

POSTGRADUATE AFFAIRS OFFICE

2017 PROGRAMME FOR RESEARCH SUPPORT WORKSHOPS

KEY TO VENUES

CSR Chalsty Seminar Room, Olive Schreiner Building (Law School), West Campus
 ECR1 Electronic Classroom 1 – Floor 1, Wartenweiler Library, East Campus
 ECR2 Commerce Library Electronic Classroom 2 - (Inside the Commerce Library) next to the Tower of Light, West Campus
 ECR3 Engineering Library Electronic Classroom 3, Gold Fields Engineering Library, Ground Floor, Chamber of Mines Building, West Campus
 GCH Graduate Centre Seminar Room - South West Engineering Building, East Campus
 LSM Life Sciences Museum, Oppenheimer Life Sciences Building
 MMC Multimedia Centre, Floor 2, Wartenweiler Library, East Campus
 PTHSB Phillip V. Tobias Health Sciences Building, Parktown, Johannesburg
 SHB5 Senate House Basement Lecture Theatre 1, Senate House Basement 1, Senate House, East Campus
 WCR Wartenweiler Conference Room - Floor 4, Wartenweiler Library, East Campus
 WWC - Wits Writing Centre, Wartenweiler Library, Ground Floor, East Campus

IMPORTANT:

Workshops take place between March through to October every year - Some workshops are repeated in 2017 but not all.
 Programme changes happen - please check workshop dates and times before you set out.
 Please book for your workshops and please cancel if you cannot make it.
 Please RSVP to Lucille Mooragan, email Lucille.mooragan@wits.ac.za, tel +2711 7171156

WORKSHOP TITLE	DATE & TIME	VENUE	LECTURER	DESCRIPTION
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MARCH

STARTING TO THINK ABOUT YOUR RESEARCH	2 March 14.00-16.30	GCH	Prof Eric Worby	This workshop is intended to support post-graduate students at all levels who have had little or no previous experience of doing empirical research but who are already working towards formulating a research topic. Much of this session will be devoted to an introduction of the key terms used in the writing of the research proposal. Participants should come out of the workshop with a broad understanding of the nature of academic inquiry in the social sciences and humanities, as well as a set of strategies for deciding what questions they want to address in their research and how to conceptualise and plan the research itself.
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TIPS TO ENRICH THE PG EXPERIENCE: PROCESSES, SUPERVISION & RESEARCH	6 March 9.30-12.30 (repeated 20 July)	WCR	Prof Mary Scholes	The workshop will cover the mutual relationship that you have with your supervisor and how best to use your time to ensure that your qualification can be completed on time. The roles and responsibilities of both students and supervisors will be discussed as well as the various approaches and timelines used by the Faculty administration to monitor your progress. All procedures leading up to the submission of your research for examination and possible publication will be discussed.
CITATION AND WHAT STUDENTS NEED TO KNOW ABOUT COPYRIGHT LAW AND PLAGIARISM	7 March 9.30-12.00 (repeated 26 July)	WCR	Dr Victor De Andrade, Ms Denise Nicholson and Ms Priscilla Gerrand	This workshop has two aims. It is intended to familiarize students with the do's and don'ts of copyright is, legal commitments, limitations and exceptions and use of electronic material. It also gives an overview of plagiarism and why referencing is important. The second part of the workshop will be a practical session on how to use the APA and Harvard Referencing styles for research writing.
ON CHOOSING A QUALITATIVE RESEARCH METHOD	7 March 2.00-16.30	GCH	Prof Susan Van Zyl	This workshop will take the form of a description of a number of common methods of doing qualitative, empirical research including: Action research, Case study research, Discourse analysis, Ethnography and Thematic content analysis. It will pay particular attention to the differences between these approaches, pointing out why each is suitable for answering research questions of a particular kind and for analysing particular types of data. This session will not cover any of these approaches or methods in detail and students are advised to follow up their attendance at this workshop with attendance at other workshops in the series
LITERATURE REVIEW FOR SCIENCE STUDENTS	10 March 9.00-13.00 (repeated 1 August)	WCR	Prof David Mycock	The creation of a literature review is one of the most difficult and important tasks faced by scientists. It requires the utilization of many skills including library research, logical arrangement of information and scientific writing. The workshop will focus on these and other skills important in the development of such a document.
FUNDING YOUR RESEARCH – THE NRF AND OTHER SOURCES	13 March 9.30-11.00	WCR	Dr Robin Drennan	Contrary to many people's understanding the University is not able to support all research and in fact relies heavily on its academics to raise external funding for their research activities. This process of funding research begins at the postgraduate level and continues throughout the life of an academic. This workshop will help you to understand the funding landscape, in general, and to improve your chances of securing bursary support for your current and future postgraduate degrees.

PROPOSAL WRITING WORKSHOP FOR SOCIAL SCIENCE STUDENTS	13 March 10.00-1300 Masters & PhD 14.00-16.30	GCH	Prof Eric Worby	Writing a proposal for the Masters research report/dissertation or for the PhD thesis is one of the most important parts of the postgraduate research process as it determines the students' research focus for the rest of the year or longer. In this workshop, students will be taken step-by-step through the processes that are needed to produce a proposal that will be accepted by the readers appointed by the Faculty and act as a basis for research of a high quality. <ul style="list-style-type: none"> o The morning session on the first day will be open to both Masters and PhD students. It will provide an overview of some of the key components of a proposal such as the Aim, the Rationale, the Methodology and the Literature review. o The afternoon session of the first day, and the morning and afternoon sessions of the second day, will be reserved for PhD students only. During these sessions, students will draft and present sections of their proposals to other participants and will receive critical feedback for subsequent revision. o PhDs please come with a laptop (or tell us if you don't have one). You should have at least a concept note or preliminary outline for your PhD proposal.
PROPOSAL WRITING WORKSHOP FOR SOCIAL SCIENCE STUDENTS	14 March 09.00-16:30 PhD follow-up only!	GCH	Prof Eric Worby	Writing a proposal for the Masters research report/dissertation or for the PhD thesis is one of the most important parts of the postgraduate research process as it determines the students' research focus for the rest of the year or longer. In this workshop, students will be taken step-by-step through the processes that are needed to produce a proposal that will be accepted by the readers appointed by the Faculty and act as a basis for research of a high quality. <ul style="list-style-type: none"> o The morning session on the first day will be open to both Masters and PhD students. It will provide an overview of some of the key components of a proposal such as the Aim, the Rationale, the Methodology and the Literature review. o The afternoon session of the first day, and the morning and afternoon sessions of the second day, will be reserved for PhD students only. During these sessions, students will draft and present sections of their proposals to other participants and will receive critical feedback for subsequent revision. o PhDs please come with a laptop (or tell us if you don't have one). You should have at least a concept note or preliminary outline for your PhD proposal.
ENGINEERING & THE BUILT ENVIRONMENT: USING THE LIBRARY: EXPLORING E-RESOURCES	14 March Part 1: 9.00-13.00 Part 2: 13.00-17.00 (repeated 4 May)	ECR3	Ms Maryna Van Den Heever & Pinky Matai	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest.

PROJECT PROPOSAL FOR SCIENCE STUDENTS	15 March 9.00-13.00 (repeated 24 July)	WCR	Prof David Mycock	In essence the project proposal is a planning document. The initial part of a proposal details what is to be researched and why it is important for the research to be conducted i.e. the research is justified. Associated with this is workplan that details how the research will be conducted and what resources are required for the research. These are then synthesized into a time management scheme which acts as the overall guide to the actual conducting of the research. The workshop will focus on the skills required to the creation of such a document.
ETHICS CLEARANCE FOR RESEARCH	16 March 09.00-12.00	WCR	Prof Elsie Cloete	This workshop will provide an understanding of the moral and legal necessities of ethical research and the ways in which the university ethics clearance committees see their responsibilities in this regard. This section will include a brief explanation of the ethics clearance procedures and will provide examples of tricky ethical issues.
PROPOSAL WRITING WORKSHOP FOR HUMANITIES STUDENTS	16 MARCH 14.00-16.30	GCH	Prof Susan Van Zyl	Writing a proposal for an MA research report/dissertation or for the PhD thesis is one of the most important parts of the postgraduate research process as it determines the student's research focus for the entire research process. This workshop will cover some of the key components of a Humanities research proposal such as the Aim(s), Rationale, Theoretical Orientation, Literature Review and Chapter outline. The workshop will include a detailed discussion of these components of the proposal paying particular attention to ways of establishing a coherent relationship between research questions, theory, evidence (e.g. texts) and analytic or interpretative traditions. Workshop participants are advised to come with a short (less than a page) document attempting to capture something of the form of their research in relation to the components listed in the sentence above.
HUMANITIES: USING THE LIBRARY: EXPLORING E-RESOURCES	16 MARCH Part 1: 09:00-12:00 Part 2: 13:00-15:00 (repeated 10 August)	ECR1	Ms Nkelemeng Leseyane	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest
SCIENCE: USING THE LIBRARY: EXPLORING E-RESOURCES	17 MARCH PART 1 09:00-13:00 PART 2 13:45-16:00 (Repeated 27 Part 1 only and 28 July Part 2 only)	ECR2	Ms Salomé Potgieter & Ms Rachel Louis	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest.

INTERPRETING TURNITIN REPORTS	20 MARCH 09:00-10:00 (Repeated on 29 September)	WCR	Ms Denise Nicholson	This session will assist postgraduate students to interpret Turnitin Reports for plagiarism detection purposes and/or for reviewing journal articles. Some people believe that the percentage in the report indicates the percentage of plagiarism in the student's work, but this is incorrect. Attendees will learn how to interpret a Turnitin report, how to discern whether extracts are plagiarised or whether Turnitin has picked up common words, hyperlinks and other extracts which make up the similarity index. This presentation will also show how Turnitin can be a learning tool to improve referencing skills. Supervisors and researchers are also welcome
ETHICS IN RESEARCH AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL, MASTERS, PHD AND STAFF	22 MARCH 09.30-11.30 (Repeated on 31 July and 03 October)	GCH	Prof Jasper Knight	This workshop covers why ethics is important in research and how to apply for ethical clearance through university structures before you start your research. It also deals with the practical issues of conducting research using social science methodologies. This workshop will be of use to anyone who is dealing with human subjects in their research project, including Honours, Masters, PhD and staff.
WRITING THE PROPOSAL FOR AN INTERDISCIPLINARY RESEARCH PROJECT	23 MARCH 2:00-16:30	GCH	Prof Susan Van Zyl	While a number of research projects are clearly located in either the Social Science (empirical) tradition or the Humanities (the critical-interpretive) tradition, a number of projects draw on elements associated with both these traditions. For example, a single project may involve both the interpretation or critical assessment of literary or media texts, paintings or performances as well as in-depth interviews and/focus groups with writers, journalists, painters or actors. In these cases, students often find writing a research proposal difficult because the methods and formats traditionally associated with different research traditions do not seem to apply to projects of this kind. This workshop will discuss, using examples, some of the challenges associated with writing an interdisciplinary research proposal and suggest possible ways of combining the two traditions in order to produce a coherent project.
ETHICS IN RESEARCH AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL, STAFF ONLY	24 MARCH 09.30-11.30	GCH	Prof Jasper Knight	This workshop covers why ethics is important in research and how to apply for ethical clearance through university structures before you start your research. It also deals with the practical issues of conducting research using social science methodologies. This workshop will be of use to any supervisor/staff who is dealing with human subjects in their/ their students research project/s, including Honours, Masters, PhD and staff. STAFF ONLY!
WRITING HONESTY: ADDRESSING COPYRIGHT, PLAGIARISM AND CITATION ISSUES	24 MARCH 09:30-12:00 (Repeated 13 June, 31 August and 28 September)	WCR	Ms Denise Nicholson	This session will discuss the do's and don'ts of copyright, and will give an overview of plagiarism, citation and referencing issues. It will highlight what students can and can't do when using copyrighted material and the importance of crediting original sources used in their research. It will discuss quoting and paraphrasing and how to improve one's writing skills. Lots of useful tips will be shared with attendees, as well as many useful resources to assist them in their research. All postgraduates should attend this important workshop.
OPEN DATA FOR GOVERNANCE	29 MARCH 16:30-18:00	TBA	Ms Nina Lewin	We will explore the arguments for governments becoming open access data stores using code for South African examples. We will show the use that civic organisation can make of open government data. Come and explore the city of Cape Town's open portal. These data sets make for excellent research projects and can form the basis for MA's and PhD's.

APRIL

GETTING STARTED WITH DATA MANAGEMENT IN QUALITATIVE COMPUTER ASSISTED SOFTWARE	03 April 14.00-16.00	ECR1	Ms Nina Lewin	All data lives in a variety of software environments. We will give an overview of the software landscape. All of these will help you manage your data but moving between environments creates data management challenges. We will go through common misconception and present several common solutions based on type of data , amount of resources available and level of analysis. Please email nina.lewin@wits.ac.za to clarify if you have software or if you are looking for a licenced software before the workshop.
COMMERCE, LAW AND MANAGEMENT: USING THE LIBRARY: EXPLORING E-RESOURCES	04 April Part 1: 13:00-17:00 (Repeated 16 August)	ECR2	Ms Xoliswa Xanko and Catherine Dreyden	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest
COMMERCE, LAW AND MANAGEMENT: USING THE LIBRARY: EXPLORING E-RESOURCES	05 April Part 2: 13.00-17.00 (Repeated 17 August)	ECR2	Ms Xoliswa Xanko and Catherine Dreyden	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest
STARTING OUT: FINDING A RESEARCH TOPIC AND WORKING TOWARDS YOUR PROPOSAL- SCIENCE AND HUMANITIES	06 April 15:30-17:30 (Repeated 18 April)	GCH	Prof Jasper Knight	This workshop is suitable for those just starting out on their research, including Honours, Masters and PhDs, and those who are writing their proposals. The workshop deals with how to find a research topic, the research statement, aims, objectives, methods and methodologies, and how to frame your research in a wider context.
ZOTERO	07 April 9.30-11.30 (Repeated on 26 May)	ECR1	Ms Thuli Dhlamini	This hands-on workshop, will introduce you to Zotero, a free, open source alternative to reference manager systems such as EndNote and Refworks. Zotero allows you to easily save bibliographic details, comments, indexing terms, and direct links to webpages, word documents, and even articles that are in library subscription databases. You will be shown how you can use Zotero to integrate your references into your research in many citation styles using Microsoft Word.

DIGILITS WORKSHOP	12 April 9.00-11.00 (repeated 06 July)	WCR	Ms Liana Meadon	This interactive workshop is a boot camp session on Digilits and will introduce you to the most essential skills you never knew you needed. By the end of this workshop, you will be able to: <ul style="list-style-type: none"> - actively manage your online identities - become an ethical internet user - protect yourself and your data - understand how your digital footprint can affect your life - know what kind of digital scholar you are, and how you can take yourself to the next level Be sure to BYOD (bring your own device) and prepare to change the way you've been using the internet for ever. From employability prospects to online dating, this is a workshop that you can't miss!
WRITING LITERATURE REVIEWS	13 April 14.00-17.00	GCH	Dr Kerry Dixon	Students often feel a great deal of anxiety about writing literature reviews. This workshop begins by dealing with some of these fears and challenges. It provides some practical strategies for students to take ownership of their writing by making choices about writers and research they think is valuable. Thinking about the importance of organisation, structure and argument will be explored. The workshop will also look at linguistic techniques like sentence skeletons that provide scaffolding in the writing. Finally samples of student literature reviews will be analysed and discussed.
STARTING OUT: FINDING A RESEARCH TOPIC AND WORKING TOWARDS YOUR PROPOSAL- SCIENCE AND HUMANITIES	18 April 09:30-11:30 (Repeat of 06 April)	GCH	Prof Jasper Knight	This workshop is suitable for those just starting out on their research, including Honours, Masters and PhDs, and those who are writing their proposals. The workshop deals with how to find a research topic, the research statement, aims, objectives, methods and methodologies, and how to frame your research in a wider context.
PROPOSAL WRITING WORKSHOP FOR ENGINEERING STUDENTS	21 April 9.00-16.00	ECR3	Prof Ivan Hofsajer	Designing your research. In this workshop the participants will be taken through the stages of writing a research proposal which can withstand scrutiny. The presentation of the workshop will be from an engineering point of view and engineering design methods will be applied. The participants will be expected to write and should come prepared to do so. The workshop has a morning and afternoon session and at the end the participants should have a written outline of their research proposal.

MAY

CONSTRUCTING AN ARGUMENT	02 May 9.30-13.00	WCR	Prof Michelle Williams	The ability to weigh evidence and present an argument in relation to existing knowledge and theory is crucial for research writing. This workshop will enable students to understand the necessity for their thesis or dissertation to contain an overall argument in relation to the research questions. The workshop will focus on what an argument is and what distinguishes a well-made argument.
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WRITING FUNDING PROPOSALS FOR RESEARCH SUPPORT EG NRF	03 May 11.00-12.00 (repeated 17 May)	WCR	Dr Robin Drennan, Ms Waheeda Bala and Yolanda Davids	Many postgraduate students need to apply for funding for their studies. There are many donors who offer funds but it is very important that the application process and details are correct and intellectually exciting. This workshop will guide you on how to complete the application so that you have a winning chance. You must have the buy-in of your supervisor and of the people that you nominate as referees. It is a team effort. Attend the workshop and learn these tips
ENGINEERING & THE BUILT ENVIRONMENT: USING THE LIBRARY: EXPLORING E-RESOURCES	04 May Part 1: 9.00-13.00 Part 2: 13.00-17.00 (repeat of 14 March)	ECR3	Ms Maryna Van Den Heever & Pinky Matai	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest.
TOWARDS AN OUTCOME-BASED APPROACH TO LITERATURE REVIEW FOR POSTGRADUATE RESEARCH STUDENTS	04 May 9.00-13.00 (repeated 03 August)	WCR	Dr Kambidima Wotela	Tailored for masters and doctoral students, this workshop provides a general overview of the research report and the purpose of each chapter as well as how these chapters are interlinked. We then use this knowledge to decode what a literature review should be discussing to support all chapters in a research report. Participants will be asked to develop an outline of the literature review using general terminology and then turn each of the seven subsections into working thesis statements. Overall, it provides the students with the process, the initial structure, and point to content that they should be pursuing to undertake a literature review. Please view link before the workshop - https://www.researchgate.net/publication/301227341_The_anatomy_of_a_research_report_and_sketching_its_outline
TOWARDS EXPLANATORY FRAMEWORKS FOR INTERPRETING MULTIDISCIPLINARY POSTGRADUATE RESEARCH RESULTS	04 May 14.00-16.00 (repeated 03 August)	WCR	Dr Kambidima Wotela	This workshop looks at how we can find an academic home of our respective researches and, thereafter, discuss these fields of study (even though we have no background in such). As part of our discussion and with support from literature, we break these fields into components at each level until we get to the attributes and variables underlying our research. Lastly, we use this information to identify and discuss important explanatory or theoretical frameworks for interpreting empirical results of our researches. Overall, this approach provides for an overall link of the broad field of study encompassing the research, the important attributes or variables under study, as well as the explanatory framework(s) that we use to interpret our empirical results. Please view link before the workshop https://www.researchgate.net/publication/311417516_Towards_a_Systematic_Approach_to_Reviewing_Literature_for_Interpreting_Public_and_Business_Management_Research_Results
PROJECT MANAGEMENT	05 May 9.30-12.30	WCR	Dr Ute Schwaibold	This workshop provides practical advice and guidance on how projects of any size or type can be effectively managed at postgraduate level. Aspects to be covered include how to plan a project, forecast for time, cost (funding) and resources, assess and manage risk such as unplanned changes in methodology, and most importantly preventing project creep and meeting project deadlines.

ETHNOGRAPHY AND ETHNOGRAPHIC METHODS	10 May 13.00-16.00	GCH	Dr Hylton White	This session introduces ethnography both as a research method and as a particular way of writing about the things we study across the various disciplines in the humanities (in education, sociology, drama, media studies, anthropology, and many other fields). The first half of the session looks at the complex, often controversial history of ethnography as a genre in anthropology and more broadly in the humanities. The second half shifts to a concrete discussion of ethnographic methods and objects..
INTRODUCTION TO ANALYSING DISCOURSE IN INTERACTION	16 May 9.30-12.30	GCH	Dr Sherianne Kramer	Various types of discourse analysis have become prominent in the social sciences in the past few decades, serving as important resources for a range of research agendas. This workshop will review and compare a number of these types of discourse analysis before focusing more closely on some basic resources for the analysis of interactional data. The workshop will demonstrate that, regardless of the specific aims of a discourse analytic research project, discourse(s) can be seen as both a product of and a resource for actions produced in situated interactions. Consequently, attention to the interactional features of research data serves as an important element of discourse analytic research. Empirical examples from different data sources will be used to illustrate these points, and thus to provide demonstrations of social scientific discourse analysis at work.
WRITING FUNDING PROPOSALS FOR RESEARCH SUPPORT EG NRF	17 May 11.00-12.00 (repeat of 3 May)	WCR	Dr Robin Drennan, Ms Waheeda Bala and Yolanda Davids	Many postgraduate students need to apply for funding for their studies. There are many donors who offer funds but it is very important that the application process and details are correct and intellectually exciting. This workshop will guide you on how to complete the application so that you have a winning chance. You must have the buy-in of your supervisor and of the people that you nominate as referees. It is a team effort. Attend the workshop and learn these tips
A CAREER IN ACADEMIA	18 May 9.30-11.30	WCR	Dr Robin Drennan	Considering an Academic Career? This workshop considers the pros and cons of extending one's academic studies into an academic career. What are the pitfalls other than the salary? Do they outweigh the advantages, for example the freedom to pursue one's own academic agenda? Participate in the open session so you can make informed decisions.
TOWARDS AN OUTCOMES-BASED APPROACH TO UNDERSTANDING AND REPORTING THE RESEARCH STRATEGY, DESIGN, PROCEDURE AND METHODS FOR POSTGRADUATE RESEARCH STUDENTS	19 May 14.00-16.00 (repeated 11 August)	WCR	Dr Kambidima Wotela	Tailored for masters and doctoral students, this workshop provides a general overview of the methods chapter and the importance of following procedure when reporting. Further, to avoid this chapter reading like several reproduced textbooks, we propose an explicit and alternative way of reporting the research strategy, design, procedure and methods, validity and reliability, as well as methodological limitations. Overall, we provide for how students can demonstrate understanding of research techniques and how they justify their selection based on researches that have actually applied these techniques in an empirical study. Please view link before the workshop https://www.researchgate.net/publication/301613666_Towards_an_outcomes-based_approach_to_a_%27research_approaches_procedure_and_methods_chapter%27_for_business_and_management_research?ev=prf_pub

CHOOSING AND USING RESEARCH INSTRUMENTS (Qualitative research)	25 May 13.00-15.00	GCH	Prof Mzikazi Nduna	A coherent relationship between instrument, data and analytic method is imperative for any good research project. This workshop will explore the main research instruments likely to be used when conducting a qualitative study. These include different types of interviews, the focus group and the vignette. The presenter will discuss the characteristic features of each of these instruments, focusing on their powers and limitations in relation to the types of data they are able to gather and the types of data analysis methods they are therefore able to service.
ZOTERO	26 May 9.30-11.30 (repeat of 07 April)	ECR1	Ms Thuli Dhlamini	This hands-on workshop, will introduce you to Zotero, a free, open source alternative to reference manager systems such as EndNote and Refworks. Zotero allows you to easily save bibliographic details, comments, indexing terms, and direct links to webpages, word documents, and even articles that are in library subscription databases. You will be shown how you can use Zotero to integrate your references into your research in many citation styles using Microsoft Word.
CLM Writing Retreat: for CLM PhDs	29 May - 01 June All day	WCR	Professor Cathi Albertyn, Drs Susan Benvenuti & Yvonne Reed	Email vanishree.pillay@wits.ac.za for information
NOW YOU HAVE TO PUBLISH: TAKING YOUR FIRST STEPS	31 May 9:30-11:00	GCH	Ms Denise Nicholson	This session will discuss Authors' rights, including moral rights, within the SA Copyright law. It will provide various tips and helpful information on how to start publishing, accredited journals and predatory publishing practices, key factors to look out for when publishing and ranking of authors in journal or book publications. Attendees will receive useful resources to assist them when publishing.
JUNE				
Science Thesis and Dissertation Completion Workshop	02 June 9:00-13:00 (Repeated 30 August)	LSM	Prof Kevin Balkwill	Email lucille.mooragan@wits.ac.za for information
DOING REPRODUCIBLE SCIENCE: DATA MANAGEMENT FOR THE BIOLOGICAL AND SOCIAL SCIENCES	05 June 13.00-15.00	ECR1	Ms Nina Lewin	Reproducibility of results is at the heart of the reliability of science. However there has recently been what has been called a reproducibility crisis. In response to allegations some journals have turned increasingly to the replication of results from raw data or the increasing publication of larger amount of data. The Open Science Framework is a research data management solution that aims to assist researchers in producing reproducible science. We will demonstrate the software and show how it can be used to manage both open and closed research projects. We will discuss how to produce metadata. We will also discuss using these and other software solutions to improve data quality in research projects. Finally we will look at the approaches towards publishing data.

WRITING HONESTY: ADDRESSING COPYRIGHT, PLAGIARISM AND CITATION ISSUES	13 June 09:30-12:00 (Repeat of 24 March) (Repeated on 31 August and 28 September)	WCR	Ms Denise Nicholson	This session will discuss the do's and don'ts of copyright, and will give an overview of plagiarism, citation and referencing issues. It will highlight what students can and can't do when using copyrighted material and the importance of crediting original sources used in their research. It will discuss quoting and paraphrasing and how to improve one's writing skills. Lots of useful tips will be shared with attendees, as well as many useful resources to assist them in their research. All postgraduates should attend this important workshop.
Science Writing Retreat: Paper Writing for Science Masters and PhDs	20-23 June All day	LSM	Prof Kevin Balkwill	Email lucille.mooragan@wits.ac.za for information
ACADEMIC WRITING STYLE: THE QUEST FOR CLARITY AND MEANING	29 June 9.30-12.30	WCR	Mr Peter Alkema	Peter is currently doing a PhD, has a Masters in Engineering, published his first book in 2014 called "Woodworking for Everyone" and blogs about IT Leadership. The workshop will cover the importance of writing in Plain English and the different writing elements of planning, drafting, introducing and revising your report. Also learn how to tell your story clearly by judging and improving your style through improved sentence design principles. Most of the content will be based on elements of chapters 13, 14, 16 and 17 of "The Craft of Research, 3rd Edition" (Booth et al, 2003) which would be advisable to read beforehand and bring to the workshop if possible. This postgraduate workshop will be live broadcast over Periscope which is a peer to peer video streaming app for your smartphone; you do not need to register if you are remote viewing. Once you have downloaded the app, follow Peter Alkema and check for a live broadcast at the start time of the workshop; it is advised you view while on wifi and you can SMS / Whatsapp Peter with any questions on 0832868517.

JULY

DIGILITS WORKSHOP	06 July 9.00-11.00 (repeated of 12 April)	WCR	Ms Liana Meadon	This interactive workshop is a boot camp session on DigiLits and will introduce you to the most essential skills you never knew you needed. By the end of this workshop, you will be able to: <ul style="list-style-type: none"> - actively manage your online identities - become an ethical internet user - protect yourself and your data - understand how your digital footprint can affect your life - know what kind of digital scholar you are, and how you can take yourself to the next level Be sure to BYOD (bring your own device) and prepare to change the way you've been using the internet for ever. From employability prospects to online dating, this is a workshop that you can't miss!
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ASSESSING THE IMPACT OF RESEARCHERS AND SPECIALIST JOURNALS	07 July 9.00-13.00	ECR3	Ms Maryna Van Den Heever	Explore the tools to rank and evaluate scholarly journals. Use journal impact factors to examine the relative importance of a journal, especially in comparison with other journals in the same field. Measure the impact and productivity of authors or groups of authors in a specific area and build a literature review on a collection of highly cited publications.
TIPS TO ENRICH THE PG EXPERIENCE: PROCESSES, SUPERVISION & RESEARCH	20 July 9.30-12.30 (repeat of 6 March)	WCR	Prof Neil Coville	The workshop will cover the mutual relationship that you have with your supervisor and how best to use your time to ensure that your qualification can be completed on time. The roles and responsibilities of both students and supervisors will be discussed as well as the various approaches and timelines used by the Faculty administration to monitor your progress. All procedures leading up to the submission of your research for examination and possible publication will be discussed.
PROJECT PROPOSAL FOR SCIENCE STUDENTS	24 July 9.00-13.00 (repeat of 15 March)	WCR	Prof David Mycock	In essence the project proposal is a planning document. The initial part of a proposal details what is to be researched and why it is important for the research to be conducted i.e. the research is justified. Associated with this is workplan that details how the research will be conducted and what resources are required for the research. These are then synthesized into a time management scheme which acts as the overall guide to the actual conducting of the research. The workshop will focus on the skills required to the creation of such a document.
CITATION AND WHAT STUDENTS NEED TO KNOW ABOUT COPYRIGHT LAW AND PLAGIARISM	26 July 9.30-12.00 (repeat of 7 March)	WCR	Dr Victor De Andrade, Ms Denise Nicholson and Ms Priscilla Gerrand,	This workshop has two aims. It is intended to familiarize students with the do's and don'ts of copyright is, legal commitments, limitations and exceptions and use of electronic material. It also gives an overview of plagiarism and why referencing is important. The second part of the workshop will be a practical session on how to use the APA and Harvard Referencing styles for research writing.
WRITING AN ABSTRACT	27 July 14.00-17.00	GCH	Prof Susan Van Zyl	A good abstract is an important part of any proposal, research report, dissertation or doctoral thesis and is a component upon which external examiners often place a great deal of emphasis. In addition, being able to write a good abstract is essential if you wish to present your research at a conference because the organizers often choose papers on the basis of the quality of the abstracts submitted.
SCIENCE: USING THE LIBRARY: EXPLORING E-RESOURCES	27 July Part 1 9:00-13:00 (Repeat of 17 March Part 1)	ECR1	Ms Salomé Potgieter & Ms Rachel Louis	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have.

SCIENCE: USING THE LIBRARY: EXPLORING E-RESOURCES	28 July Part 2 13:45-16:00 (Repeat of 17 March Part 2)	ECR1	Ms Salomé Potgieter & Ms Rachel Louis	Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest.
ETHICS IN RESEARCH AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL, MASTERS, PHD AND STAFF	31 July 09.30-11.30 (Repeat of 22 March and will be repeated on 03 October)	GCH	Prof Jasper Knight	This workshop covers why ethics is important in research and how to apply for ethical clearance through university structures before you start your research. It also deals with the practical issues of conducting research using social science methodologies. This workshop will be of use to anyone who is dealing with human subjects in their research project, including Honours, Masters, PhD and staff.

AUGUST

LITERATURE REVIEW FOR SCIENCE STUDENTS	1 August 9.00-13.00 (repeat of 10 March)	WCR	Prof David Mycock	The creation of a literature review is one of the most difficult and important tasks faced by scientists. It requires the utilization of many skills including library research, logical arrangement of information and scientific writing. The workshop will focus on these and other skills important in the development of such a document.
TECHNICAL REPORT WRITING FOR ENGINEERING AND SCIENCE STUDENTS	03 August 9.30-12.30	GCH	Dr Ute Schwaibold	Engineers and scientists are often more comfortable expressing themselves in numbers than in words, but can seldom avoid the need to develop technical report writing skills. This workshop focuses on the basics of technical report writing, with a particular emphasis on developing a clear report structure, presenting a logical flow of information and ensuring that the content included is relevant to the objectives of the report.
TOWARDS AN OUTCOME-BASED APPROACH TO LITERATURE REVIEW FOR POSTGRADUATE RESEARCH STUDENTS	03 August 9.00-13.00 (repeat of 04 May)	WCR	Dr Kambidima Wotela	Tailored for masters and doctoral students, this workshop provides a general overview of the research report and the purpose of each chapter as well as how these chapters are interlinked. We then use this knowledge to decode what a literature review should be discussing to support all chapters in a research report. Participants will be asked to develop an outline of the literature review using general terminology and then turn each of the seven subsections into working thesis statements. Overall, it provides the students with the process, the initial structure, and point to content that they should be pursuing to undertake a literature review. Please view link before the workshop - https://www.researchgate.net/publication/301227341_The_anatomy_of_a_research_report_and_sketching_its_outline

TOWARDS EXPLANATORY FRAMEWORKS FOR INTERPRETING MULTIDISCIPLINARY POSTGRADUATE RESEARCH RESULTS	03 August (repeat of 04 May) 14.00-16.00	WCR	Dr Kambidima Wotela	This workshop looks at how we can find an academic home of our respective researches and, thereafter, discuss these fields of study (even though we have no background in such). As part of our discussion and with support from literature, we break these fields into components at each level until we get to the attributes and variables underlying our research. Lastly, we use this information to identify and discuss important explanatory or theoretical frameworks for interpreting empirical results of our researches. Overall, this approach provides for an overall link of the broad field of study encompassing the research, the important attributes or variables under study, as well as the explanatory framework(s) that we use to interpret our empirical results. Please view link before the workshop https://www.researchgate.net/publication/311417516_Towards_a_Systematic_Approach_to_Reviewing_Literature_for_Interpreting_Public_and_Business_Management_Research_Results
PRELIMINARY PROCESSING OF QUALITATIVE DATA	03 August 14.00-17.00	GCH	Prof Susan Van Zyl	Writing up research based wholly or partly on rich data such as that arising from interviews can present problems. This workshop will take participants through a suggested method for writing up qualitative research using what could be described as language-sensitive Thematic Analysis. Some reference to how this approach
HOW TO DO DATA STORY TELLING	7 August 9.00-16.00	ECR1	Ms Nina Lewin	So you have gone out and done a lot of interviews. You have read a lot of articles , you have thought through many arguments. The problem is that a thesis or dissertation is usually a narrative . You now need to start to tell a story that is true to your data but also coherent. However that story rarely jumps out. This workshop is presented in collaboration with the Wits Writing Centre and is limited to 6 people. It is a day-long workshop during which we will help you explore your data and find ways of seeing a story. It requires that you have some data already or that you are willing to work on secondary or historical data.
THEMATIC ANALYSIS: AN INTRODUCTION	10 August 14.00-17.00	GCH	Prof Susan Van Zyl	One of the most common ways of approaching the analysis of qualitative research is to identify the most significant content in the data and organize this material into themes. This session will take the form of a demonstration of how Thematic Analysis could be approached using examples provided by past or current students
HUMANITIES: USING THE LIBRARY: EXPLORING E-RESOURCES	10 August P1- 09.00-12.00 P2- 13:00-15:00 (Repeat of 16 March)	ECR1	Ms Nkelemeng Leseyane	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest

TOWARDS AN OUTCOMES-BASED APPROACH TO UNDERSTANDING AND REPORTING THE RESEARCH STRATEGY, DESIGN, PROCEDURE AND METHODS FOR POSTGRADUATE RESEARCH STUDENTS	11 August 9.00-13.00 (repeat of 19 May)	WCR	Dr Kambidima Wotela	Tailored for masters and doctoral students, this workshop provides a general overview of the methods chapter and the importance of following procedure when reporting. Further, to avoid this chapter reading like several reproduced textbooks, we propose an explicit and alternative way of reporting the research strategy, design, procedure and methods, validity and reliability, as well as methodological limitations. Overall, we provide for how students can demonstrate understanding of research techniques and how they justify their selection based on researches that have actually applied these techniques in an empirical study. Please view link before the workshop https://www.researchgate.net/publication/301613666_Towards_an_outcomes-based_approach_to_a_research_approaches_procedure_and_methods_chapter_for_business_and_management_research?ev=prf_pub
PG RECRUITMENT FAIR: FURTHER COMMUNICATION TO FOLLOW	15 August (Science Stadium)			
COMMERCE, LAW AND MANAGEMENT: USING THE LIBRARY: EXPLORING E-RESOURCES	16 August Part 1: 13:00-17:00 (Repeat of 4 April)	ECR2	Ms Xoliswa Xanko and Catherine Dreyden	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest
COMMERCE, LAW AND MANAGEMENT: USING THE LIBRARY: EXPLORING E-RESOURCES	17 August Part 2: 13.00-17.00 (Repeat of 5 April)	ECR2	Ms Xoliswa Xanko and Catherine Dreyden	The knowledge and skills to access and use e-resources underpin success in research and publication. Part 1 of the workshops will cover an introduction to research literature in the disciplines, information finding tools such as e-Wits, e-Journal portal, Subject Portals & inventories, and how to access materials that Wits Library does not have. Part 2 will focus on high-level research and publication resources, advanced information finding using discipline specific databases, using ZOTERO to manage references, and how to keep abreast with knowledge advances in subjects of interest
CONVERTING RESEARCH INTO PUBLICATIONS	21 August 9.00-12.00	WCR	Prof Sumaya Laher	This workshop will focus on equipping students with the skills necessary for converting their research into articles for publication. Students will be introduced to the publication process and the decisions involved in this. Identifying the most appropriate journal, publishing in accredited versus non-accredited journals, following author guidelines and understanding peer review processes are some of the aspects that will be discussed. The workshop will cover issues associated with selecting appropriate information from the research for inclusion in a journal article. The format and structure of a journal article will also be discussed.

INTRODUCTION TO NARRATIVE THEORY AND DATA COLLECTION	22 August 14.00-16.00	GCH	Prof Jill Bradbury	This workshop will focus on a particular qualitative methodology, introducing students to narrative theory as a way of thinking about 'social subjectivity'. The approach is characterized by an emphasis on temporality and change and is therefore a particularly fruitful framework for researchers interested in social and psychological processes and the ways in which these realities are articulated in historical contexts. Through active tasks, the workshop will introduce participants to a range of possible narrative data collection techniques.
Science Thesis and Dissertation Completion Workshop	30 August 9:00-13:00 (Repeat of 02 June)	LSM	Prof Kevin Balkwill	Email lucille.mooragan@wits.ac.za for information
WRITING HONESTY: ADDRESSING COPYRIGHT, PLAGIARISM AND CITATION ISSUES	31 August 09:30-12:00 (Repeat of 24 March and 13 June) (Repeated on 28 September)	WCR	Ms Denise Nicholson	This session will discuss the do's and don'ts of copyright, and will give an overview of plagiarism, citation and referencing issues. It will highlight what students can and can't do when using copyrighted material and the importance of crediting original sources used in their research. It will discuss quoting and paraphrasing and how to improve one's writing skills. Lots of useful tips will be shared with attendees, as well as many useful resources to assist them in their research. All postgraduates should attend this important workshop.

SEPTEMBER

SCIENTIFIC DATA MANAGEMENT: THE OPEN SCIENCE FRAMEWORK AND REPRODUCABLE SCIENCE	04 September 13.00-15.00	GCH	Prof Susan Van Zyl	Writing the discussion section of a research report, dissertation or thesis often presents particular difficulties because this process involves an understanding of how to use data, theory and literature together in order to critically analyse the research findings. This workshop will suggest some of the ways in which students can approach the analysis and writing up of qualitative data, such as that derived from interviews, focus groups, media texts or policy documents.
NARRATIVE ANALYSIS	05 September 14.00-16.00	GCH	Prof Jill Bradbury	This workshop will focus on narrative analysis. (The first workshop provides the necessary theoretical framework for the approach and will be assumed in the second workshop.) We will discuss a range of different approaches to narrative analysis, including coding of textual units, visual techniques, narrative portraits and story structures. Sample data will be provided but students are encouraged to bring extracts of their own data for analysis for practical hands-on work.

INTRODUCTION TO DESCRIPTIVE STATISTICAL ANALYSIS	05 September 9.00-12.00	WCR	Prof Sumaya Laher	This workshop will provide an introduction to basic analysis of quantitative data. Students will be given brief input on coding, entering and cleaning data. Following this, concepts such as univariate, multivariate, bivariate, independent and dependent variables and the scales of measure (nominal, ordinal, interval and ratio) will be clarified. Students will be introduced to measures of central tendency (mean, median, mode) and measures of spread (range, variance, standard deviation). The importance of calculating these descriptive statistics will be discussed. Students will also be introduced to the concept of internal consistency reliability and Cronbach Alphas. SPSS printouts will be used to practically illustrate all analyses discussed in the workshop
INTRODUCTION TO INFERENCE STATISTICAL ANALYSIS	07 September 09.00-12.00	WCR	Prof Sumaya Laher	Attendance at the descriptive statistical analysis workshop is a pre-requisite for this workshop. In this workshop, students will be introduced to the concept of hypothesis testing. Assumptions regarding the use of parametric and non-parametric tests will be briefly discussed. Students will then be introduced to a range of univariate statistics, namely, t-tests, ANOVA's, ANCOVA's, Chi2, correlation and regression. SPSS printouts will be used to practically illustrate all analyses discussed in the workshop. Students will also gain the skill to select appropriate information from the printouts.
INTERPRETING AND THEORISING YOUR RESULTS: HOW TO WRITE THE DISCUSSION SECTION OF A RESEARCH REPORT BASED ON QUALITATIVE DATA	14 September 14.00-17.00	GCH	Prof Susan Van Zyl	Writing the discussion section of a research report, dissertation or thesis often presents particular difficulties because this process involves an understanding of how to use data, theory and literature together in order to critically analyse the research findings. This workshop will suggest some of the ways in which students can approach the analysis and writing up of qualitative data, such as that derived from interviews, focus groups, media texts or policy documents
FEBE Writing Retreat: for Masters only	18-21 September All day	WCR	Prof Ivan Hofsjager	Email lucille.mooragan@wits.ac.za for information
Science Writing Retreat: Paper Writing for Science Masters and PhDs	19-22 September All day	LSM	Prof Kevin Balkwill	Email lucille.mooragan@wits.ac.za for information
WRITING HONESTY: ADDRESSING COPYRIGHT, PLAGIARISM AND CITATION ISSUES	28 September 09:30-12:00 (Repeat of 24 March, 13 June and 31 Aug)	WCR	Ms Denise Nicholson	This session will discuss the do's and don'ts of copyright, and will give an overview of plagiarism, citation and referencing issues. It will highlight what students can and can't do when using copyrighted material and the importance of crediting original sources used in their research. It will discuss quoting and paraphrasing and how to improve one's writing skills. Lots of useful tips will be shared with attendees, as well as many useful resources to assist them in their research. All postgraduates should attend this important workshop.

INTERPRETING TURNITIN REPORTS	29 September 09:00-10:00 (Repeat of 20 March)	WCR	Ms Denise Nicholson	This session will assist postgraduate students to interpret Turnitin Reports for plagiarism detection purposes and/or for reviewing journal articles. Some people believe that the percentage in the report indicates the percentage of plagiarism in the student's work, but this is incorrect. Attendees will learn how to interpret a Turnitin report, how to discern whether extracts are plagiarised or whether Turnitin has picked up common words, hyperlinks and other extracts which make up the similarity index. This presentation will also show how Turnitin can be a learning tool to improve referencing skills. Supervisors and researchers are also welcome
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OCTOBER

ETHICS IN RESEARCH AND APPLYING FOR ETHICS CLEARANCE: NON-MEDICAL, MASTERS, PHD AND STAFF	03 October 09.30-11.30 (Repeat of 22 March and 31 July)	GCH	Prof Jasper Knight	This workshop covers why ethics is important in research and how to apply for ethical clearance through university structures before you start your research. It also deals with the practical issues of conducting research using social science methodologies. This workshop will be of use to anyone who is dealing with human subjects in their research project, including Honours, Masters, PhD and staff.
RESEARCH REPORT PLANNING AND WRITING FOR STUDENTS IN THE SOCIAL SCIENCES	12 October 14.00-17.00	GCH	Prof Susan Van Zyl	Students often have difficulties with the planning and organization of their research reports or dissertations. Issues such as how and where to present, analyse and discuss their research findings, as well as the differences between these three processes, are often experienced as problems. In addition, it is often difficult to decide on the weighting of background or contextual material and how to restructure the literature review in the proposal in such a way as to make it articulate with the research findings. This workshop aims to assist Honours and Masters Students with the planning and writing up of their research, and will be particularly useful to students whose research is in the qualitative tradition.
FEBE Writing Retreat: for PhDs only!	23-26 October - All day	WCR	Prof Ivan Hofsjager	Email lucille.mooragan@wits.ac.za for information
CLM Writing Retreat: for CLM Masters (dissertation) and PhDs	30 Oct - 02 Nov All day	WCR	Professor Cathi Albertyn, Drs Susan Benvenuti & Yvonne Reed	Email yanishree.pillay@wits.ac.za for information