

WITS STUDENT GUIDE



A STUDENT AFFAIRS INITIATIVE

DID YOU KNOW?

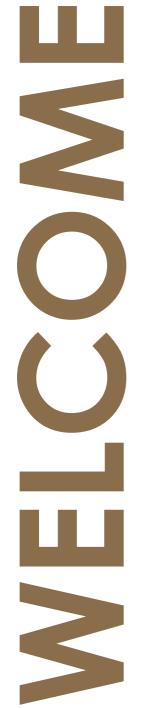
WITS UNIVERSITY HAS PRODUCED MORE THAN 160 000 GRADUATES SINCE ITS INCEPTION IN 1922.

Illustrious alumni include:

H.E Dr Nelson Rolihlahla Mandela | Patrice Motsepe
Nadine Gordimer | Thuli Madonsela | Helen Suzman
Dr Ramphela Mamphela | Advocate Dali Mpofu
Advocate George Bizos

Prominent young alumni include:

Dr Tiisetso Lephoto | Dr Ridwan Mia
Dr Mbuyiseni Ndlozi | Nat Ramabulana





A STUDENT TODAY, A WITSIE FOR LIFE

Welcome to Wits, the start of an exhilarating journey of knowledge and discovery as you work towards obtaining a qualification that will prepare you for your future career.

This is also the start of a lifelong relationship with Wits and you will forever be known as a Witsie! You have earned this title so be proud of your new identity. Wits is YOURS.

Keep this guide handy! It will help you navigate your way around the university; unlock adventures, fun experiences, new skills and timely support throughout the year.

Let the journey begin! www.wits.ac.za





OFFICE OF THE VICE-CHANCELLOR



It is my pleasure to welcome you to the University of the Witwatersrand.

As one of the world's leading research institutions, Wits will equip you with a contextually-grounded, worldclass education. Our graduates are innovators, job creators and thought leaders. We enable change in our society, contribute and collaborate across borders, and discover, create and debate.

At Wits, we understand that coming to university for the first time can be both an exciting and challenging

experience. This guide provides you with all the information you will need to help you with this big step – from how to manage your finances to where to go when you don't know how to reference your assignment.

The services and advice in this guide are there for you to make the most out of your university career. I encourage you to seek support and use the services that we have on offer at Wits. We are all here to make sure that you succeed.

Thank you for choosing Wits as the next step in your academic and professional development. I hope that you will enjoy being a part of our vibrant community and I wish you the best on your academic journey with us.

Professor Adam Habib

Vice-Chancellor and Principal

OFFICE OF THE DEAN OF STUDENT AFFAIRS



Congratulations on being admitted to the University of the Witwatersrand – often called Wits University – a leading African university. You are now a part of the Wits community and we wish to ensure that your journey is a seamless one, filled with growth, laughter and most importantly academic success.

This new stage in your life may be a daunting and exciting one, as you are introduced to a new social, cultural and academic environment. During this time of adjustment and transition, the University is here to ensure that you feel comfortable and supported

throughout your academic journey.

This guide will help you to achieve that. There are a variety of services available to you that will ensure your time at Wits is one in which you grow academically, personally and professionally.

The First Year Experience (FYE) more especially focuses on promoting your success as a first year student, with a variety of university wide activities and programmes that are aimed at improving your academic achievement. You are encouraged to participate in the FYE programme.

The Division of Student Affairs, in collaboration with other departments particularly provides services that ensure that your wellbeing is cared for especially in areas concerning your health, emotional and personal welfare as well as providing development and leadership opportunities. Please make use of these services and participate in the various offerings, to assist you in unlocking your potential and realizing your dreams.

Your time at Wits may be the best years you may experience, however you are urged to do so responsibly.

As future Wits graduates, we know that you will be equipped to be global citizens that will make a difference in your respective societies.

Ngikufisela okuhle ngezifundo zakho | Re le lakaletsa mahlohonolo dithutong tsa hao

All the best with your studies!

Mr Jerome September

Dean of Student Affairs

Humiliating initiation practices prohibited at Wits

First year students will participate in a week-long orientation programme to help ease the transition into university. The programme includes a range of events to help students adjust to their academic and social environment. These events and activities are informative and entertaining and should not impair one's dignity.

Wits University seeks to build an inclusive environment free of discrimination based on gender, race, religion and sexual orientation.

Like other South African public higher education institutions, Wits is strongly opposed to the extreme nature of some initiation practices that go beyond preparing students to settle into a new environment. We therefore condemn any form of initiation practice that is humiliating, intimidating or discriminatory.

The University condemns acts of harassment (sexual or otherwise) including the bullying, belittling, embarrassing, frightening or humiliation of other persons, and all other forms of demeaning behaviour, including shouting or screaming at new students. Under no circumstances should students be subjected to potentially dangerous activities like being forced to consume alcohol or other substances.

The University will take swift action against any individual or groups found not to be honouring the spirit of respect that should be inherent in all orientation programmes and activities.

Any student who feels victimised, harassed or abused during and beyond the orientation period is urged to report the matter to any member of staff or directly to me (in confidence if required) via Jerome. September@wits.ac.za or via my office on the ground floor of Solomon Mahlangu House, Braamfontein Campus East.

Jerome September

Dean of Student Affairs

#WitsAgainstGBV



#WitsAgainstGBV

"IT ALWAYS SEEMS IMPOSSIBLE UNTIL IT'S DONE."

H.E. Dr. Nelson Rolihlahla Mandela

WELCOME TO UNIVERSITY LIFE

Now that you are officially a student of the University of the Witwatersrand, you have now moved into a space that fosters academic growth and development, and academic excellence.

University life provides a platform for you to grow as an individual. You now have to learn the art of independence in ensuring you successfully complete this new journey in the quest to attaining your degree.

Now that you are in your new space, the onus is on you!!! You are responsible for ensuring that you achieve academic success and all-round wellbeing. The University has various support services to assist you both academically and outside of the academic environment, in ensuring that you excel.

You can sign up for various clubs and societies where you can make friends and meaningful connections that will last a lifetime.

REMEMBER to utilise all support services whenever you need to. The services are here to assist you and provide you with holistic development opportunities for you to successfully attain your full University life. So, get ready to experience the time of your life at Wits! Best of luck!!

WAMUKELA UKUPHILA KWAMANIVERSITY

Njengoba manje ungumfundi weYunivesithi yaseWitwatersrand, manje usuhambele endaweni ekhuthaza ukukhula kwezemfundo nokuthuthukiswa kanye nokuzikhandla kwezemfundo.

Impilo yase yunivesithi ikunika amthuba okukhula nokuzi nelisa njengo muntu. Kulesikhala esisha ozithola kuso, uzokhula ube ngokwakho futhi. Manje kufanele ufunde ubuciko bokuzimela nokuzethemba ekuqinisekiseni ukuthi ugcwalise ngempumelelo lolo hambo olusha ekufuneni kokuthola idijithi yakho.

Manje ukuthi usesikhathini sakho esisha, impumelelo isezandleni zakho!!! Unomthwalo wemfanelo ekuqinisekiseni ukuthi ufeze impumelelo yezemfundo kanye nokuphila konke. IYunivesithi inezinsizakalo ezihlukahlukene zokusekela ezithinta ekusizeni kokubili kwezemfundo nangaphandle kwemvelo yezemfundo ekuqinisekiseni ukuthi ukhululekile kule ndawo.

Ungabhalisela amaqembu ahlukahlukene kanye nemiphakathi ukusiza ekubandakanyekeni emisebenzini eyengeziwe yezemfundo lapho ungenza khona ubungani nokuxhumeka okungakugcina impilo yakho.

Khumbula, sebenzisa zonke izinsizakalo zokusekela noma nini lapho udinga khona. Lezi zikhona ukukusiza futhi zikunikeze amathuba okuthuthukiswa okuphelele ukuze ushintshe ngempumelelo endaweni yakho entsha.

Ngakho, lungela ukuzwa isikhathi sokuphila kwakho eWits University! Sikufisela inhlanhla!

O AMOLESEHILE BOPHELONG BA UNIVERSITY

Kaha hona joale u seithuti sa Univesithi ea Witwatersrand, joale u se u falletse sebakeng se tsoelang pele ho hōla ha thuto le ntlafatso le bokhabane ba thuto. Ka ntle ho sebaka sena se secha se fumanoeng, u tla hōla u be motho ka mong le ho ba teng. Hona joale o tlameha ho ithuta tsebo ea boipuso le boitšepo ho tiisa hore u atlehe ho tlatsa leeto lena le lecha ha u batla ho fumana tekanyo ea hau.

Hona joale kaha u sebakeng sa hau se secha, onus e holim'a hao !!! U na le boikarabello ba ho etsa hore u fihlele katleho ea thuto le bophelo bohle. Univesithing e na le litšebeletso tse fapaneng tsa ts'ehetso tse kenyelletsang ho u thusa ka bobeli thutong le ka ntle ho tikoloho ea thuto ho netefatsa hore u ipabole sebakeng sena.

U ka ngolisa lihlopha tse fapaneng lihlopha le mekhatlo ho thusa ho u kenya mesebetsing e mengata eo u ka e etsang metsoalle le likamano tse ka u phelisang bophelong.

Hopola, sebelisa lits'ebeletso tsohle tsa tšehetso neng kapa neng ha u hloka. Tsena li le teng ho u thusa le ho u fa menyetla e kholo ea tsoelo-pele ea hore u atlehe ho kena sebakeng sa hau se secha

Kahoo, ikemisetse ho fumana nako ea bophelo ba hau univesithing ea Wits! Molemo oa mahlohonolo 'me u hlōle bohale!



GET INVOLVED

You have now crested the first big hill in your university adventure. At your feet, new trails branch off into uncharted territories and possibilities. In every direction you step in, a new opportunity to find yourself avails itself.

It is now time to follow your curiosity...

Whatever you are passionate and curious about, Wits offers a multitude of inhouse campus services, programmes, clubs and societies to help you explore and navigate your way around your new environment.

University life presents a world of opportunities and experiences which you can dive into – so find your path and get involved!



WITS FIRST YEAR EXPERIENCE PROGRAMME

The First Year Experience (FYE) Programme is designed to help first year students in their transition from high school to university.

Programmes offered include:

- Computer literacy
- Coping with test and exam anxiety
- Life Coaching
- Adjusting and Thriving at University
- Learning to Celebrate Differences
- Mental Wellness Coaching
- Book Club
- Leadership Camps

Other key programmes we facilitate which are also catered for within the Faculty of Humanities include but not limited to:

Reading skills

We know you know how to read, but reading academic texts is a learned skill. Let us show you how.

Time management

The secret to success at university is managing your time effectively. This programme explores tips and ideas on how to make the most of your time so that you can succeed at university.

Note-taking skills

"The lecturer is talking, the slides are moving and you're not sure what you should be doing". This workshop will empower you with how to take effective notes in class and when studying to optimise your learning.

How to write an academic essay: Essay Structuring & Referencing

Essay writing at university is nothing like school essay writing. Learn the basics of how to structure an academic essay, and what and how to reference so that you can get the grades you desire.

Study skills

"Do you really know how to study?" Are you not sure what strategy you should be using? Learn how to enhance your study techniques to get good grades.

Exam skills

"Do you really know how to prepare for your exams?" Are you not sure what strategy you should be using? Learn how to enhance your exams skills to get good grades.

Transitioning from high school to university

University can be an overwhelming space, making that transition from high school to university can be a challenging process. Join us for this information workshop as you make that transition.

Understanding your degree

Understanding how your degree is structured is critical as you navigate through university. Join us for this workshop to have a better understanding on the structure of your degree and the implications failing a course may have on your overall degree.

Budgeting & managing your finances while at university

Being a student is an expensive business. Budgeting and managing your finances can become a hurdle if not managed properly. So how do you draw up a budget that's realistic and workable?

FIRST YEAR EXPERIENCE (FYE) MENTORSHIP PROGRAMME

The FYE Programme boasts an FYE Mentorship programme that groups first year students with FYE Ambassadors. The mentors/ambassadors assist and guide students in various ways:

- Ensuring first years are acquainted with the FYE Programme and encourage attendance of FYE Programmes
- Keep abreast with mentee academic performance and general wellbeing
- Refer first year mentees to various support services offered by the Division of Student Affairs and Student Support Offices
- Provide academic support through referrals to faculties, schools and other support services.

First years will be paired with an FYE Ambassador to form part of the First year Experience Mentorship Programme.

To sign-up for this programme, simply walk-in to the Development and Leadership Unit or contact the FYE Team below:



Mpho Thahale First Year Experience Coordinator Mpho.Thahale@wits.ac.za (011) 717 9258

CONTACT NUMBER: (011) 717 9234

OFFICES: 1st floor, Matrix Building, East Campus

FYE Website: https://www.wits.ac.za/students/first-year-experience/

FYE Twitter: https://twitter.com/witsfye/

FYE Instagram: https://instagram.com/witsfye/

JUMP START YOUR YEAR WITH FYE • MAKING YOU A CUT-ABOVE THE REST!!!

JOBURG WAYZE

NAVIGATING YOUR WAY AROUND JOHANNESBURG

Welcome to Johannesburg, also known as "Jozi", "Jo'burg", "EGoli" or affectionally known as the "City of Gold". As the largest city in South Africa and the heart of the commercial hub of the country, Joburg presents a unique and fast-paced approach in its inhabitants' everyday life. The City was established in the late 1890s due to the gold rush which resulted in the influx of migrant workers.

SIGHT-SEEING AND PLACES OF INTEREST

Constitution Hill

Gold Reef City
Theme Park

Vilakazi Street

Sandton City

Rosebank

Braamfontein

Fourways Farmers Market Orlando Cooling Towers Apartheid Museum

AND MANY MORE!!!!!!



Transport

For those using the public transport service system, there are various transport options you can use to get around. These include:

- **Taxi:** The two central taxi ranks in Johannesburg include Bree Street Taxi Rank and Noord Street Taxi Rank. A taxi hub in Soweto can be found at Bara Taxi Rank, situated next to the Chris Hani Baragwanith Hospital.
- Bus: There are various bus services one can utilise. These include the Rea Vaya bus service, Metro Bus, PUTCO and Gau Bus services. Long distance buses can be accessed at Johannesburg Park Station.
- Train: One can use the more traditional Metrorail or the Gautrain to get around.
- Aeroplane: Flying in and out of Johannesburg can be done at the two main airports which serve the Johannesburg area. These are OR Tambo International Airport and Lanseria International Airport.
- **Taxify and Uber:** Simply download the app on Google Play Store for Android users, or download from the iStore for Apple users.

REMEMBER TO BE AWARE OF YOUR SURROUNDINGS!!!

For more information, feel free to log on to the following sites:

Buses Trains

Rea Vaya: www.reavaya.org.za **Metrorail:** www.metrorail.co.za

PUTCO: www.putco.co.za Gautrain (incl. buses):

Metrobus: www.mbus.co.za

Johannesburg

Sightseeing: www.joburg.co.za

City of Johannesburg: www.joburg.org.za

NATIONAL STUDENT FINANCIAL AID SCHEME (NSFAS)

The National Student Financial Aid Scheme (NSFAS) provides financial aid to eligible students on campus. You qualify to apply for a bursary if:

- You are a South African citizen
- Your combined annual household income does not exceed R350 000 per annum
- You are a SASSA grant recipient

What does the bursary cover?

Registration Fees, Tuition Fees, Prescribed learning materials (to the maximum set by NSFAS), subsidised accommodation allowances, subsidised book allowances, subsidised meal allowances, and transport allowances (if not staying in university or private accommodation).

What does this mean for GAP-funded students?

Students who come from households that earn up to R600 000 per annum, will be supported by government to pay the increase through GAP grant funding.

Do you have to work hard?

To maintain the NSFAS funding you must meet the academic requirements set by the institution to continue with the qualification and should pass at least 50% of all your modules for that year or semester.

What documents do I need to apply for NSFAS?

- Your South African ID document/card or an unabridged birth certificate (if you do not have a green bar-coded ID or smart ID card)
- ID of parents and/or guardian or a death certificate where applicable
- Pay advice/letter of employment/pension advice stating income (not older than 3 months) (SASSA slips are not required and SASSA should not be included as household income)

Can students with disabilities apply for funding?

Yes. Students with disabilities are encouraged to apply for financial assistance. NSFAS provides special disability funding to all approved students with disabilities at any of the 26 public universities.

Does NSFAS pay registration costs for first-year and returning students?

Yes. Registration costs are usually the first payment towards your tuition costs, and if you have been confirmed for funding by NSFAS.

What happens if you are declined for a NSFAS bursary?

If an applicant is not satisfied with the results of their application, they can appeal this decision by filling in the appeal form available on the NSFAS website, which will then be reviewed by the appeals committee.

For general enquiries about NSFAS, please visit the NSFAS office on the Ground Floor of Solomon Mahlangu Building (at Wits University) or visit the NSFAS website at www.nsfas.org.za/content

THE DIVISION OF STUDENT AFFAIRS

The Division of Student Affairs offers various student support services and cocurricular programmes aimed at enhancing the student life experience for students within the University.

With various departments and organisations under its belt, its sole mandate is centred on enriching the student life experience, in providing a multitude of opportunities for holistic growth, support and development outside of the academic space.

Departments which can be found under the Division of Student Affairs include (with various sub-divisional programmes):

- The Development and Leadership Unit
- Wits First Year Experience Programme
- Campus Health and Wellness Clinic
- Careers Counselling and Development Unit
- Student Governance Office
- Wits Citizenship and Community Outreach
- Wits Sport
- Campus Housing and Residence Life

Student Support Offices which work hand-in-hand with the Division of Student Affairs are:

- International Students Office
- The Disability Rights Unit

REMEMBER, THESE DEPARTMENTS ARE HERE TO ASSIST YOU!!! SHOULD YOU REQUIRE ANY HELP, OR YOU ARE NOT SURE ABOUT VARIOUS CO-CURRICULAR SUPPORT PROGRAMMES ON OFFER, FEEL FREE TO CONTACT THE VARIOUS DEPARTMENTS OR VISIT THEIR OFFICES FOR MORE INFORMATION.

For more information, visit https://www.wits.ac.za/students



STUDENT REPRESENTATIVE COUNCIL

The Student Representative Council (SRC) is the statutory body that advocates for the needs and rights of students. The SRC is mandated by the student body to be the students' voice in the highest decision making structures of the University like Council and the University Senate. SRC is an umbrella body which supports all student structures which are under its jurisdiction.

The SRC is here to voice your concerns, interests (academic, financial, residential, sporting, etc.) and suggestions. We are in full support of a balance in academics, extra-curricular activities, and everything that defines a Witsie.

We work tirelessly to ensure that you have a pleasant experience at Wits.

WHAT DO WE DO?

The SRC deals with various queries and organisations in ensuring adequate student representation and support. This includes but is not limited to:

- Managing of clubs and societies
- Student representative matters in schools, faculties and Senate
- Queries and representation regarding academic and financial exclusions
- Fundraising initiatives for the Humanitarian Fund and students at large.

For more information, you can find us at:

CONTACT NUMBER

(011) 717 9206

OFFICES

2nd FLOOR, MATRIX, EAST CAMPUS

For more information, you can visit https://www.wits.ac.za/students/src

WE ARE HERE TO SERVE YOU!!!



DEVELOPMENT AND LEADERSHIP UNIT

The Development and Leadership Unit (DLU) aims to offer a vibrant student life experience by creating a unique out-of-classroom experience. The DLU maximises opportunities for student personal growth and intense self-discovery through exciting and challenging co-curricular activities and student leadership training.

WHAT DO WE OFFER? Leadership Training

The DLU trains a variety of clubs and societies, school and faculty councils, Student Representative Council, House Committees and the student body at large on programmes that are centred on leadership development.

Development Programmes

The DLU provides mentoring and personal development programmes that foster growth for continuous leadership development.

Outdoor Adventure Experiential Related Learning

These take the form of civic engagement workshops and programmes, cross divisional collaborations, team building and off campus outdoor programmes.

Leadership Camps

One of the unit's flagship programmes is the Winter Leadership Camp that forms part of the Emerging Leadership Programme. The leadership camps are designed to equip students with essential skills such as project management, presentation skills, authentic leadership amongst an array of programmes that enhance leadership capacity and development.

Leadership Roundtables

Round-table discussions are centred on current and pertinent issues faced by the youth. Topics discussed include human rights, justice and youth development.

Student Leadership Awards

The WITS University Student Leadership Awards ceremony recognises students that have played a significant role in and outside the classroom, demonstrated and displayed the values and ethos of the University, and served the student community.

You can find us at:

Development and Leadership offces, 1st floor, Student Union Building (Matrix) Braamfontein Campus East 1 Jan Smuts Avenue

OR CONTACT

Neo Cindi

Student Development Practitioner (011) 717 – 9220 Neo.Cindi@wits.ac.za

Mpho Thahale

Student Development Practitioner (011) 717 – 9234 Mpho.Thahale@wits.ac.za

For more information, visit

www.wits.ac.za/students/development-and-leadership-unit/

"No Longer Extraordinary, but Out of the Ordinary."



Ntsundeni Ndou @Ntsundenirich · 12h #WitsFreshersAdvice

On dealership...

To leave university without a degree is awful, to leave university with only a degree is okay, but to leave university with a degree, a set of leadership and dealership skills plus a great network is awesome.

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GOLDEN KEY INTERNATIONAL HONOUR SOCIETY

Golden Key is an international non-profit organisation which recognises excellence exemplified in academic achievements, leadership skills and community involvement. Golden Key International Honour Society is the world's largest academic honour society and was founded in Atlanta, Georgia, USA almost 40 years ago. Golden Key recognises and encourages academic excellence amongst the top 15% of academic achievers attending tertiary institutions all around the world.

Through the three pillars which govern the ethos of the Golden Key International Honour Society namely **leadership**, **service and academics**, the Golden Key boasts a myriad of support programmes aimed at enhancing the student life experience whilst concurrently ensuring academic excellence for students.

The Golden Key Peer Mentorship Programme is a programme designed to mentor and equip students with the necessary academic and co-curricular support in ensuring academic success. Boasting elements of peer-to-peer counselling, mentor-mentee one-on-one sessions and advisory from relevant faculties, the Mentorship Programmes ensures students succeed academically. This programme is open to both Golden Key and non-Golden Key students, however, mentorship is strictly provided by students who form part of the Golden Key International Society, Wits Chapter.

Contact details for the Golden Key International Honour Society:

Contact queries for the Wits Golden Key Chapter related queries:

The Development and Leadership Unit 2nd Floor, Student Union Building (The Matrix Building) East Campus, Wits University

Contact the head office for general Golden Key queries at:

Golden Key International Honour Society Pegasus Building 1 (SPACES) 210 Amarand Avenue, Menlyn Maine, Pretoria

WITS ICT

The Wits Information Communications and Technology division is tasked with handling all technological hardware and software used by the University. Wits ICT is responsible for the functions listed below which include but are not limited to:

Wits Student Self-Service

Current Students

- 1. Access and printing your Fees statement
- 2. Check your timetable and venues
- 3. View and amend Personal information
- 4. Check your application status
- 5. Pay your fees online
- 6. View final examination results
- 7. View examination timetable
- 8. View graduation dates

Online registration and applications
Online registration for residence

EMAIL SERVICE

The undergraduate student receives an unlimited quota on Google Mail. This increased quota will allow the research student to accumulate and manage substantial correspondence with their research colleagues.

Remember: Your student email address is yourstudentnumber@students.wits.ac.za and your password will be provided to you after successful registration by Wits ICT.

PASSWORD RESET

In order to reset your password, you firstly need to register for this service at: https://passwordregistration.wits.ac.za

Kindly follow the online instructions to register.

You can now log into student gmail email, CLE/SAKAI and Wits network. Remember, your password will expire every 600 days and If you log on to a PC added to the student domain, you would receive a reminder to change your password 20 days before it expires.

E-LEARNING

A large selection of free online courses are available to students via eLSI (eLearning Support & Innovation) on the website https://elearn.wits.ac.za via VTC (Virtual Training Courses. This is a collection of training tutorials offered to Wits

students as an easy and convenient way to learn new software skills from their desks, working at their own pace.

TRAINING TUTORIALS ARE AVAILABLE:

- Graphics & Page Layout
- Business Applications
- Multimedia Video Internet & Web Design Operating Systems
- Databases and Programming Animation & 3D Audio Certification
- Networking and Security Project Management CAD

Contact Antoinette Malgas or Lerato Mahlakoleng by email elearn@wits.ac.za for further information and details.

SAKAI/CLE AVAILABLE SERVICES:

- Access resources e.g course guides and lecture notes
- Interact with lecturers and other students
- Submit assignments online
- Take a test/auiz online

You can logon to Sakai using www.cle.wits.ac.za. Login details are your student number as your username and your password

For more information, visit:

www.wits.ac.za/about-wits/visitor-information/visitor-information-access-tocampus/tss-and-your-kudu-card/wits-ict







CENTRE FOR LEARNING TEACHING AND DEVELOPMENT (CLTD)

The Centre for Learning, Teaching and Development (CLTD) supports the professional development of Wits academic staff by working collaboratively with departments and individuals at all career stages.

We offer:

- Blended learning and teaching support
- Academic professional learning programmes
- Student academic support
- Writing and learning
- Course evaluation services

Computer Literacy Skills for Students 2019 is an initiative offered by CLTD as part of developing student ambassadors with the necessary skills needed to facilitate the digital literacies of first year students transitioning from high school into the University.

Computer Literacy skills focus on the basic ICT skills a student needs to successfully function in an academic environment. Students often enter the higher education environment with a broad set of digital skills however, even those who are proficient in using technological tools, are not necessarily proficient in using ICT skills for academic purposes.

This programme is aimed at preparing students for success in academia and the workforce through technology usage. It is designed to help students demonstrate proficiency through the correct use of computer technology e.g. ability to perform tasks using email, internet resources for research, word processor for academic assignments, spreadsheet, presentation software, plagiarism detection software and the university Learning Management System (LMS).

It is intended to equip students with these competencies through the completion of approved course work, assignments, tests and assessments. A standard assessment is used to determine the computer literacy skills students must achieve to participate in their learning programmes.

AIM

To help students develop computer skills needed to succeed in both academia and the world of work. A student completing this program will be able to proficiently use available Microsoft application software programs. Students who are successful in this program are able to access, manage, integrate, evaluate, create and communicate information in the 21st century learning environment.

The Computer Literacy Programme is offered as a part of the First Year Experience Programme. For more information on these programmes, feel free to visit your FYE Calender!!!!



BOTSWA HA BO JELWE LAZINESS DOES NOT PAY

Sesotho Proverb

STUDENT CLUBS AND SOCIETIES

Wits has a vibrant culture filled with various student clubs and societies, with events happening almost every day.

With over 143 active clubs and societies on campus, there are many social activities to partake in on campus. Clubs and societies offer many opportunities of engagement and immersing oneself into the Wits culture and way of life.

Clubs and societies are categorised into five clusters namely:

- Religious
- Cultural
- Social & Entertainment
- Academic & Media
- Business, Innovation & Entrepreneurship

Through participating in these clubs and societies, you are bound to find activities and associate with people who have common interests as you. There is something for everyone to partake in. If not, you can always start your own club!!!

If you have any questions about starting a new club or society or any other club concern, come find us at:

Student Governance Office

2nd Floor, Student Union Building (The Matrix)
Braamfontein Campus East



For more information, go to: www.wits.ac.za/students/clubsand-societies

or contact:

Student Governance Office Reception (011) 717-9206 enquiries.sgo@wits.ac.za



WITS CITIZENSHIP AND COMMUNITY OUTREACH (WCCO)

The Wits Citizenship and Community Outreach (WCCO) promotes active citizenship and community service among Witsies.

Join the WCCO and make a difference! You can work as a volunteer on campus or in your community with children, youth or the aged. Causes are diverse which include sustainable development, literacy development, social justice, child welfare, disability rights and animal welfare. You can also initiate your own community engagement project to meet a variety of community needs.

WCCO projects that benefit Wits students:

- The Wits Food Programme to support students who are in need
- The Wits Food Bank provides a pack of non-perishable food items to students who may need this
- The Masidleni Daily Meal Project offers one hot meal to students who are in need
- The Wits Food Gardens are run by students to grow fresh vegetables to supplement the non-perishable foods

Key Projects spearheaded by the WCCO include:

Global Citizens for Social Justice Programme – attend a series of 6 to 8 dialogue sessions to engage critically with contemporary global debates and to reflect on issues of citizenship, social justice and community engagement.

Semester 1 – April and May – Thursday, from 6 to 8pm – Join now Semester 2 – September and October Thursday, from 6 to 8pm

Tutoring Programmes: Become a tutor and work with learners in various projects on and off campus.

Community Campaigns – Once off community campaigns are held on campus through the year which include NGO Fairs, One Day Without Shoes, Mandela Day, Humanitarian Day, amongst other campaigns in which you can participate.

Why join WCCO?

- Community service will allow you to better understand of diversity including issues of disability, racism, sexism, poverty and other social issues
- You will also gain crucial leadership skills including self-confidence, critical thinking skills, conflict resolution, and a sense of social responsibility

You can find the WCCO at:

The Sanctuary Building
Between the Rugby and Cricket Field
Hostel Drive, Braamfontein Campus East

Tel: 011 717 9217 Email: Lizette.Norris@wits.ac.za or Karuna.Singh@wits.ac.za

For more information, visit: www.wits.ac.za/students/wits-citizenship-and-community-outreach



Royals NomFundo @Forbes_IV · Jan 4 #WitsFreshersAdvice

We have WCCO... Register at the sanctuary and get GROCERY every month for Free!!



RESIDENCE LIFE

Living and Learning at Wits Residences

The Campus Housing and Residence Life programme has more than 6300 students in its 17 residences offering a wide range of accommodation, from fully catered undergraduate halls with communal facilities, to self-catered units for senior undergraduate and postgraduates students.

Communal living requires a high degree of broad-mindedness and cooperation, as well consideration for the rights of others. There are rules regarding visiting hours in residences, as well as permissible noise levels at specific times of the day. The residence rules are displayed in all residences.

The majority of first year students are mainly placed in catering residences, which have dining halls that are located nearer to each of the undergraduate residences. Students can book any meals at any of the six dining halls to suit their academic, personal or social schedules.

In each residence, staff members include the Residence Cluster Manager and Residence Warden, who both reside on campus or on the residences premises. The Residence Cluster Manager oversees all operational matters across a cluster of residences. The Residence Warden provides after-hour supervision in a residence, and he/she is supported by the House Committee of that particular residence.

The majority of first year undergraduate students are usually placed in double rooms in residences according to their various fields of study.

The residence placement of students is as follows:

Cluster	Residence Faculty		Accommodation officer	
Braamfontein Cluster	Noswal Hall Mixed gender	All Faculties	Ms Adelaide Mongalo Adelaide.mongalo@wits.ac.za	
Cluster Manager: Mr Luthando Charlie <u>luthandocharlie@wits.ac.za</u> 011 717 5008	Rennie House Mixed Gender	All Faculties	Ms Nobuhle Hlatshwayo Nobuhle.hlatshwayo@wits.ac.za	
East Campus Cluster Acting Cluster Manager: Mr B Gumede bongani.gumede@wits.ac.za 011 7179608	Mens Halls of Residence Males only 011 717 9610	Commerce, Law and Management; Humanities	Ms Sibongile Khanye sibongile.khanye@wits.ac.za	

Jubilee Hall of residence Females Only 011 7179601	Commerce, Law and Management	Ms Cheryl Khota cheryl.eddie@wits.ac.za	
Sunnyside Hall Females only 011 7179623	Humanities, Commerce, Law and Management	Ms Princess Ncapayi princess.ncapayi@wits.ac.za	
David Webster Hall Mixed Gender	Commerce, and Law; Engineering	Ms Busisiwe Kekana Busisiwe.kekana@wits.ac.za	
Barnato Hall Mixed Gender	Commerce, and Law; Engineering	Ms Tembisa Mcitwa Tembisa.mcitwa@wits.ac.za	
Yale village Mixed Gender	All Faculties	Ms Elsie Mooke Elsie.mooke@wits.ac.za	
Knockando Halls of residences Males Only	Science; Engineering and the Built Environment	Mr Thabo Ngakaemang Thabo.ngakaemang@wits.ac.za	
	Humanities- Education		
Ernest Oppenheimer Hall Males only	Health Sciences	MS Mirriam Mamatela Mirriam.mamatela@wits.ac.za	
Girton Hall Females Only	Health Sciences	Mr Mxolisi Molefe Mxolisi.molefe@wits.ac.za	
Reith Hall Females Only	Engineering and the built Environment	Ms Anna Mokolo Anna.mokolo@wits.ac.za	
	Science		
Medhust Hall	Science	Ms Anna Mokolo	
Females Only	Humanities- Education		
Hill Side	All Faculties	Ms Carol De Witt Carol.dewitt@wits.ac.za	
Park\$ide	All Faculties	Sharon Vergie Sharon.vergie@wits.ac.za	
ParkSide ParkSide	All Faculties	Sharon Vergie	

General Services

Communal residence facilities include common rooms; indoor game rooms; TV Rooms; free laundry facilities; study areas; computer centres and Wi-Fi internet access. A limited number of residences have gyms and outdoor sporting facilities.

There is an inter-campus bus service that travels to all off campus residences between 06:30 and 23:30, Mondays to Fridays, and on weekends the buses go to Rosebank Shopping mall.

Each residence has a dedicated Accommodation Officer (who oversees all the residence administrative matters); a Housekeeper and a Handyman.

In order to support first year residence students in their academic programmes or studies, it is compulsory for all of them to attend the residence based tutorials on a weekly basis. The tutorials are usually offered every Sunday night (from 19:30 to 21:30) during the academic terms. The venues are as follows:

Venue	Faculty		
Knockando Dining Hall	Humanities - Education		
- Knockando residents	Engineering and the Built Environment		
only	Science		
Girton Dining Hall	Health Sciences		
Medhurst Dining Hall	Science		
	Humanities - Education		
Reith Dining Hall	Engineering and the Built Environment		
Jubilee Hall	Commerce		
Sunnyside Hall	Humanities and Law		

With regard to medical support, the Campus Health and Wellness Centre provides residence students with a wide range of services at a nominal fee per consultation. This may also cover basic medication. All residence staff members are trained to offer first aid. The Milpark Hospital, Parklane Clinic, Brenthurst Clinic (for students with medical aid cover) and Charlotte Maxeke Johannesburg Hospital are located in close proximity to the University.

Useful Contact Details (During office hours only, EXCEPT Campus Protection Services):

University Switchboard 011 717 1000 (office hours only)

Central Accommodation Office 011 717 9172/9173/9174

Fax 011 339 8213

accommodation@residence.wits.ac.za

Female Catering Residences - Office numbers:

Girton Hall 011 717 5071
Jubilee Hall 011 717 9601
Medhurst Hall 011 717 5091
Reith Hall 011 717 5091
Sunnyside 011 717 9623

Male Catering Residences - Office Hours

EOH 011 717 3822

Knockando Halls 011 482 4326/011 726 2924

Men's Halls 011 717 9628

Mixed Gender Catering Residences - Office Hours

Barnato Hall 011 717 9631 David Webster Hall 011 717 9642

Mixed Gender Self-catering Residences - Office Hours

Noswal Hall 011 717 5009

Rennie House

The Wits Junction 011 717 5028/5029/5032

Yale Village 011 717 9235/9259

Campus Protection Services 011 717 4444/6666 (24 hours service)

Campus Health and Wellness 011 717 9111/9113

Counselling and Careers

Development Unit 011 717 9140

For more information, visit www.wits.ac.za/accommodation

PRIVATE OFF-CAMPUS ACCOMMODATION

The University recognises that the private, off-campus accommodation listed below is generally suited to the needs of students in terms of location, facilities and services. This should not, however, be construed as a form of recommendation, and University accepts no responsibility for the quality of facilities or services.

Note: The companies listed below are not affiliated to the University in any way, and any accommodation agreement entered into is therefore strictly between the signatories – ie the student (or a parent/guardian/sponsor) and the property owner/s.

Business Name	Building Name	Property Address	Approved Capacity	Contact Details	Website	E-mail address
AFHCO	AFHCO	81 Rissik Street, Johannesburg, 2001	386	Kevin Van Den Heever 076 665 7511		tarrin@afhco. co.za
AFHCO	Mpumelelo	10 Davis Street, Doornfontein	885	Kevin Van Den Heever 076 665 7511 Tarrin Naidoo 076 665 7511	www.afhco.co.za/ properties/student- accommodation- johannesburg/	tarrin@afhco. co.za
Henton Ontwikkelings		68 President Street, Johannesburg	300	Salim Chotia 078 620 2667		sam.chothia786@ gmail.com
Street Talk Trading	J One	1 Biccard Street, Braamfontein, 2001	252	Abrahams 011 403 1111	https://j-one.co.za/	michelle@j-prop. com mail@j-prop.com
14 Star Properties	14 Star Properties	53 Jorissen Street, Braamfontein, 2001	90	Oliver Galenge 081 561 1786/ 011 403 4013	https:// www.14stars.net	oliver@14stars. net"
First Property Trust	Argyle House	4 Queen Street, Parktown. 2192	246	078 384 3217/012 341 1100	https:// firstpropertytrust. co.za/student- accommodation- johannesburg/	estelle@zenprop. co.za" LBreytenbach@ firstpropertytrust. co.za
Student Digz	Argyle Centre	11 Hospital Road, Braamfontein, 2001	131	Steven Nyathi 072 032 0836	www.studentdigz. co.za/	bdejongh@ ihsinvestments. co.za
Student Digz	Dudley Heights	11 Hospital Road, Braamfontein, 2001	637	Steven Nyathi 072 032 0836	www.studentdigz. co.za/	bdejongh@ ihsinvestments. co.za
Student Digz	Baker House	11Hospital Road, Braamfontein, 2001	115	Steven Nyathi 072 032 0836	www.studentdigz. co.za/	bdejongh@ ihsinvestments. co.za

Campus Africa	Braam Lofts	26 Biccard Street, Braamfontein, 2001	140	Godwin Thaba 083 775 0829	www. campusafrica co.za/	Jeremy@conurban.co.za
Campus Africa	Braam Lofts	104 Rissik Street, Johannesburg, 2001	274	Gift Khoza 061 279 5088	www. campusafrica co.za/	Jeremy@conurban.co.za
Campus Africa	49 Jorissen Street	49 Jorissen Street, Braamfontein, 2001	440	Tshifhularo Nemangwani 0721564121	www. campusafrica. co.za/	Jeremy@conurban.co.za
Campus Africa	80 Jorissen Street	80 Jorissen Street, Braamfontein, 2001	92	Tshifhularo Nemangwani 0721564121		Jeremy@conurban.co.za
Campus Africa	80 Jorissen Street	80 Jorissen Street, Braamfontein, 2001	92	Tshifhularo Nemangwani 0721564121	www. campusafrica. co.za/	Jeremy@conurban.co.za
Strathgarden Properties	University Gate	Cnr Berta and Amershoff Street, Braamfontein, 2001	137	Matthew Mhlanga: 0710099326	http://ugate. co.za/	admin@j-one.co.za" admin1@citynet.co.za
South Point	Diamond House	35 Merle Street, Braamfontein, 2001	298	Nico 079 284 8380 / 011489 1900	www. staysouthpoint. co.za/joburg	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	Beehive	49 Biccard Street, Braamfontein, 2001	24	Nico 079 284 8380 / 011489 1900	www. staysouthpoint. co.za/joburg	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	Mvelelo	19 Merle Street, Braamfontein, 2001	76	Nico 079 284 8380 / 011489 1900	www. staysouthpoint. co.za/joburg	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	Phumelela	99 Siemens Street, Braamfontein,2001	91	Nico 079 284 8380 / 011489 1900	ndumiso@ staysouthpoint. co.za	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	KSI	11 Biccard Street, Braamfontein, 2001	341	Nico 079 284 8380 / 011489 1900	Khetha@ staysouthpoint. co.za	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	Blackburn	77 Juta Street, Braamfontein, 2001	68	Nico 079 284 8380 / 011489 1900	www. staysouthpoint. co.za/joburg	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	Argon	87 Juta Street, Braamfontein, 2001	270	Nico 079 284 8380 / 011489 1900	www. staysouthpoint. co.za/joburg	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	VDS	20 Merle Street, Braamfontein, 2001	164	Nico 079 284 8380 / 011489 1900	www. staysouthpoint. co.za/joburg	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za

South Point	Clifton Heights	92 De Korte Street, Braamfontein, 2001	156	Nico: 079 284 8380 / 011489 1900	www. staysouthpoint. co.za/joburg	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	Geldenhuis	33 Jorissen Street, Braamfontein, 2001	292	Nico: 079 284 8380 / 011489 1900	ndumiso@ staysouthpoint. co.za	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	Melridge	23 Stiemens Street, Braamfontein, 2001	107	To Be Revisited	Khetha@ staysouthpoint. co.za	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	46 De Korte Street	46 De Korte Street, Braamfontein, 2001	154	To Be Revisited		ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	Epozini	66 De Korte Street, Braamfontein, 2001	477	To Be Revisited	www. staysouthpoint. co.za/joburg	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za
South Point	Norvic	91 De Korte Street, Braamfontein, 2001	328	To Be Revisited	ndumiso@ staysouthpoint. co.za	ndumiso@staysouthpoint. co.za Khetha@staysouthpoint. co.za

Notes:

- 1. Students are advised that they will be only covered for the NSFAS amount that is approved;
- 2. Top ups by Private accommodation providers will not be covered, and students who enter into contracts must make sure that there are no unexpected top-ups (e.g. key deposit; administration fee; electricity and water; wifi; laundry charges; transport; etc). Please read the small print;

Disclaimer:

Please note that the University accepts no responsibility for any matter related to the above organisations or the accommodation offered by them.

SOUTH POINT





SHOP & SERVICES

African Flavour Books 1079] 479-4946 Amazi Nail & Beauty Bar 10791 623-6142 (011) 339-1314 Anatomy Design Of Europe (011) 403-3037 Dip Street 10111 027-5508 **Dokter and Misses** 10111 403-1024 10871 230-7306 Puma Puma Select (087) 230-7306 10111 339-1110 Relay TOMS [011] 403-4105 Xtrend (011) 339-1078

STAY

(087) 057-2638 Once In Joburg

CULTURE

10111 403-1055 Stevenson Gallery Origins Centre (011) 717-4700 The Orbit 10111339-6645 Wits Art Museum (011) 717-1365

EAT & DRINK

86 Public [011] 403-3055 DoubleShot 10831 380-4127 Father Coffee 10821 513-4258

(011) 339-1492 **Galata Turkish Bakery** Great Dane [011] 403-1136 Kitchener's (011) 403-0166

Metanoia (011) 339-1551 (011) 339-1366 Mimmos (010) 060-0602 Pizza Hut Post [072] 248 2078

R Janas (011) 403-9618 The Artivist [011] 339-1647 The Bannister (011) 403-6888 The Comedy Basement (011) 403-6888

[065] 960-3980 The Immigrant The Smokehouse (011) 403-1395 Velo. [011] 403-0695

WORK - CREATIVE OFFICE SPACE

South Point CNR (011) 489-1900

For more information and details of the 2020 calendar of events visit

BRAAMIES.CO.ZA



UKUSHIY' INDUK' EBANDLA

Ukuzala umntwana oyosala wena sewafa noma ukubeka iqhaza kokwenziwayo

Leaving a good mark behind for people to follow your good example.

Zulu Proverb



CAMPUS HEALTH AND WELLNESS CLINIC

"Your health is our concern"

Campus Health & Wellness Centre **(CHWC)** is a primary health care facility on campus which serves both staff and students. With a vested commitment in bringing quality health care within your reach, we strive to ensure that students have opportunities to succeed in their academic, co-curricular, extra-curricular, social and moral endeavours.

Our vision is to strive for excellence in the delivery of health care services on campus thus contributing to the optimal health and wellbeing of the Wits community.

The health care services provided are cost-effective, convenient, accessible and comprehensive. Our goal is to assist the individual, sick or well in the performance of those activities contributing to health or its recovery such that holistic development of the individual is enhanced.

Services on offer:

- Free voluntary counselling and HIV testing is offered and all students are encouraged to have their HIV status determined in a supportive and caring environment.
- Reproductive health issues are addressed in a caring and non-judgmental manner.
- Mental Health Services available.
- Quality care is ensured in the management of minor illnesses, whereby medication is provided at a nominal fee.
- Prevention is better than cure; ask our professional staff about the range of vaccines that are available.

Extra time applications for examinations

Value added services include the assessments for extra-time requests during examinations. If you have a physical, psychological problem that is likely to affect your academic performance, it will be to your advantage to consult CHWC and the Disability Unit early in the year. Extra time is a privilege extended to a student with a proven disability that may prevent completion of the examination in the allotted time. Applications for extra-time must be lodged before the last working day in April.

 Late applications will only be considered for acute injuries that may have a negative outcome in the writing ability within a specified time period.

Payment of Services

- Students staying at Wits residences pay a capitation fee at the beginning
 of the year, and R20.00 for consultation with a PHC nurse clinician, and day
 students R50.00.
- Students who are covered by a Medical Aid are encouraged to utilise the services of a private medical practitioner. Medical aid rates are charged.

Operating Hours Monday- Friday 08:00 - 16:30

- A satellite health care service is available on the Wits Education Campus in Parktown
- It is located in the Highfield House close to the residence dining hall.
 Operations are daily from 08:30 to 16:00
- The Clinic is closed over weekends and during public holidays
- To book an appointment and/or to report emergencies on campus, kindly call 717-9113/9111 for assistance during office hours. After hours, for life threatening emergencies on campus, call Protection Services at 717- 4444/2222/6666, if this occurs at a university residence please report to the Hall Co-ordinator

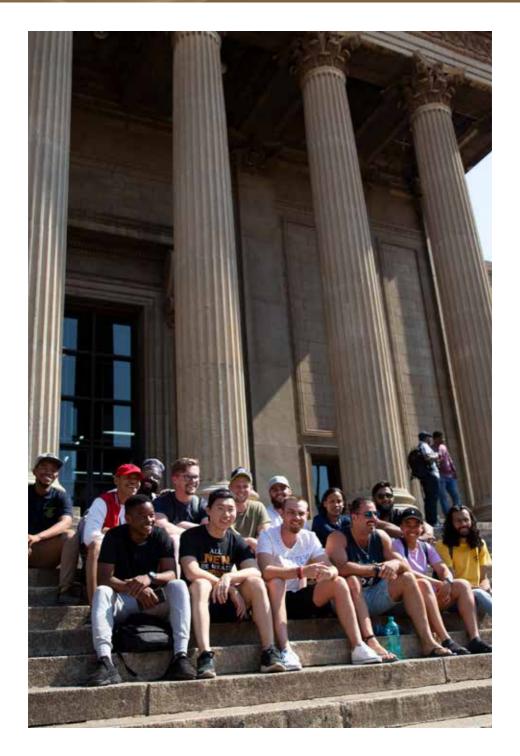
Location

The main health care service is located in the:

Students Union Building, Lower Ground Floor of the Matrix, Braamfontein Campus East

www.wits.ac.za/campushealth

Watch campus notice boards for health promotion activities throughout the year.





COUNSELLING AND CAREERS DEVELOPMENT UNIT

IT'S OKAY TO ASK FOR HELP!

A successful first year student follows the correct degree, appropriate to abilities, values and interests. Successful students are self-disciplined, motivated academically prepared, resilient, pro-active and willing to ask for help. To help you succeed at Wits, CCDU suggests you:

- Know your strengths and weaknesses
- Establish academic goals
- Develop a time management system
- Stay on top of your assignments
- Establish a study routine
- Get to know your lecturers
- Find a study partner in each class
- Participate in campus activities
- Balance work and play

As a student, you might face several challenges. The Counselling & Careers Development Unit (CCDU) offers you support and development to enable your academic success. CCDU offers:

Personal Counsellina

You may experience trauma, anxiety, bereavement, alcohol or substance abuse or any other personal challenge. Come to CCDU for confidential, emotional support. Depending on your need, this may include one-on-one personal counselling, group therapy, or a referral to an appropriate external resource.

Career Development Services

These include Career Counselling and Psychometric Career Assessments. Furthermore, we offer Graduate Recruitment & Journey to Employability [JEn] programmes which focus on job search skills and world of work awareness. You can also meet employers and explore opportunities through career exhibitions.

Life Coaching

If you feel uninspired, demotivated or overwhelmed by your academic load, a CCDU Life Coach can assist with motivation, goal setting, time management and finding purpose and meaning.

Mentoring

CCDU trains senior students to be mentors. Should you require a mentor, speak to your faculty or school.

Learn for Life & Advocacy Services

CCDU promotes the holistic learning and development of students through the facilitation of life skills workshops, trainings and campaigns. We encourage you to participate in the dynamic, vibrant Mental Health and Wellness Campaigns throughout the year.

HIV Education and Support

We provide HIV/Aids support, Information, education and counselling.

NEED HELP? UDINGA USIZO?

CCDU Braamfontein Campus West:

CCDU Building

Tel: 011 717 9140/32

Email: info.ccdu@wits.ac.za Web: www.wits.ac.za/ccdu/

CCDU Education Campus:

Marang Building, Ground Floor

Tel: 011 717 3269

Both offices are open Monday-Friday 08:00-16:30

IMPORTANT HEALTH/SAFETY & SECURITY NUMBERS:

- Campus Health and Wellness Centre 011 717 9110/1/3
- Campus Protection Services (all hours in case of emergency) 011 717 4444/6666
- Gender Equity Office [GEO] 011 717 9790. The Gender Equity Office deals
 with all aspects of gender based harm, e.g Sexual harassment, sexual
 assault and rape; Sexism / unfair discrimination based on gender or sexual
 orientation.

WITS STUDENT CRISIS LINE 0800 111 331 (TOLL FREE LINE)

AVAILABLE 24/7/365

IMPILO YOKUBALULEKILE/UKUPHILA NOKUVIKELA AMABANDLA:

- Campus Health and Wellness Centre 011 717 9110/1/3
- Campus Protection Services (wonke amahora uma kwenzeka eziphuthumayo) 011 717 4444/6666
- Gender Equity Office [GEO] 011 717 9790. I-Gender Equity Office isebenza nazo zonke izici zokulimala okusekelwe ngokobulili, e.g Ukuxhashazwa ngokocansi, ukuhlukunyezwa ngokocansi nokudlwengulwa; Ukucwasa ngokobulili / ukucwaswa okungenabulungisa okusekelwe ebulili noma ngesimo sobulili.

LINTHO TSA BOHLOKOA BA HO SEBELISA KA MOR'A HORE MOSEBETSI OA TŠEBELETSO:

- Campus Health and Wellness Centre 011 717 9110/1/3
- Campus Protection Services (lihora tsohle ha maemo a tšohanyetso) 011 717 4444/6666
- Gender Equity Office [GEO] 011 717 9790.
 Ofisi ea Gender Equity e sebetsana le likarolo tsohle tsa kotsi e bakoang ke tekano, e.g Ho hlekefetsoa ka thobalano, tlhekefetso ea thobalano le tlōlo; Ho kopanela liphate / khethollo e se nang toka e itšetlehileng ka tekano kapa thobalano.



IG: LalaMJ_ @LalaMthokozisi · Jan 4

Take care of yourself. I cannot stress this enough. Your life is more important than the degree you're chasing. Have enough sleep, prioritize your sanity, protect it. You are important. Your mental health matters.

#WitsFreshersAdvice



The Gender Equity Office (GEO) is a holistic, autonomous and integrated office that deals with all aspects of gender based harm and the advancement of gender equity.

Gender-Based Harm (GBH) includes the following:

- Sexism/unfair discrimination based on gender or sexual orientation
- Sexual harassment, sexual assault and rape
- Abuse of power and conflict of interest based on sexual/romantic relationships

GEO offers its services free of charge to all staff members and students of the University.

GEO provides the following services:

- Collects and tracks all GBH-related complaints across the University and analyses trends to inform and improve intervention initiatives
- Provides a safe and confidential space with full-time counselling support to complainants and victims of GBH
- Confidentially advises complainants and victims of GBH of their options;
- Oversees an independent disciplinary procedure for formal complaints against staff or students accused of GBH
- Engages actively in advocacy around gender equality

Please note that contact with GEO is confidential and does not commit you to following a formal process.

www.wits.ac.za/student/geo Email: info.geo@wits.ac.za Tel: 076 827 4001

YOU CAN ALSO REACH OUT TO US ON SOCIAL MEDIA:

Twitter: @WitsGEO Facebook: witsgeo





DRAMA FOR LIFE

Applied Drama and Drama Therapy – A postgraduate division of the Wits School of Arts

Drama for Life, based at the Wits School of Arts, is dedicated to arts for social transformation and healing.

Drama for Life is internationally recognised as the University's unique postgraduate academic, research and community engagement department that brings together the disciplines of Applied Drama/Theatre, Performance Ethnography, Performance as Research, Arts Education, Drama Therapy and Expressive Arts Therapies within the context of a critical reflexive praxis.

Our ethos is driven by three key questions:

- What does it mean to be human in the 21st century?
- How can we learn to be resilient, without compromising our humanity, as we engage with the enormous challenges of change in the 21st century?
- How can we effectively use the arts, without compromising its aesthetic power, to bring about meaningful, sustainable social transformation and healing?

Our unique programme of education create interventions, performances, rituals and processes that skilfully and appropriately address social transformation and healing in a wide range of education, health and social contexts.

About Drama for Life Theatre Company

The Drama for Life Theatre Company is a professional performance intervention company, based and trained at Drama for Life, at Wits. The company is committed to creating Applied Drama and Theatre programmes, encompassing stylised performances and workshops. In particular they aim to assist youth to find their voice, process social challenges, and find their vision for a new way forward.

As part of the broader Wits University student support drive, Drama for Life has created and presented countless interventions, activations, discussions and performances among the Wits community. From the comic O-Week play, to the racy Sex Sports! on the Library Lawns, and even late night Lover+Another poetry and UNZIPPED theatre performances in Residences, Drama for Life's work, led by the Theatre Company and students opens critical dialogue through fun and engaging mediums. Most importantly, the Drama for Life programme has also offered key training and support to multiple Wits student groups (CCDU peer-educators, CLM Pre-University Programme and Res Life teams) to assist in strengthening their service to and support of fellow students.

Drama for Life FYE O-Week Play:

What would you say are the best and worst things about starting at university? Choosing the right courses? Attending the right events and presentations? Not being lost for every single class in the first week?!

Whatever comes to mind, there is always something new and exciting to discover at university, and Wits offers the best of such opportunities! The secret to success though is getting the balance of all these choices just right. This comic orientation week play will be sure to give you all the tips, tools and tricks to make your first year a success!

For more information, visit

www.wits.ac.za/wsoa/drama-for-life

OR

General Enquiries: Info.dfl@wits.ac.za or call +2711 717 4734

www.dramaforlife.co.za





WITS SPORT

QUALITY SPORTING OPPORTUNITIES FOR ALL

Wits Sport has a growing reputation and its focus is on ensuring that every student has the opportunity to participate in sport, regardless of ability or interest.

There are various activities which students can partake in, and facilities which students can use in enhancing growth within various sporting areas that can go alongside your university careers. These include:

Recreational Sport

With many taking part in activities and classes on offer every week, there are plenty of opportunities for students to participate in for fun. A new Wits Fitness and Wellness Centre now complements the High Performance Gym. Both facilities enable students to improve their core fitness or strength and conditioning for a particular sport.

Club Sport

There are over 20 student-led sports clubs to choose from. These provide opportunities to represent Wits in a multitude of competitions (USSA, Provincial/local leagues, and National and International) and championships.

Coaching and Volunteering

Our Coaching courses helps you to develop your coaching and leadership skills. They provide opportunities to gain qualifications to coach both within university sport and the wider community.

Facilities

Wits has some of the best sports facilities in South Africa.

Students can enjoy:

- Wits Fitness and Wellness Centre
- Wits Strength and Conditioning Gym
- 2X Olympic swimming pools
- Running and walking routes
- Multiple indoor sports halls with specialist areas for basketball,
- netball and volleyball

- Several studio spaces
- Indoor cricket facilities
- 2 X 4000 seater capacity stadia (football and rugby)
- Three floodlit, synthetic

www.wits.ac.za/sport

- Find Wits Sport on Facebook www.facebook.com/Wits Sport/
- Twitter @WitsSport/
- Instagram @witssportadmin







INTERNATIONAL STUDENTS OFFICE (ISO)

The Wits International Office aims to be the first port of call for all international students and provides a wide range of services including general enquiries from prospective students, immigration advice and advocacy, assistance with matric exemptions, advice on safety, and general advice about your stay at Wits.

To this extent, it seeks to complement the services provided by faculties and departments and has strong relations with service providers within and outside of Wits.

In cooperation with the Strategic Partnerships Office (SPO), the International Students Office also facilitates the Semester Study Abroad Programme as well as other programmes creating opportunities for Wits students to study/conduct research at partner universities abroad.

ISO STRIVES TO ENSURE THAT:

- Wits remains the preferred study destination for international students
- Throughout integration programmes, students from diverse cultures and backgrounds get a high-quality and life-changing experience
- Wits remains a highly sought after university for international academic partnerships

Contact details

International Students Office, Private Bag X3 University of the Witwatersrand, Johannesburg 2050, Republic of South Africa

ISO Offices: Ground floor, Solomon Mahlangu House, West Wing, East Campus,

Braamfontein

Telephone: +27 (0)11 717 1054

Email: studysa.international@wits.ac.za



DISABILITY RIGHTS UNIT

The Wits Disability Rights Unit (DRU) has been a leader in the provision of services for students with disabilities since it opened in 1986, and is uniquely positioned to overcome the education barriers and accessibility requirements facing students with visual, hearing, physical, learning and psychological disabilities, as well as chronic illnesses. DRU assists students with disabilities to receive academic support and reasonable accommodations to participate equally and fully in all aspects of university life. DRU endeavours to make the learning environment a rewarding and enriching one through the exceptional design of innovative learning and working environments, and continually strives to promote disability awareness and the abilities of people with disabilities.

Full-time registered students with disabilities are supported through DRU and the University has a formal Disability Policy, which serves as a written commitment to admit and to support eligible students with disabilities. DRU currently provides support to over 1300 undergraduate and postgraduate students with disabilities, many of whom come from neighbouring provinces and historically disadvantaged backgrounds.

DRU Services:

- Campus orientation
- Mobility training
- Computer Centres with state-of-the-art assistive technology
- An Adaptive Technologist who provides specialist computer training and technological support
- A Neurodiversity and Mental Health Coordinator who assists students with mental health and learning difficulties by facilitating mental health, study and time management support programmes
- Support for Deaf students through South African Sign Language Interpreting or Real-time captioning services
- Provision of academic materials in an accessible format (e.g. electronic, braille) and various other academic interventions
- Assistance with extra-time applications for tests and exams
- A separate test and exam venue for students using assistive technology
- Providing sensitisation and awareness training to employees and students
- Assisting with any physical access issues

DRU Offices:

The DRU is located at the following campuses:
1st Floor, Solomon Mahlangu House, East Wing, Braamfontein Campus East
1st Floor, Admin Block, Parktown Education Campus

DRU Contact Details:

Tel: 011 717 9152 / 51 www.wits.ac.za/disability-rights-unit



SAFETY

WITS CAMPUS PROTECTION SERVICES

Campus Protection Services is a safety and security division which is aimed at reporting and alleviating any crime-related incident in-and-around the Wits University precinct.

They offer a multitude of services that ensures the safety of both students and staff, and advocate for an incident and crime-free space.

Reporting Crime

Potential criminal actions and police emergencies can be reported to Campus Protection Services. The Protection Services office can be contacted 24/7.

Protection Services consist of the following units:

- Operations
 - Visible Patrols
 - Vehicle and Dog Patrols
 - Undercover Patrols
 - Access Control
 - Residence Protection
 - Space Management
- Investigations
- Crime Prevention and Liaison
- Technical Security Solutions (TSS)
- Parking
- Lost and Found Property office
- CCTV and Intruder detector system technicians
- Locksmiths

Off-Campus security and protection

Protection Services has introduced an initiative called the Green Route Project. This entails a Space Management Security, to patrol the routes between the residences and campuses, as well as Main Campus and the Parktown Campuses.

Routes Patrolled Primary Routes

- Parktown, from the Knockando Halls of Residence over to the Victoria Road Bridge along Victoria Road into the Ernest Oppenheimer Halls of Residence (EOH)
- 2. Out of the Wits Business School gate, into St Andrews Road, into Girton Road to Wellington Road, over Jan Smuts Avenue and enter campus through the Jubilee turnstile.

Secondary Routes

Braamfontein: Jorissen Street Between Yale and De Korte

To the intersection of Jorissen and Bertha Streets and De Korte Street Station street and Jan Smuts Avenue northwards, to the Jubilee turnstile, and Yale Road towards Yale Residence.

Should you require any help on reporting or alerting the University on any criminal activities, please dial the following numbers:

011 717 6666 011 717 4444 011 717 2222



THE TRANSFORMATION AND EMPLOYMENT EQUITY OFFICE (TEEO)

The Wits Transformation and Employment Equity Office (TEEO) works with key stakeholders to ensure that the Wits experience is characterised by a recognition of human rights and inclusivity.

The TEEO team works on the following key programmes:

- Employment Equity and BBBEE
- Diversity, Ethics & Social Justice (this programme focusses on the social asymmetries in the areas of "race", sex, culture, (dis)ability, place of origin, etc.)
- Sexual Orientation and Gender Identity Advocacy

SERVICES OFFERED

DIVERSITY. ETHICS & SOCIAL JUSTICE

This office within the TEEO offers the following services to staff and students:

- Coordinates and facilitates diversity management, ethics management and social justice projects of the University together with other stakeholders.
- Investigates and deals with discrimination-related cases
- Coordinates and facilitates diversity awareness campaigns and advocacy.
- Provides advice and support to staff and students on issues of diversity, ethics and social justice
- Facilitates the review, amendment and development of social justice policies
- Partners and collaborates with Faculty/School/Support Department Transformation Committees

SEXUAL ORIENTATION AND GENDER IDENTITY (SOGI) ADVOCACY

The SOGI Advocacy Coordinator of the TEEO facilitates the creation of safer spaces for people at Wits who identify as Lesbian, Gay, Bisexual, Transgender, Intersex, Asexual, or any other sexual orientation and/or gender identity through:

Safe Zones@Wits: a training and advocacy programme offering anyone at Wits the opportunity to participate in training to be a Safe Zone Ally. Allies serve as a support and referral point for people of any sexual orientation or gender identity seeking support. Allies are identifiable by their sticker and keyring, which carry the Safe Zones logo. This programme also includes public lectures and other interventions. In addition, it partners with student organisations and gender activists to promote the welfare of LGBTIAQ+ identifying students and staff.

Wits Pride: an annual programme which highlights the visibility of diversity in sexual orientation and gender identity on campus. Wits Pride includes a march on campus, and a week packed full of opportunities to learn more about sexual identities through sport, art, academic discussion, film, etc.

For more information on the University's Anti-Discrimination Policy and how to identify and report discrimination, please use the following link: http://www.wits.ac.za/transformationoffice/how-to-report-discrimination. This page also contains a link to the policy itself.

CONTACT US:

The Transformation and Employment Equity Office Rooms SH9003 – SH9009, Ninth Floor, Solomon Mahlangu House University of the Witwatersrand

Tel: (011) 717-1462 Fax: (011) 717-1463





WITS ALUMNI OFFICE

Once you register as a student at Wits you automatically become an alumnus of the University and the University is known as your alma mater. As an alumnus you will be part of a global fraternity of Witsies.

Wits has produced over 160 000 graduates since its inception in 1922. These alumni play an extremely important role in the University. They are the products of the University and their success in their chosen careers is a reflection of the education they received at Wits. Alumni are also the only stakeholder group that have a lifelong interest in the success and reputation of the University as they rely on the value and prestige of a Wits qualification to enhance their future career prospects.

The Office of Alumni Relations is tasked with developing a mutually beneficial relationship with alumni, creating opportunities for alumni to continue playing an active role in the life of the University and for providing opportunities for alumni to meet and socialise with each other.

The alumni organisation is structured into profession-based alumni associations, a young alumni association for alumni aged 35 or younger, a founders group for alumni who graduated 40 years ago or longer, sports clubs, and national and international alumni chapters.

The Office of Alumni Relations is based in the Wits Club Complex at the Empire Road end of West Campus (Next to Olives and Plates).



5 FACULTIES

The academic programme for the University is spearheaded and facilitated by five faculties. These faculties form a quintessential part of the academic programme in ensuring it's smooth running and the delivery of world-class programmes to give you a competitive edge above the rest. The five faculties represented by the University are:

- The Faculty of Humanities
- The Faculty of Science
- The Faculty of Commerce, Law and Management
- The Faculty of Engineering and the Built Environment
- The Faculty of Health Sciences

All faculties offer immense academic support and other co-curricular development programmes catered to providing you with holistic support in aiding academic success in your new found environment.

Be sure to familiarise yourself with all support structures available in your specific faculties outside of the various support programmes the University generally provides you with.

REMEMBER, MOST FACULTIES PROVIDE BOTH SIMILAR PROGRAMMES AND CROSS-FACULTY PROGRAMMES AIMED AT EQUIPPING YOU WITH THE NECESSARY INFORMATION AND SKILL-SET NEEDED IN SUCCESSFULLY COMPLETING YOUR FIRST YEAR. WE ENCOURAGE YOU TO READ ACROSS ALL FACULTIES FOR YOUR OWN BENEFIT.

Read on further and acquaint yourself!!! Let's go...

FACULTY OF SCIENCE

The Faculty of Science is housed in the TW Kambule Mathematical Sciences Building on Wits' Braamfontein West Campus. The faculty caters for students who value a comprehensive and life-enriching science education.

The Faculty employs an excellent team of faculty staff who are there to assist you. In addition, we have a dedicated support team in the Science Students Success Centre which is located on the Ground Floor of the TW Kambule Mathematical Sciences Building. The Science Students Success Centre also houses a writing centre where writing fellows will assist you with your assignments and help you to obtain critical literacies and graduate attributes by the time that you graduate. The support team includes the Student Wellness and Learning Facilitator, the Academic Skills Development Coordinator, and academic advisors. They strive to support you holistically, from a psycho-social and academic perspective.

Most courses also require you to attend a morning or lunch-time tutorial session and most schools offer academic support in the form of additional tutorials (e.g. ADP in Chemistry) or in the MAC centre in the School of Mathematics. Please find out from each school what type of additional academic support they offer and make use of it. This support is free.

YOUR SUCCESS IS OUR GOAL!

For more information on what the Faculty of Science offers in terms of the academic programme, choices and support programmes, please visit www.wits.ac.za/science



FACULTY OF HUMANITIES

TEACHING & LEARNING UNIT STUDENT SUPPORT GUIDE

Wits views academic advising as an ongoing teaching and learning process that intentionally increases throughput by systematically removing multifaceted barriers to academic success. Academic advising is a high impact practice that helps students to navigate the higher education environment; it developmentally assists students in the clarification of their personal, educational, and career goals; and in the relevant pathways for realizing these goals. The main focus of the academic advising should be graduation and the journey to graduation should be equally shared by the student, lecturers and academic advisors. The Faculty of Humanities Teaching & Learning Unit provides assistance with the following:

- Non-academic support for all undergraduate students;
- Developing learning excellence skills for university success through learning skills workshops which focuses on:
 - Time management
 - Transitioning from high school to University
 - Note taking skills
 - Reading skills
 - Academic writing (Essay Writing & Referencing)
 - Study skills
 - Exams skills
 - Test preparation techniques (targeted at first year students specifically)
 - Understanding your degree from 1st year to completion
 - Budgeting & managing your finances as a student
- Directing students to support structures for psychosocial factors, mental health challenges, and socio-economic concerns; and
- · Academic advising and career counselling.

*Learning Skills Workshops 2019 are highlighted in the First Year Experience Programme. Take note of these programmes as they are also offered by the Faculty of Humanities. Go to www.wits.ac.za/humanities for more information.

FACULTY OF HEALTH SCIENCES

www.wits.ac.za/health

The Faculty of Health Sciences provides a myriad of support programmes which cater to students of all health-related disciplines in ensuring academic success throughout the duration of your degree.

There are a few important things you have to note. Make sure to read and understand what is expected of you as a Health Sciences student.

All Health Sciences Students

Important requirements that must be met by all first year students:

Students are advised to take note that first year lecturing for the Faculty of Health Sciences occurs across more than one campus for a number of disciplines - Parktown (Education / Medical School) and Braamfontein campuses. It is important for students to review their first year timetables, course outlines as posted on the Health Sciences website.

First Aid and Computer Literacy

(Rule M4 – Faculty of Health Sciences Rules and Syllabuses book)

All first year students are expected to complete a First Aid course and undergo a Computer Literacy assessment. Details of the service providers are available from the Faculty website.

NB. These requirements should be adhered to in the first year of study. Non-compliance could result in the withholding of results.

Vaccination

All students must be vaccinated against Hepatitis B and Mumps, Measles & Rubella. Please refer to the Vaccination Schedule on the Faculty website.

Registration with the Health Professions Council of South Africa (HPCSA)

All students registered for MBBCh, Dentistry, Occupational Therapy, Physiotherapy, Bachelor of Clinical Medical Practice and Bachelor of Oral Health Sciences have to register with the (HPCSA). The Faculty will inform all students of the registration process.

Nursing and Pharmacy Students

Please note that nursing and pharmacy students do not register with the HPCSA, but will register with the South African Nursing Council (SANC) and the South African Pharmacy Council (SAPC) as nursing and pharmacy students. Further information relating to the registration and fee structure will be provided by the respective first year coordinators.

Communication Channels

First year coordinators are there to help you. Should you be experiencing difficulties in any areas of your student/academic life, do not hesitate to contact them for guidance and assistance.

Degree	First Year Coordinator	Degree	First Year Coordinator
ВСМР	Mr Kobus Scheepers Kobus.Scheepers@wits.ac.za	BPharm	Ms Rubina Shaikh Rubina.Shaikh@wits.ac.za
BHSc Biokinetics	Ms Nabeelah Bemath Nabeelah.Bemath@wits.ac.za	BSc OT	Ms Faye Sinnett Faye.Sinnett@wits.ac.za
BHSc Biomed Sciences	Ms Nabeelah Bemath Nabeelah.Bemath@wits.ac.za	BSc Physio	Dr Ronel Roos Ronel. <u>Roos@wits.ac.za</u>
BHSc Health Systems Sciences	Ms Nabeelah Bemath Nabeelah.Bemath@wits.ac.za	BDS	Prof. Mrudula Patel Mrudula.Patel@wits.ac.za
BOHSc	Ms Deborah Mbeje Deborah.Mbeje@wits.ac.za	MBBCh	Dr Carol Hartmann Carol.Hartmann@wits. ac.za
BNurs	Ms Viv Herbert Viv.Herbert2@wits.ac.za		

Office of Student Support (OSS)

For academic and psychosocial support, extra time, temporary leave of absence, leave of absence, application to defer exams and other related services. Full details available at https://elearn.wits.ac.za/home Tel: 011 7172565/2008 email studentsupport.health@wits.ac.za

Useful information as a 1st Year Health Sciences Student.

Please find below the website link where important documents are posted by the Faculty of Health Sciences.

www.wits.ac.za/health/faculty-services/staff-and-student-downloads

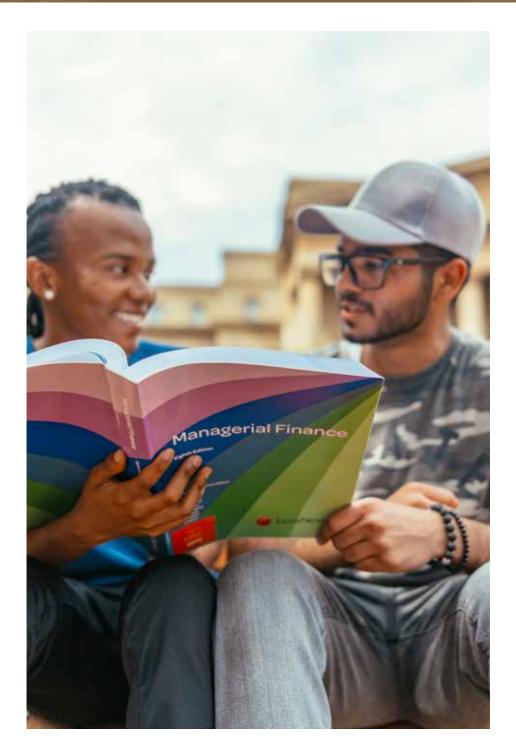
Medical Emergency

Call Protection Services immediately.

Tel: (011) 717 4444/6666

Campus Health and Wellness Centre:

Tel: (011) 717 9111/9113



FACULTY OF COMMERCE, LAW AND MANAGEMENT

The Faculty of Commerce, Law and Management prides itself in providing various academic, co-curricular and support programmes in ensuring success within your new found environment.

Learning Materials

Students are reminded that textbooks are only one source of material and that they should not only rely on these to study from. Students may be examined on material not found in textbooks. Notes provided by instructors should not be regarded as exhaustive or as a substitute for lecture attendance. Students are encouraged to make their own notes in class as what is said during lectures also form part of the examinable content of the course.

Contact Details

Undergraduate Enquiries

Faculty Registrar	Ms Marike Bosman	Marike.bosman@wits.ac.za
Deputy Faculty Registrar	Ms Estelle Nobin	Estelle.nobin@wits.ac.za
Senior Faculty Officer		
BCom (General)	Ms Imelda Jacobs	Imelda.jacobs@wits.ac.za
BCom (Accounting)		
Faculty Officer		
Bachelor of Accounting Science, Bachelor of Economic Science	Ms Sarafina Mohlokoane	Sarafina.mohlokoane@wits.ac.za
Faculty Officer (LLB)	Ms Thandi Musetha	Thandi.musetha@wits.ac.za
Faculty Administrative Officer (LLB)	Mr Tshepo Mohlokoane	Tshepo.mohlokoane@wits.ac.za
Faculty Administrative Assistant BCom (Information Systems) BCom (PPE)	Ms Matshidiso Gumede	Matshidiso.gumede@wits.ac.za
Faculty Administrative Assistant	Ms Ruth	Ruth.senamela@wits.ac.za
(Occasional Studies)	Senamela	TOTT JOHN THOUSE WILLIAM
Reception	Ms Susie Maluleke	Susie.maluleke@wits.ac.za
Road to Success Programme	Ms Tshepiso Maleswena	<u>Tshepiso.maleswena@wits.ac.za</u> <u>Danie.deklerk@wits.ac.za</u>

Location of Schools within the Faculty of Commerce, Law and Management

School	Location, Building	Web Address	
	FNB Building		
Accountancy	(West Campus)	www.wits.ac.za/accountancy	
Economic and	NCB Building	www.wits.ac.za/sebs	
Business Sciences	(West Campus)		
Law	Oliver Schreiner Building (West Campus)	www.wits.ac.za/law	

The Faculty of Commerce, Law and Management boasts many support programmes which facilitate holistic academic and extra-curricular support. Apart from the academic programme, these are the following support programmes on offer:

STUDENTS AT RISK

Students at risk represent two groups:

- Students who have been readmitted through the Wits Readmission Committee (WRC).
- Students who (as indicated through their results in tests and other assessment tasks) are performing poorly and are therefore at risk of being excluded at year-end (see clause four for more information in this regard).

For students at risk, the CLM Faculty provides the Road To Success Programme. The various programmes cater for students who are struggling academically to help ensure they successfully pass the academic year.

REMEMBER, THE ONUS IS ON YOU TO SEEK HELP!!! DON'T WAIT TILL IT'S TOO LATE BEFORE SEEKING HELP AND SUPPORT ACADEMICALLY!!!

For enquiries, contact the following persons:

Tshepiso Maleswana: Tshepiso.Maleswana@wits.ac.za

Danie De Klerk: Danie.DeKlerk@wits.ac.za

FACULTY OF ENGINEERING AND THE BUILT ENVIRONMENT

The Faculty of Engineering & the Built-Environment (EBE) spans across East and West campuses, consisting of seven Schools with the Deanery and the Faculty Registry located on the West Campus, at the Chamber of Mines Building.

School Locations

- Schools of Mining Engineering and Electrical & Information Engineering are housed at the Chamber of Mines building
- Schools of Architecture & Planning located at the old John Moffat Building
- Construction Economics & Management at the new John Moffat Building
- Civil & Environmental Engineering at Hillman Building
- Chemical & Metallurgical Engineering at the Richard Ward Building
- School of Mechanical, Industrial & Aeronautical Engineering at the South West Engineering Building

The Academic Development Unit

The Academic Development Unit (ADU) is a student support unit aimed at identifying and preventing students from being at risk of academic failure. It can be found on the 3rd floor of the Chamber of Mines Building while the Student Support Centre is located on the Upper Ground Floor. The ADU is a close-knit group of individuals who, through combining their various gifts and talents, are passionate about assisting students in the Faculty to realise their full potential.

Given that our students begin their academic journeys from various starting points, one of its main roles is creating an integrated academic environment that is accessible to all, where all students, despite their various ethnic, religious, socio-economic, psycho-social and academic background can thrive and achieve their personal and academic goals and aspirations.

Students are supported with the aim of achieving their full academic potential in several ways, some of which include:

- Free support tutorials that run throughout the year for discipline-specific subjects that have historically proven challenging for students
- Free language development sessions to improve student reading and writing
- Advice and guidance on financial support for school fees and accommodation as well as putting students in touch with people that can help them
- Loaning out of textbooks and other academic resources
- Academic advice on personal matters or anything that might be interfering
 with your studies in terms of coping mechanisms i.e. time management,
 effective study skills, exam etiquette, industry prep- how to create balance
 between studies and social life on campus

REMEMBER! KHUMBULA! HOPOLA! ONTHOU!

A student can contact the ADU in any of the following ways:

- Visit our offices at the 3rd Floor of the Chamber of Mines Building,
- Visit the Student Support Centre on the Upper Ground Floor in the Chamber of Mines,
- ADU Email: aid.adu@wits.ac.za
- Main Office Lines: (011) 717 7062 or (011) 717 7174

You are not alone on this journey! Call on the ADU Awunedwa kulolu hambo! Shayela ku-ADU Ha u mong leetong lena! Etela ho ADU



REFERENCING: WHAT TO KNOW

Referencing

An important tool to utilise at university is the "acknowledgement of authors" and "writers", by citing the information you provide in your school assignments. There are two main ways of referencing and citation styles, mainly in-text referencing (which is used when directly quoting or paraphrasing a source) and reference list/citation list, which is a list of all references and citations used in your academic document often placed in an alphabetic styled list at the end of your document.

There are many different referencing styles which you have to know, which include but are not limited to:

- APA (American Psychological Association) Styled Referencing
- MLA (Modern Language Association) Styled Referencing
- Oxford Styled Referencing
- Harvard Styled Referencing
- Chicago Styled Referencing

How to Reference

The Wits Library website provides a detailed and thorough explanation of referencing styles and how to properly reference and acknowledge a source.

FOLLOW THE LINK BELOW AND AID YOURSELF IN BETTERING YOUR REFERENCING SKILLS:

https://libguides.wits.ac.za/plagiarism_citation_and_referencing/ ReferencingStyles

Acquaint yourself with the format as per your school's academic requirements.

REMEMBER, NOT ACKNOWLEDGING OR PROPER REFERENCING A SOURCE OF INFORMATION IS ACADEMIC FRAUD!!!

Take note of any faculty/school programmes which will guide you and help you master your referencing skills!!!

Plagiarism

Plagiarism can be defined in four ways, namely:

- To steal and pass off another individual/sources idea as one's own without acknowledgement of the source
- To use another's production without crediting the source where it was retrieved from
- To commit literary fraud and theft
- To present one's ideas and thoughts as new and original even though they
 have been taken from an existing source or person.

There are four types of plagiarism, mainly:

- Direct Plagiarism is the word-for-word transcription of a section of someone else's work, without attribution; quotation marks or general citation and acknowledgement
- **Self-Plagiarism** is the use of one's own previous work in another context without citing that it was used previously
- Mosaic Plagiarism occurs when an individual borrows phrases from a source without using quotation marks, or finds synonyms for the author's language while keeping to the same general language structure and meaning as found in the original
- Accidental Plagiarism occurs when an individual neglects to cite their sources, or misquotes their sources, or unintentionally paraphrases a source by using similar words, groups of words, and/or sentence structure without attribution

The University makes use of anti-plagiarism detection software called Turnitin. This software tool checks submitted documents against its database and the content of other websites with the aim of identifying plagiarism.

ALL ASSIGNMENTS AND WRITTEN WORK ARE SUBMITTED THROUGH TURNITIN BY THE UNIVERSITY TO DETECT PLAGIARISM.

Check with your school and faculty what the acceptable plagiarism percentage is before formally submitting your assignments. Failure to do so can result in disciplinary hearings, suspension and expulsion from the University!

Financial Literacy

Financial Literacy is a tool all first years need to equip themselves with in order to properly manage their budgets and money at University.

University life brings with it unexpected monetary costs and new expenses which you may not have thought of nor budgeted for initially. These include:

- Printing costs for assignments
- Groceries and toiletries
- Transport fare
- Social and entertainment costs
- Rent and utilities
- Clothina

There are various support programmes the University offers in ensuring that you are properly equipped to manage your finances, such as the First Year Experience Programme, amongst other faculties and school-related programmes.



Sibusiso Kgare @Sbusiso Kgare · Jan 8

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If these first years think they know how to copy and not get caught, TurnItIn will teach you humility.

#WitsFreshersAdvice

LEARN TO MANAGE YOUR FINANCES TODAY!!! AND REMEMBER, WE ARE HERE TO ASSIST YOU SHOULD YOU NOT BE ABLE TO MAKE ENDS MEET.

REMEMBER, WE ARE HERE FOR YOU!!! DON'T WAIT TILL IT'S TOO LATE TO SEEK HELP.

HOPOLA, RE TENG HO UENA !!! U SE KE U LOKELA HO ETSA HORE U TLA ETSA HORE U KA BATLA THUSO

KHUMBULA, SILAPHA KUWE !!! UNGALINDELI UKUTHI UZOKUTHI UFUNE USIZO



Venues and Buildings

Got a lecture venue but don't know where the building is? Then use this table below:

Venue Name	Building
Al	John Moffat
A2	John Moffat
A3	John Moffat
B111	Biology
B121	Biology
B14	Biology
BP003	Bernard Price
BP016	Bernard Price
C312	Humphrey Raikes
C6	Humphrey Raikes
С9	Humphrey Raikes
CB117	Robert Sobukwe, 1st floor
CB127	Robert Sobukwe, 1st floor
CB128	Robert Sobukwe, 1st floor
CB129	Robert Sobukwe, 1st floor
CB142	Robert Sobukwe, 1st floor
CB149	Robert Sobukwe, 1st floor
CB15	Robert Sobukwe Ground floor
CB215	Robert Sobukwe, 2nd floor
CB216A	Robert Sobukwe, 2nd floor
CB223	Robert Sobukwe, 2nd floor
CB226	Robert Sobukwe, 2nd floor
CB227	Robert Sobukwe, 2nd floor
CB228	Robert Sobukwe, 2nd floor
CB230	Robert Sobukwe, 2nd floor
CB231	Robert Sobukwe, 2nd floor

Venue Name	Building
CB241	Robert Sobukwe, 2nd floor
CB246	Robert Sobukwe, 2nd floor
CB253	Robert Sobukwe, 2nd floor
CB256	Robert Sobukwe, 2nd floor
CB38	Robert Sobukwe, Ground floor
CB41	Robert Sobukwe, Ground floor
CB47	Robert Sobukwe, Ground floor
СВЕН	Robert Sobukwe, 2nd floor
CLM102	CLM
CLM24	CLM
CLM25	CLM
CLM26	CLM
CLM38	CLM
СМ1	Сом
СМ2	Сом
СМ4	Сом
СМ5	Сом
DJ EXAM HALL	DJ Du Plessie
FLOWER HALL	Flower Hall
FNB101	First National Bank
FNB102	First National Bank
FNB103	First National Bank
FNB113	First National Bank
FNB115	First National Bank
FNB119	First National Bank

Venue	Building
Name	bollaring
FNB121	First National Bank Building
FNB123	First National Bank Building
FNB125	First National Bank Building
FNB131	First National Bank Building
FNB132	First National Bank Building
FNB148	First National Bank Building
FNB149	First National Bank Building
FNB150	First National Bank Building
FNB151	First National Bank Building
FNB153	First National Bank Building
FNB157	First National Bank Building
FNB159	First National Bank Building
FNB161	First National Bank Building
FNB33	First National Bank Building
FNB35	First National Bank Building
FNB36	First National Bank Building
FNB37	First National Bank Building
FNB40	First National Bank Building
FNB45	First National Bank Building
FNB47	First National Bank Building
FNB5	First National Bank Building
FNBBA	First National Bank Building
FNBGA	First National Bank Building
G101	Geo Sciences Building
G201	Geo Sciences Building
G202	Geo Sciences Building
GH301	Gate House Building
GH403	Gate House Building
GH600	Gate House Building
GHLG2	Gate House Building

Venue Name	Building
GLT	Geo Sciences Building
H208	Hillman Building
LB143	Law Building
LB144	Law Building
LB145	Law Building
LB146	Law Building
LB54	Law Building
LB55	Law Building
MPB1	DJ Du Plessie Building
MPB2	DJ Du Plessie Building
MPB4	DJ Du Plessie Building
MPT	DJ Du Plessie Building
NCB FOYER	New Commerce Building
NCB1	New Commerce Building
NCB143	New Commerce Building
NCB144	New Commerce Building
NCB148	New Commerce Building
NCB149	New Commerce Building
NCB150	New Commerce Building
NCB151	New Commerce Building
NCB2	New Commerce Building
NCB3	New Commerce Building
NCB4	New Commerce Building
OGS1	Old Grand Stand Building
OGS2	Old Grand Stand Building
OGS3	Old Grand Stand Building
OGS4	Old Grand Stand Building
OLS1	Oppenheimer Life Sciences
OLS2	Oppenheimer Life Sciences
OLS3	Oppenheimer Life Sciences

Venue Name	Building
OLS4	Oppenheimer Life Sciences
OLS5	Oppenheimer Life Sciences
OLS6	Oppenheimer Life Sciences
OLS7	Oppenheimer Life Sciences
OLS8	Oppenheimer Life Sciences
OLS9	Oppenheimer Life Sciences
P114	Physics Building
P115	Physics Building
P216	Physics Building
RW4	Richard Ward
RW5	Richard Ward
SH1125 PG	Solomon Mahlangu House 1st floor
SH1126 PG	Solomon Mahlangu House 1st floor Purple Room
SH1127 PG	Solomon Mahlangu House 1st floor
SH2114	Solomon Mahlangu House 2nd floor
SH2115	Solomon Mahlangu House 2nd floor
SH2116	Solomon Mahlangu House 2nd Floor
SH2143	Solomon Mahlangu House 2nd floor
SH3103	Solomon Mahlangu House 3rd floor
SH3104	Solomon Mahlangu House 3rd floor
SH3105	Solomon Mahlangu House 3rd floor
SH3113	Solomon Mahlangu House 3rd floor
SH3118	Solomon Mahlangu House 3rd floor
SH3120A	Solomon Mahlangu House 3rd floor
SH3120C	Solomon Mahlangu House 3rd floor

Venue Name	Building	
SH3120D	Solomon Mahlangu House 3rd floor	
SH3123 PG	Solomon Mahlangu House 3rd floor	
SH3124	Solomon Mahlangu House 3rd floor	
SH6	Solomon Mahlangu House Ground floor	
SHB1	Solomon Mahlangu House B1	
SHB2	Solomon Mahlangu House B1	
SHB3	Solomon Mahlangu House B1	
SHB4	Solomon Mahlangu House B1	
SHB5	Solomon Mahlangu House B1	
SHBA	Solomon Mahlangu House B1	
SHBB	Solomon Mahlangu House B1	
SHBC	Solomon Mahlangu House B1	
SHWWDH	Solomon Mahlangu House B1	
U1	Umthombo	
U10	Umthombo	
Ull	Umthombo	
U2	Umthombo	
U3	Umthombo	
U4	Umthombo	
U5	Umthombo	
U6	Umthombo	
U7	Umthombo	
U8	Umthombo	
U9	Umthombo	
WB2	Wartenweiler Library Basement	
WEC - A305	WEC Administration Block	
WEC - A307	WEC Administration Block	

Venue Name	Building
WEC - A308	WEC Administration Block
WEC - A404	WEC Administration Block
WEC - B10	WEC Bohlaleng Block
WEC - B108	WEC Bohlaleng Block
WEC - B110	WEC Bohlaleng Block
WEC - B112	WEC Bohlaleng Block
WEC - B12	WEC Bohlaleng Block
WEC - B150	WEC Bohlaleng Block
WEC - B151	WEC Bohlaleng Block
WEC - B203	WEC Bohlaleng Block
WEC - B208	WEC Bohlaleng Block
WEC - B210	WEC Bohlaleng Block
WEC - B213	WEC Bohlaleng Block
WEC - B244	WEC Bohlaleng Block
WEC - B246	WEC Bohlaleng Block
WEC - B249	WEC Bohlaleng Block
WEC - B250	WEC Bohlaleng Block
WEC - B251	WEC Bohlaleng Block
WEC - B45	WEC Bohlaleng Block
WEC - B46	WEC Bohlaleng Block
WEC - B47	WEC Bohlaleng Block
WEC - B48	WEC Bohlaleng Block
WEC - B7	WEC Bohlaleng Block
WEC - BU229	WEC Bohlaleng Block
WEC - BU240	WEC Bohlaleng Block
WEC - CC101	WEC Campus Centre
WEC - CC102	WEC Campus Centre
WEC - CC103	WEC Campus Centre
WEC - CC104	WEC Campus Centre
WEC - CE02	WEC Khanya Block

Venue Name	Building
WEC - CE08	WEC Khanya Block
WEC - CE50	WEC Khanya Block
WEC - EXAM HALL	WEC EXAM HALL
WEC - L001	WEC Leseding Block
WEC - L002	WEC Leseding Block
WEC - L101	WEC Leseding Block
WEC - L114	WEC Leseding Block
WEC - L116	WEC Leseding Block
WEC - L118	WEC Leseding Block
WEC - L119	WEC Leseding Block
WEC - L146	WEC Leseding Block
WEC - L147	WEC Leseding Block
WEC - L148	WEC Leseding Block
WEC - L150	WEC Leseding Block
WEC - L151	WEC Leseding Block
WEC - L154	WEC Leseding Block
WEC - L16	WEC Leseding Block
WEC - L19	WEC Leseding Block
WEC - L20	WEC Leseding Block
WEC - L214	WEC Leseding Block
WEC - L247	WEC Leseding Block
WEC - L249	WEC Leseding Block
WEC - L250	WEC Leseding Block
WEC - L251	WEC Leseding Block
WEC - L253	WEC Leseding Block
WEC - L53	WEC Leseding Block
WEC - L56	WEC Leseding Block
WEC - L57	WEC Leseding Block
WEC - L58	WEC Leseding Block

Venue Name	Building
WEC - L63	WEC Leseding Block
WEC - L64	WEC Leseding Block
WEC - LINDER AUD	WEC LINDER AUDITORIUM
WEC - LL33	WEC Leseding Block
WEC - LL46	WEC Leseding Block
WEC - LU229	WEC Leseding Block
WEC - LU240	WEC Leseding Block
WEC - M15	WEC Marang Block
WEC - M151	WEC Marang Block
WEC - M255	WEC Marang Block
WEC - M4	WEC Marang Block
WEC - M61	WEC Marang Block
WEC - M78	WEC Marang Block
WEC - M79	WEC Marang Block
WEC - M80	WEC Marang Block
WEC - M81	WEC Marang Block
WEC - M9	WEC Marang Block
WEC - Marang Glass Lab	WEC Marang Block
WEC - ML34	WEC Marang Block
WEC - MU230	WEC Marang Block
WEC - MU271	WEC Marang Block
WEC - SPACE FRAME	WEC SPACE FRAME THEATRE
WEC - SPACE FRAME FOYER	WEC SPACE FRAME FOYER
WEC - W140	WEC Wozani Block
WEC - W66	WEC Wozani Block

Venue Name	Building
WSS1	Wits Science Stadium
WSS101	Wits Science Stadium (Bateman Room)
WSS102	Wits Science Stadium
WSS103	Wits Science Stadium
WSS104	Wits Science Stadium (Esorfranki Room)
WSS105	Wits Science Stadium
WSS106	Wits Science Stadium
WSS107	Wits Science Stadium
WSS112	Wits Science Stadium
WSS113	Wits Science Stadium
WSS114	Wits Science Stadium
WSS121	Wits Science Stadium
WSS122	Wits Science Stadium
WSS123	Wits Science Stadium
WSS2	Wits Science Stadium
WSS201	Wits Science Stadium
WSS202	Wits Science Stadium
WSS203	Wits Science Stadium
WSS204	Wits Science Stadium
WSS205	Wits Science Stadium
WSS206	Wits Science Stadium
WSS207	Wits Science Stadium
WSS3	Wits Science Stadium
WSS4	Wits Science Stadium
WSS5	Wits Science Stadium

DO YOU NEED HELP? REACH OUT!

Help on Wits Campus

COUNSELLING & CAREERS DEVELOPMENT UNIT (CCDU), BRAAMFONTEIN CAMPUS WEST

> (011) 717 9140/32 **AVAILABLE DURING OFFICE HOURS**

Campus Health & Wellness Centre (CHWC), Matrix, Braamfontein Campus East (011) 717 9110/11/13 Available during office hours

Gender Equity Office (GEO)

Braamfontein Campus

Available during office hours

(011) 717 4444/6666

Wits Protection Services Parktown Health Sciences Campus Parktown Education Campus

(011) 717 2222/2232 (011) 717 3340

Wits Business School

(011) 717 3589

Help off Wits Campus

South African Depression & Anxiety Group Helpline (SADAG) Suicide Crisis Line

Akeso Clinic Psychiatric Unit

Alcoholics Anonymous (AA)

Family Life Centre

Johannesburg Parent & Child

Counselling Centre

Lifeline

Narcotics Anonymous (NA)

SA National Council on Alcoholism & Drug Dependence (SANCA)

> South African Depression & Anxiety Group (SADAG) Substance Abuse Helpline

0800 567 567 or SMS 31393 Available

08h00 - 20h00 0861 435 787

Available 24-brs

0861 435 722 Available 24-hrs

(011) 788 4784/5 Available 08h00 - 20h00

(011) 484 1734

0861 322 322 Available 24-hrs

083 900 6962 Availabe 24-hrs

(011) 917 5015 Available 24-hrs

0800 121 314 Available 24-hrs

WITS STUDENT CRISIS LINE **0800 111 331 (TOLL FREE LINE)**

AVAILABLE 24/7/365







www.wits.ac.za