REQUIREMENTS & GENERAL INFORMATION

All first year students in the Faculty of Health Sciences are required to:

Register with the **HPCSA, Nursing or Pharmacy Councils** (your department will provide you with the relevant information)

Complete a **Level 1 First Aid** and **Computer Literacy course**

Get vaccinated against Hepatitis B and Measles, Mumps & Rubella

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**Faculty of Health Sciences Rules and Syllabus book:**

**M4 First Aid and Computer Literacy requirements**

Unless otherwise permitted by the Senate, a student who is admitted for the first time to any year of study for the degrees of BCMP, BDS, BHSc, MBBCh, BPharm, BSc(Physiotherapy), BSc(Occupational Therapy) and BNursing shall be required to produce a valid certificate for First Aid and a certificate of competence in computer usage granted by authorities to be recognized for this purpose by the Senate from time to time, failing which s/he shall be refused permission to complete the examination for the year of study for which s/he is registered.

**M5A - Registration with professional and statutory bodies**

In terms of the Medical, Dental and Supplementary Health Service Professions Act (No. 56 of 1974) and the regulations under the Act all students registered for health sciences.

Registration with the Health Professions Council of South Africa (**HPCSA**) is a statutory requirement. Registration is compulsory for: BCMP, BDS, MBBCh, BSc (Physiotherapy), BSc (Occupational Therapy), Bachelor of Oral Health Sciences (Oral Hygiene). Pharmacy and Nursing Councils.

**M5B - Student conduct**

Any student registering for the first time for any year of study shall be required to sign an undertaking to abide by the Faculty’s code of conduct for the qualifications, the breach of which may result in a charge of misconduct being preferred against the student in terms of the Rules for Student Discipline.

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**PLEASE TAKE NOTE**

- **It is your responsibility to book a course or assessment with either Medical Minds or Boston City Campus respectively.**

- Medical Minds and Boston City Campus are the preferred service providers and we would therefore encourage you to book your courses with them. Costs for these will be charged to your student account. The Faculty office receives the list of names from them informing us who completed the course.

- If you are in possession of a valid certificate of completion of a Level 1 First Aid course or a Computer literacy course from a recognized institution, you may bring it to Ms Christeleen Ontong in the Faculty Office (Office 222, Phillip V Tobias Building) to be evaluated. **Applications for exemptions will only be processed until 30 April 2019.**

- If you fail the assessment or do not cancel your appointment in time, the amount will still be charged to your student account, i.e. you will be charged double.

- **Year-end course results will not be released if these requirements are not met by 30 September 2019.**
First Aid Course
- Compulsory for ALL first year undergraduate students in the Faculty.
- **Students who have already completed at least a Level 1 First Aid course through a training centre accredited by the SA Department of Labour may apply for an exemption.**
- Only Level 1 First Aid certificates certified with a **CI number** (registration with the Department of Labour) will be recognized.
- This course is offered by Medical Minds over weekends at Medical School, Parktown.
- Bookings can be made on their website. If no dates are available, please email them requesting them to open up more sessions. Medical Minds are the preferred service provider and we would therefore encourage you to book your course with them.

Computer Literacy Assessment
- Compulsory for ALL first year undergraduate students in the Faculty.
- **The training done during O-week is NOT sufficient.**
- Make an appointment for an assessment at your closest Boston branch, indicate to them that you are a Wits student and it will be charged to our account.
- Students who have already completed Information Technology/Computer Sciences/CAT in Matric or a computer literacy course through an accredited training centre may apply for an exemption.
- If you gave your information to Boston during registration period at their open days, please contact them if you have not received feedback from them by 29 March 2019.
- **Please insist on a result sheet after completing the course. Email proof to:** Mssstudents.health@wits.ac.za
- Boston branches registered for the assessment:
  - Alberton, Durban (KZN), Orange Grove, Pretoria North
  - Bedfordview, Germiston, Randburg, Soweto (Maponya Mall)
  - Braamfontein, Johannesburg CBD, Rosebank, Umhlanga (KZN)
  - Cape Town, Krugersdorp, Pretoria Arcadia, Vereeniging

HPCSA
Registration process for 2019 will be communicated via the student email account.

ICAM Cards
- Offices at Senate House or Education Campus
  - (011) 717 1870/1830
  - A 32K Biometrics card will be available.

Student Parking
- Application can be made at the Parking Office, Ground Floor, Senate House
- Parking for medical students only available at Main Campus and Education Campus.
  - (011) 717 1881

Student Emails
- Please note that all official communication from the University will be sent to your Wits Email address. This is the only way we will be in contact with you.
- Kindly ensure that this address is activated and accessed on a regular basis.
  - 011 717 1665 if you experience any problems.

Updating of personal details
- You will be expected to update your personal details (addresses/ contact numbers etc.) as part of the registration process, whether you register on-line or in person.
- It is vital that the University has your most current details at all times.
The Faculty of Health Sciences Office of Student Support is situated on the first floor of the Phillip V Tobias Health Sciences Building, York Road, Parktown. A variety of services to students are available. Appointments to see the Student Advisor, can be made with the Secretary (Room No. 118) 📞 011 717 2565/2703.

### Handy URL’s for Faculty information

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**Campus Health and Wellness Centre; or Scheduled events at Medical School**

- The following groups must get vaccinated against Hepatitis B and Measles, Mumps & Rubella: BCMP I; BDS I; BOHSc (OH) I; BNursing I; Graduate entrants into MBBCch III (GEMP I direct entrants); All other Health Sciences degree students in their second year of study.
- Students may go for vaccination at their own medical practitioner, clinic or through Campus Health & Wellness Centre (CHWC) in the Matrix on Wits East Campus. CHWC have scheduled times when they will be available at Medical School for these vaccinations. Vaccination costs will be added to the student fees account.
- Please keep record thereof in a safe place for it will be needed for doing practical at health institutions.
- **Refer to the website for the vaccination schedule**

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**2019 VACCINATION SCHEDULE: STUDENTS TO BRING THEIR ROAD TO HEALTH CARDS**

Refer to the website for the vaccination schedule.
The Faculty Office is the contact point for all undergraduate and postgraduate students in the Faculty of Health Sciences for admissions, enrolments and graduations.

The Faculty Office is situated on the Second Floor of the PV Tobias Health Sciences Building, corner York Road and Princess of Wales Terrace, Parktown, Johannesburg.

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<thead>
<tr>
<th>Undergraduate Administration Staff</th>
<th>Faculty Registrar</th>
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<tr>
<td><strong>Ms Sandra Benn</strong>&lt;br&gt;0117172040&lt;br&gt;<a href="mailto:sandra.benn@wits.ac.za">sandra.benn@wits.ac.za</a></td>
<td><strong>Faculty Registrar</strong></td>
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<tr>
<td><strong>Ms Henda Van der Walt</strong>&lt;br&gt;0117172061&lt;br&gt;<a href="mailto:henda.vanderwalt@wits.ac.za">henda.vanderwalt@wits.ac.za</a></td>
<td><strong>Deputy Faculty Registrar</strong>&lt;br&gt;<strong>Head: Undergraduate Administration</strong></td>
</tr>
<tr>
<td><strong>Senior Faculty Officer:</strong>&lt;br&gt;<strong>Ms Tabea Lephuthing</strong>&lt;br&gt;0117172029&lt;br&gt;<a href="mailto:tabea.lephuthing@wits.ac.za">tabea.lephuthing@wits.ac.za</a></td>
<td><strong>GEMP - Graduate Entry Medical Programme</strong>&lt;br&gt;<strong>BCMP - Bachelor of Clinical Medical Practice</strong></td>
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<tr>
<td><strong>Senior Faculty Officer:</strong>&lt;br&gt;<strong>Ms Thabitha Magethi</strong>&lt;br&gt;0117172525&lt;br&gt;<a href="mailto:thabitha.magethi@wits.ac.za">thabitha.magethi@wits.ac.za</a></td>
<td><strong>MBBCh - Bachelor of Medicine &amp; Bachelor of Surgery,</strong>&lt;br&gt;<strong>BDS - Bachelor of Dental Science</strong>&lt;br&gt;<strong>BOHSc - Bachelor of Oral Health Sciences (Oral Hygiene)</strong></td>
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<tr>
<td><strong>Senior Faculty Officer:</strong>&lt;br&gt;<strong>Mr Morné Greyling</strong>&lt;br&gt;0117172425&lt;br&gt;<a href="mailto:morne.greyling@wits.ac.za">morne.greyling@wits.ac.za</a></td>
<td><strong>BHSc - Bachelor of Health Sciences (Biomedical Sciences)</strong>&lt;br&gt;<strong>BHSc - Bachelor of Health Sciences (Biokinetics)</strong>&lt;br&gt;<strong>BNurs - Bachelor of Nursing</strong>&lt;br&gt;<strong>BPharm - Bachelor of Pharmacy</strong>&lt;br&gt;<strong>BSc (PT) - Bachelor of Science in Physiotherapy</strong>&lt;br&gt;<strong>BSc (OT) - Bachelor of Science in Occupational Therapy</strong></td>
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<tr>
<td><strong>Faculty Administrative Officer:</strong>&lt;br&gt;<strong>Ms Christeleen Ontong</strong>&lt;br&gt;0117172003&lt;br&gt;<a href="mailto:Msstudents.health@wits.ac.za">Msstudents.health@wits.ac.za</a></td>
<td><strong>Staff Parking - Medical School, CMJAH</strong>&lt;br&gt;<strong>HPCSA registrations - Undergraduate students</strong>&lt;br&gt;<strong>First Aid and Computer Literacy Requirement courses</strong>&lt;br&gt;<strong>Venue bookings</strong></td>
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<td><strong>Reception:</strong>&lt;br&gt;<strong>Ms Pinkie Selewe</strong>&lt;br&gt;0117172545&lt;br&gt;<a href="mailto:vesta.selewe@wits.ac.za">vesta.selewe@wits.ac.za</a></td>
<td><strong>General Reception- Undergraduate Office</strong>&lt;br&gt;<strong>Academic Transcripts - Current students</strong>&lt;br&gt;<strong>Fees quotation forms</strong></td>
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