



# HOUSE OF GRADUATES

▶ **HEAD OFFICE:** 110 Umhlanga Rocks Drive, Durban North

▶ **PRETORIA OFFICE:** 1166 Francis Beard Street, Hatfield, Pretoria

▶ **CAPE TOWN OFFICE:** Unit 7A Nobel Park Shopping Centre, Avondstil, Cape Town

▶ **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00 ▶ **WHATSAPP:** 076 675 7799 ✉ [contact@houseofgraduates.co.za](mailto:contact@houseofgraduates.co.za)

▶ **NATIONAL CALL CENTRE:** 031 301 8015

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## UNIVERSITY OF THE WITWATERSRAND (WITS) ORDER FORM FOR GRADUATION ATTIRE, 2023

Dear WITS Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **OFFICIAL SUPPLIER** of graduation attire on this memorable occasion.

- If you are **HIRING** the graduation attire kindly read **SECTION A** of our order form.
- If you are **PURCHASING** the graduation attire kindly read **SECTION B** of our order form.

### PRICING:

#### PLEASE NOTE:

- If you have completed a certificate or diploma you may hire hoods from previous qualifications. You will however be charged the “hood only” rate.
- A R300 refundable deposit is required IN ADDITION to the hire charges below. **This refundable deposit must be paid in cash on collection. If not, a R15 admin fee will be charged.**

DESCRIPTION	HIRE PRICE	SALE PRICE (FROM)
<b>CERTIFICATE &amp; DIPLOMA: GOWN ONLY</b>	<b>R110</b>	<b>R720</b>
<b>BACHELORS: GOWN &amp; HOOD PACKAGE</b>	<b>R150</b>	<b>R1,060</b>
- Gown Only	R110	R720
- Hood Only	R100	R340
- BEd Hood Only	R100	R450
<b>HONOURS: GOWN &amp; HOOD PACKAGE</b>	<b>R170</b>	<b>R1,120</b>
- Gown Only	R110	R720
- Hood Only	R130	R400
- BEd Hons Hood Only	R130	R500
<b>MASTERS: GOWN &amp; HOOD PACKAGE</b>	<b>R200</b>	<b>R1,170</b>
- Gown Only	R110	R720
- Hood Only	R160	R450
<b>PHD: GOWN, HOOD &amp; BONNET PACKAGE</b>	<b>R300</b>	<b>R3,430</b>
- Gown Only	R120	R2,140
- Hood Only	R200	R590
- Bonnet Only	R110	R700
<b>DOCTORS: GOWN, HOOD &amp; BONNET PACKAGE</b>	<b>R300</b>	<b>R3,480</b>
- Gown Only	R120	R2,140
- Hood Only	R200	R640
- Bonnet Only	R110	R700

**SECTION A: INFORMATION TO HIRE GRADUATION ATTIRE**

If you are **HIRING** the graduation attire kindly follow the steps below:

1. Complete the personal details section below.
2. Payment can be made in advance at our office in cash/ credit card/ debit card, OR in advance via ATM deposit/ EFT, OR at the WITS Braamfontein Campus, Library Lawns, from 3 hours before the start of the ceremony. NB:
  - a. **Please use the FNB ATM to make cash deposits. Do not deposit cash in the FNB branch (i.e. over the counter with a teller).** If you are unable to deposit cash via the ATM please pay in cash/ card when collecting your graduation attire.
  - b. Do not email us your payment confirmation. You must however present your original payment confirmation upon collection. If not, you will be asked to pay again.
3. Hired attire must be collected at the WITS Braamfontein Campus, Library Lawns, from 3 hours before the start of the ceremony.
  - a. **A refundable deposit of R300 is required upon collection** of the hired graduation attire. **This must be in cash.**
4. The hired attire must be returned immediately after the ceremony at the WITS Braamfontein Campus, Library Lawns. If not, a late return fee of R100 per day will be levied.
5. In the event of damage, the hirer will be compelled to pay House of Graduates the full retail price as shown on this order form.
6. We stock all sizes and will assist with fitting upon collection of your graduation attire.

**SECTION B: INFORMATION TO PURCHASE GRADUATION ATTIRE**

If you are **PURCHASING** the graduation attire kindly follow the steps below:

1. Complete the personal details section below.
2. Payment can be made in advance at our office in cash/ credit card/ debit card, OR in advance via ATM deposit/ EFT, OR at the WITS Braamfontein Campus, Library Lawns, from 3 hours before the start of the ceremony. NB:
  - a. **Please use the FNB ATM to make cash deposits. Do not deposit cash in the FNB branch (i.e. over the counter with a teller).** If you are unable to deposit cash via the ATM please pay in cash/ card when collecting your graduation attire.
  - b. Do not email us your payment confirmation. You must however present your original payment confirmation upon collection. If not, you will be asked to pay again.
3. You can collect your graduation attire once payment is made. Collection can take place at:
  - a. WITS Braamfontein Campus, Library Lawns, from 3 hours before the start of the ceremony.
  - b. At our store.
4. Purchased attire can be couriered to you at an additional cost of R250. Kindly email [admin@houseofgraduates.co.za](mailto:admin@houseofgraduates.co.za) for this service.
5. We stock all sizes and will assist with fitting upon collection of your graduation attire.

**YOUR PERSONAL DETAILS:**

Full Name: \_\_\_\_\_

Cell Number: 

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Full Name of Degree Conferred. **You Must Be Specific** E.g. BSc(Eng) or BEngSc(BME) or BSc(URP) or BScHons(QS) or BA or MCom, etc \_\_\_\_\_

Date of Graduation Ceremony: \_\_\_\_\_

Time of Graduation Ceremony: \_\_\_\_\_

Any Special Requirements? E.g. Require An Additional Hood From A Previous Degree Conferred or Require A Very Small/ Very Large Gown, Etc: \_\_\_\_\_

**NB: You will be charged the "hood only" rate for any additional hoods you require. Package deals/ rates do not apply.**

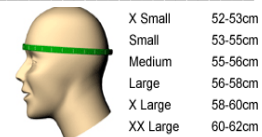
Signature (To acknowledge the terms and conditions of Section A above): \_\_\_\_\_

If you are **PURCHASING** kindly complete the following:

Residential/ Delivery Address: \_\_\_\_\_

Height (Head to toe) & Pants or Dress Size: \_\_\_\_\_

**FOR PHD / DOCTORS:** Head Measurement (Around your head, above your ears): \_\_\_\_\_



**OUR BANKING DETAILS & ZAPPER PAYMENT QR CODE:**

Bank : FNB  
 Account No : 621 299 777 68  
 Account Holder : House of Grads  
 Branch : Umhlanga Crescent  
 Branch Code : 220 629  
 Reference : WITS + Date of Birth (e.g. If you are born on 14 June 1990 your reference will be WITS140690)

