



Examinations and Graduation Office (EGO)

UNIVERSITY OF THE
WITWATERSRAND,
JOHANNESBURG

Private Bag 3, Wits 2050, South Africa • Tel: +27 11 717 1272 • Fax: 086 579 6590 • E-mail: help.EGO@wits.ac.za

REQUEST FOR A NAME CHANGE

I,hereby make oath and swear that:
(Full name and surname at time of graduation)

Tel.....Email.....

Postal Address.....Postal Code.....

I studied at the University of the Witwatersrand, Johannesburg where I completed the degree/diploma of:

..... which was conferred on me on:
(Degree/Diploma) (Date of Graduation)

Student Number.....

Under the circumstances, I hereby make application for:

- a copy of the original certificate with a **name change** - R250

Required documents:

- Certified copy of the new and old identity document
- Documentation from home affairs
- Certified divorce decree (if applicable)
- Certified copy of the original certificate

Please Note:

- You are entitled to ONE certified copy of the original certificate.
- Certificates not collected within 30 days of issue/notification will be destroyed and you will be liable for the cost of a new application, Please ensure information provided is correct as No Refunds will be given.
- Certificates will not be posted and needs to be collected from EGO or arrangements needs to be made by applicant to have it couriered at the applicants cost.

Signature:.....Identity No:.....

Signed and sworn on thisday of that the deponent declares before me that he/she understands the content hereof.

Commissioner of Oaths:

Commissioner of Oaths Stamp

Upon Collection

Students Name	
Date of Collection	
Signature	

Banking Details:
 University of the Witwatersrand
 First National Bank
 Branch Code: 251905 Account No. 51360056499
 Ref. Code: REPRINTS + STUDENT NUMBER
 Internal Ref Code: 001106452511028114102

Please Note: Certificates will only be ready for collection approximately 10 working days after receiving the fully completed signed, stamped Affidavit and proof of payment.