**EXCHANGE STUDENT**

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**Confirmation letter of acceptance / firm offer**

**Original Valid Passport**
- Passport must be valid for three months and longer.

**Valid Study Visa**
- Apply for a Study Visa in your home country.
- Study Visa must be valid for three months and longer.
- The Study Visa must be made out to the University of the Witwatersrand, Johannesburg or any of its variations.

**Valid Visitor’s Visa**
- Must have an Entry and Expiry Date Stamp.

**Confirmation of Agreement for Exchange**
- Letter from the International Students Office confirming Exchange Agreement and Fees Status.

**Complete Fees Quotation Form**
- Form to be completed by student (personal information)
- Faculty Staff Member to complete (Course Codes and Type of Registration i.e. Exchange). Form to be signed and stamped by Faculty.
  
  *The Form is available from the Faculty Office, Fees Office and the International Students Office.*

**Mandatory South African based Medical Aid**
- Proof of a South African Medical Aid
- Medical Aid to be paid for the duration of studies

**Medical Aid is NOT COMPULSORY but recommended**

**International Fees Clearance**
- Fees Quotation Form to be completed, signed and stamped at the Fees Office. This is a fee waiver.
- 75% of the on-campus accommodation (if applicable) to be paid before registration. The balance to be paid by 31 March or two months after registration.

**Registration at the Faculty Office**
- Once the Clearance to Register is issued, go to the Faculty Office to register. Please present the Clearance to Register Certificate and the Completed Fees Quotation form to the Faculty Officer.