

Tender Reference Number: Wits 2023 06 GCRO Quality of Life 7 (2023/24) Survey – Fieldwork and Data Preparation Q&A

Questions and Clarity posed by Prospective Tenderers

No	Question / Clarity Posted - from Tenderer	Response from Team
1	Length of training workshop: the TOR specify that "a minimum of a full week of training" is required. Does that mean seven full days of training? Please clarify.	This means 5 full working days of training
2	The TOR specify that "the successful service provider will be responsible for printing A3 hard-copy maps illustrating sample points and replacement points, preferably in colour". We have run all our household surveys to date without paper maps by making use of digital maps loaded with sampling points on the tablets. Are paper maps a "hard" requirement?	Paper maps are not a hard requirement. If the service provider has a more efficient and more effective alternative, and indicates how risks will be mitigated, it will be acceptable.
3	Please clarify if there are any formal requirements for submitting a bid as a consortium. The only instance of a consortium being mentioned is on page 4 of Annexure B: "If the Tenderer is a joint venture or consortium, all partners to the joint venture or consortium must complete Schedule 2." According to this instruction, all members of a consortium would have to submit all documents individually, including a technical proposal, which does not seem practical.	This instruction does not imply separate tender submissions by each member of the consortium. If Company A is submitting on behalf of a consortium involving Companies B and C, it means they should have three copies of Schedule 2 accompanying the submission package. This enables us to be sure that Company B and Company C have checked and approved the consortium's submission.
4	We have a question regarding the following:	Please refer to section 1.5 of the tender document. You need to provide proof for each of the required insurance coverage
4.1	<i>Public Liability consistent with the potential risks and industry standards.</i>	
4.2	<i>Professional Indemnity Insurance consistent with the potential risks and industry standards.</i>	
4.3	<i>General and commercial liability insurance which includes defective workmanship, public liability, cyber</i>	
	Do we need to provide proof for each one of these or would only 1 suffice?	