents, and even articles that are in library subscription databases. You will be shown how you can use Zotero to integrate your references into your research in many citation styles using Microsoft Word. Please rsvp to mmatshupo.taunyane@wits.ac.za
*Critical Reading in Academia and Beyond	31 May 09:00-12:00	Teams	Dr Ute Schwaibold	<p>As a critical reader you do far more than just remember the ideas an author shared in his/her paper. You should be able to understand the author's main idea about, or position on, a topic, see their opinions, and analyse the author's choices of major and minor supporting details as evidence to back up his/her position. A critical reader can see how ideas fit together and flow to support to build up to the point or argument the author is presenting, and assess whether the argument presented is valid. Regardless of whether you are reading an academic article or a news clip, critical reading empowers you to come to your own conclusions on what the author has written. This workshop will guide you, the reader, on how to recognise an author's position or opinion and their supporting evidence and to critically evaluate what you read. At the end of this course you should be able to:</p> <ul style="list-style-type: none"> - Identify an author's position/opinion/argument; - Find the evidence used to support the position/opinion/argument; - Evaluate the strength of this evidence, and - Evaluate the credibility of the sources you may find for your own writing. <p style="text-align: right;">Rsvp to mmatshupo.taunyane@wits.ac.za</p>
JUNE				
STARTING OUT: FINDING A RESEARCH TOPIC AND WORKING TOWARDS YOUR PROPOSAL	6 June 9.00-11.00	Teams	Prof Jasper Knight	This workshop is suitable for those just starting out on their research, including Honours, Masters and PhDs, and those who are writing their proposals. The workshop is 2 hours in duration and deals with how to find a research topic, the research statement, aims, objectives, methods and methodologies, and how to frame your research in a wider context. RSVP to mmatshupo.taunyane@wits.ac.za
*Research Writing academy: SESSION 4 Developing argument and voice in writing	7 June 08:30-12:00	Online	Ms Marike Kluyts	This session will explore the concepts of voice and argument in our research writing. In writing voice refers to your control over your topic, in other words what you think and which insights you glean from the literature and the study you are conducting. This synthesis of ideas is expressed in your argument. If you would like to attend this session register using the following link: https://forms.gle/DncSqyJGLWwDfy5Z8
*PROJECT MANAGEMENT	13 June 9.30-12.30	Teams	Dr Ute Schwaibold	This workshop provides practical advice and guidance on how projects of any size or type can be effectively managed at postgraduate level. Aspects to be covered include how to plan a project, forecast for time, cost (funding) and resources, assess and manage risk such as unplanned changes in methodology, and most importantly preventing project creep and meeting project deadlines. RSVP to Mmatshupo.taunyane@wits.ac.za

*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	14 June 09.00-13.00	Online via teams	Prof Jasper Knight	This workshop has two components. PART 1 (3 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow participants to receive a Certificate of Competence in Research Ethics. PART 2 (1 hour) describes how to apply for ethics clearance to the University Research Ethics Committee (Non-Medical) or to school ethics committees. This workshop will be relevant to Honours, Masters, PhD students as well as staff dealing with human subjects in their research projects. RSVP to mmatshepo.taunyane@wits.ac.za
JULY				
HOW TO MAKE A POWERPOINT PRESENTATION	03 July 13:00-16:00	TBA	Prof Jasper Knight	This 3-hr workshop focuses on the successful design and then the delivery of a verbal presentation, using Powerpoint. The workshop will provide tips on the presentation structure, how to design slides correctly, how to identify and communicate your key points, and speaking (presentation) technique. Attendees will then start to design their own presentations (based on their research), with opportunities for feedback. This is a practical workshop with interactive elements and will be run as a face-to-face activity on campus only. Attendees should bring their own laptops and any other materials they require. This workshop is suitable for staff and students who are preparing to present their studies/results as a verbal presentation at a conference, symposium or similar event. RSVP to mmatshepo.taunyane@wits.ac.za workshop
HOW TO DESIGN AND PRESENT A POSTER	04 July 13:00-16:00	TBA	Prof Jasper Knight	This 3-hr workshop focuses on the successful design and then the delivery of a poster, which is a typical mode of presenting results at an academic conference. This workshop will deal with what a poster should look like, how it should be designed and structured, and practical tips for the presenter (and for the audience) on how to interact with a poster. Attendees will then have an opportunity to start to design their own posters (based on their research), with opportunities for feedback. This is a practical workshop with interactive elements and will be run as a face-to-face activity on campus only. Attendees should bring their own laptops and any other materials they require (poster sheets will be provided). This workshop is suitable for staff and students who are preparing to present their studies/results as a poster at a conference, symposium or similar event. RSVP to mmatshepo.taunyane@wits.ac.za
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HOW TO WRITE AN ABSTRACT	06 July 13:00-16:00	TBA	Prof Jasper Knight	This 3-hr workshop introduces the purpose and scope of an abstract and goes through examples of successful abstracts. Attendees will then write their own abstract (based on their research), with opportunities for feedback. This is a practical workshop with interactive elements and will be run as a face-to-face activity on campus only. Attendees should bring their own laptops and any other materials they require. This workshop is suitable for staff and students who are preparing to write or to submit an academic abstract of their study RSVP to mmatshepo.taunyane@wits.ac.za

HOW TO FIND LITERATURE AND UNDERTAKE A LITERATURE REVIEW	06 July 09:00-11:00	Online via teams	Prof Jasper Knight	A literature review is a required part of any research proposal and dissertation/thesis. This workshop deals with the process of finding literature that is relevant to your research topic and then extracting information in order to write a literature review. This workshop will describe the different approaches that can be used to organizing and structuring your literature review, and how to link this analysis to your aims and objectives. RSVP to mmatshepo.taunyane@wits.ac.za
SCIENCE: USING THE LIBRARY: EXPLORING E-RESOURCES	20 July PART 1 09:30-12:30	TBA	Ms Salomé Potgieter & Ms Rachel Louis	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal and LibGuides, and how to access materials that Wits Library does not have. It will also focus on high-level research and publication resources and advanced information finding using discipline specific databases. Please rsvp to both salome.potgieter@wits.ac.za and Rachel.louis@wits.ac.za
SCIENCE: USING THE LIBRARY: EXPLORING E-RESOURCES	21 July PART 2 09:30-12:30	TBA	Ms Salomé Potgieter & Ms Rachel Louis	Part 2 will focus on using ZOTERO to manage references. Please rsvp to both Salome.potgieter@wits.ac.za and Rachel.louis@wits.ac.za
AUGUST				
ENGINEERING & THE BUILT ENVIRONMENT: USING THE LIBRARY: EXPLORING E-RESOURCES	01 August Part 1: 9.00-13.00 Part 2: 13.00-15.00	TBA	Ms Pinky Matai	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as the e-Wits catalogue, electronic resources, LibGuides, and how to access materials that Wits Library does not have. Part 2: Zotero: a free bibliographic reference manager tool. This workshop will introduce some of the key functions of Zotero such as: installing Zotero, adding citations to your Zotero library, organizing and managing your citations, creating a bibliography, and using the Microsoft Word plug-in to easily insert citations from Zotero into your documents. Rsvp to pinky.matai@wits.ac.za , bongi.mphuti@wits.ac.za and salome.potgieter@wits.ac.za
*REPORT WRITING FOR ENGINEERING AND SCIENCE STUDENTS	02 August 9.30-12.30	Teams	Dr Ute Schwaibold	Engineers and scientists are often more comfortable expressing themselves in numbers than in words, but can seldom avoid the need to develop technical report writing skills. This workshop focuses on the basics of technical report writing, with a particular emphasis on developing a clear report structure, presenting a logical flow of information and ensuring that the content included is relevant to the objectives of the report. Rsvp to mmatshepo.taunyane@wits.ac.za
*STARTING OUT: FINDING A RESEARCH TOPIC AND WORKING TOWARDS YOUR PROPOSAL- SCIENCE AND HUMANITIES	08 August 13:00-15:00	Teams	Prof Jasper Knight	This workshop is suitable for those just starting out on their research, including Honours, Masters and PhDs, and those who are writing their proposals. The workshop is 2 hours in duration and deals with how to find a research topic, the research statement, aims, objectives, methods and methodologies, and how to frame your research in a wider context. RSVP to mmatshepo.taunyane@wits.ac.za

*The Entrepreneurial Mindset	15 Aug 09:00-12:00	Teams	Dr Ute Schwaibold	The entrepreneurial mindset is about seeing a world full of opportunities, not obstacles - about seeing solvable problems, not limiting barriers. It is about striving to create value for a broad stakeholder base and improving the human condition. This workshop will provide an overview of the entrepreneurial mindset that will allow you to identify, assess and act on opportunities in different contexts, settings and organisations. The focus of this workshop is NOT about how to start a business, about how to see opportunities to bring about effective economic and/or social change, to create new and added value for stakeholders and society, that can be applied to new business ideas or to promote innovation within existing organisations. The capacities to ‘think like an entrepreneur’ and ‘act like an innovator’ are crucial for success across industries. Rsvp to mmatshepo.taunyane@wits.ac.za
*Research Writing academy: SESSION 1 Getting started with your writing	16 Aug 08:30-12:00	Online	Ms Marike Kluyts	The session will unpack the ‘moves’ you need to make to communicate like a disciplinary insider, and we will explore how we position ourselves in the ‘conversations’ of our disciplines. The session will also introduce you to various tools and techniques you can use to help you get started with your research and writing.If you would like to attend this session register using the following link: https://forms.gle/GZZddN2mDTTzrayx8
*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	16 August 13.00-17.00	Online via teams	Prof Jasper Knight	This workshop has two components. PART 1 (3 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow participants to receive a Certificate of Competence in Research Ethics. PART 2 (1 hour) describes how to apply for ethics clearance to the University Research Ethics Committee (Non-Medical) or to school ethics committees. This workshop will be relevant to Honours, Masters, PhD students as well as staff dealing with human subjects in their research projects. RSVP to mmatshepo.taunyane@wits.ac.za
HUMANITIES: USING THE LIBRARY: EXPLORING E-RESOURCES	17 Aug 09:00-14:00	Microsoft Teams	Mr Nkemeleng Lesejane	The knowledge and skills to access and use e-resources underpin success in research and publication. The workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. We will also will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest. Please rsvp to mmatshepo.taunyane@wits.ac.za
Preparing your work for submission	18 August 09:30-11:00	Teams	Dr Odile Mackett	A well-formatted dissertation or thesis is an essential complement to good research and managing a large document. This workshop covers technical aspects such as using styles; the navigation pane to manage a large document; automatic numbering of tables and figures; the use of section and page breaks; use of the paragraph mark; page numbering; and creating a table of contents. RSVP link : https://odilemackett.com/2022-workshops/
SEPTEMBER				
EBE Online writing retreat.	04 September - 20 October 09:00-16:00	Online	Prof Ivan Hofsjager	This 7 week (mostly) online writing retreat sets the pace and rhythm to make progress with a substantial writing project. We will meet in person at intervals to maintain momentum.

*Research Writing academy: SESSION 2 Writing structures and organising ideas	13 September 08:30-12:00	Online	Ms Marike Kluyts	This workshop will unpack the various writing structures that you will need to make use of in your research writing. We will explore what should go into various sections (Introduction, literature review / related works, theoretical frameworks, methods, results, discussion), and discuss smaller structures within these sections that can make it easier to navigate the writing and reading of your text.If you would like to attend this session register using the following link: https://forms.gle/GZZddN2mDTTzrayx8
*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	13 September 13.00-17.00	Online via teams	Prof Jasper Knight	This workshop has two components. PART 1 (2 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow for a Certificate of Competence in Research Ethics to be issued. PART 2 (1hr 30 mins) describes how to apply for ethics clearance to the main university or to school ethics committees. This workshop will be relevant to Honours, Masters and PhD students dealing with human subjects in their research project. Please RSVP to mmatshepo.taunyane@wits.ac.za
ZOTERO	15 September 9.30-11.30	Teams	Ms Thuli Dhlamini	This workshop, will introduce you to Zotero, a free, open source alternative to reference manager systems such as EndNote and Refworks. Zotero allows you to easily save bibliographic details, comments, indexing terms, and direct links to webpages, word documents, and even articles that are in library subscription databases. You will be shown how you can use Zotero to integrate your references into your research in many citation styles using Microsoft Word. Please RSVP to mmatshepo.taunyane@wits.ac.za
HOW TO MAKE A POWERPOINT PRESENTATION	18 September 09:00-12:00	TBA	Prof Jasper Knight	This 3-hr workshop focuses on the successful design and then the delivery of a verbal presentation, using Powerpoint. The workshop will provide tips on the presentation structure, how to design slides correctly, how to identify and communicate your key points, and speaking (presentation) technique. Attendees will then start to design their own presentations (based on their research), with opportunities for feedback. This is a practical workshop with interactive elements and will be run as a face-to-face activity on campus only. Attendees should bring their own laptops and any other materials they require. This workshop is suitable for staff and students who are preparing to present their studies/results as a verbal presentation at a conference, symposium or similar event. RSVP to mmatshepo.taunyane@wits.ac.za workshop
HOW TO DESIGN AND PRESENT A POSTER	21 September 13:00-16:00	TBA	Prof Jasper Knight	This 3-hr workshop focuses on the successful design and then the delivery of a poster, which is a typical mode of presenting results at an academic conference. This workshop will deal with what a poster should look like, how it should be designed and structured, and practical tips for the presenter (and for the audience) on how to interact with a poster. Attendees will then have an opportunity to start to design their own posters (based on their research), with opportunities for feedback. This is a practical workshop with interactive elements and will be run as a face-to-face activity on campus only. Attendees should bring their own laptops and any other materials they require (poster sheets will be provided). This workshop is suitable for staff and students who are preparing to present their studies/results as a poster at a conference, symposium or similar event. RSVP to mmatshepo.taunyane@wits.ac.za
OCTOBER				

HOW TO WRITE AN ABSTRACT	02 October 09:00-12:00	TBA	Prof Jasper Knight	This 3-hr workshop introduces the purpose and scope of an abstract and goes through examples of successful abstracts. Attendees will then write their own abstract (based on their research), with opportunities for feedback. This is a practical workshop with interactive elements and will be run as a face-to-face activity on campus only. Attendees should bring their own laptops and any other materials they require. This workshop is suitable for staff and students who are preparing to write or to submit an academic abstract of their study RSVP to mmatshepo.taunyane@wits.ac.za
*Research Writing academy: SESSION 3 Creating a golden thread	11 October 08:30-12:00	Online	Ms Marike Kluyts	This session will start with a quick review of the structures touched on in the previous session. We will use this review as a ‘starting point’ of the golden thread that should run through your entire piece of writing. To create a golden thread in our writing this workshop will explore the concepts of cohesion and coherence to help create logic and flow in your writing. If you would like to attend this session register using the following link: https://forms.gle/GZZddN2mDTTzrayx8
*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	18 October 13.00-17.00	Online via teams	Prof Jasper Knight	This workshop has two components. PART 1 (2 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow for a Certificate of Competence in Research Ethics to be issued. PART 2 (1hr 30 mins) describes how to apply for ethics clearance to the main university or to school ethics committees. This workshop will be relevant to Honours, Masters and PhD students dealing with human subjects in their research project. Please rsvp to mmatshepo.taunyane@wits.ac.za
NOVEMBER				
*Research Writing academy: SESSION 4 Developing argument and voice in writing	8 November 08:30-12:00	Online	Ms Marike Kluyts	This session will explore the concepts of voice and argument in our research writing. In writing voice refers to your control over your topic, in other words what you think and which insights you glean from the literature and the study you are conducting. This synthesis of ideas is expressed in your argument. If you would like to attend this session register using the following link: https://forms.gle/GZZddN2mDTTzrayx8
*RESEARCH ETHICS TRAINING AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL	22 November 09.00-13.00	Online via teams	Prof Jasper Knight	This workshop has two components. PART 1 (2 hours) comprises formal training on research ethics, with a particular emphasis on social science research. This training is content based. There is a formal written assignment following this workshop. Successful completion of this assignment will allow for a Certificate of Competence in Research Ethics to be issued. PART 2 (1hr 30 mins) describes how to apply for ethics clearance to the main university or to school ethics committees. This workshop will be relevant to Honours, Masters and PhD students dealing with human subjects in their research project. Please rsvp to mmatshepo.taunyane@wits.ac.za
DECEMBER				